

14. LICENCE

Grant of Licence/No objection Certificate/ Character Verification Certificate

- (1) Loud-speaker Licence : When an application for loud speaker Licence is submitted by any member of the public or an Organisation or a Corporation to the police officer in charge of the concerned police station, decision thereon shall be taken according to the provisions contained in section 162 of the Mumbai Police Act, stipulating terms and conditions alongwith necessary restrictions in respect of time, a day prior to the commencement of the programme.
- (2) Licence **for** Hotel or an Eating House: When an application in the prescribed form for getting a permit for an eating house is received from the public in the office of the District Magistrate in the rural area and in the office of the Commissioner of Police in Commissionerate areas a decision to give such licence to the applicant on fulfillment of the terms and conditions required thereunder shall be taken within a period **of 30 days**.
- (3) Licence **for** Lodge: As above.

(4) Licence to keep a Place of Public Entertainment :

After the FL-3 licence and licence of the Health Department has been granted, if the applicant applies for grant of such licence, the same will be granted to him within seven days after submission of application by him. However, for that purpose it is necessary that the place is suitable and the report of the character verification of the applicant is favourable, for granting the licence. The District Magistrate in the rural areas and the Commissioner of Police in the Commissionerate areas are the Licencing Authorities.

(5) Temporary Premises Licence for conducting

Entertainment Programme : After an application is submitted in the office of the District Magistrate in the rural areas and in the office of the Commissioner of Police in Commissionerates areas and on receipt of a report in that regard from the local police the applicant shall be granted this licence within **3 days**.

(6) Entertainment Licence for Hotel Establishments :

After the applicant applies for the same in the office of the District Magistrate in the rural areas and in the office of the Commissioner of Police in Commissionerate areas and after the applicant has submitted all the documents required for obtaining such licence and on receipt of necessary report from all the concerned, a decision whether to grant or refuse this licence to the applicant shall be taken within a period of **15 days**.

(7) Licence to Theatres, Video Parlours, Amusement Parlours etc. :

After the applicant applies for the same in the office of the District Magistrate in the rural areas and in the office of the Commissioner of Police in Commissionerate areas and after the applicant submits all the documents required for that purpose and after a report in that respect is received from the local police (such a report should possibly be dispatched within a month) necessary decision regarding grant of such a licence shall be taken within a period of **10 days**.

(8) Licence for a Cinema-House :

A decision to grant such a licence to the concerned party shall be taken within a period of **15 days** after the government grants permission to grant such licence on submission of necessary documents as prescribed in regulation 100 of the Maharashtra Cinemas (Regulation) Rules, 1966. The District Magistrate in the rural areas and the Commissioner of Police in Commissionerate areas are the 'Licencing Authorities' to take such decision.

(9) Licence for Procession :

On an application being made by the applicant to the officer in charge of the police station concerned in the rural areas and to the Assistant Commissioner of Police concerned in the Commissionerate, a decision in the same shall be taken **a day earlier** of the commencement of the programme.

(10) Loud-speaker Contractor Licence :

On receipt of an application for this licence and after the report from the local police station is received, the said

licence will be granted **within a period of one month**. The District Magistrates in the rural areas and the Assistant Commissioners of Police in Commissionerate areas have been authorised to grant such licence.

- (11) **Licence for a Circus:** After an applicant has applied for such a licence to the District Magistrate in the rural areas and to the Commissioner of Police in Commissionerate areas and after the fulfillment of other essential requirements, the licence shall be given **immediately**.
- (12) **Renewal of .Swimming-pools, Cinema Houses, Theatres etc. :** Decision regarding the renewal of these licence shall be taken **within a period of seven days** after the applicant has applied for the same to the District Magistrates in the rural areas and to the Commissioners of Police in Commissionerate areas and after the fulfillment of all other necessary documents and on receipt of report from the local police.
- (13) **Arms Licence :** After an application in the prescribed form is submitted by the applicant to the District Collector/Commissioner of Police and on submission of all the required documents in that respect, the application shall be scrutinized and decision taken **within a period of 3 months**.
- (14) **Character Verification :** The character verification of the candidates employed or to be employed in the Government offices Semi-Government offices.

Public undertakings etc. shall be done within a period of **one month**.

- (15) **Custom Duty Exemption Certificate** : The said Certificate shall be granted **in one day** to the Charitable Institution in Brihan Mumbai after the receipt of application from them for the same and after a report from the Deputy Commissioner of Police, Special Branch I, is obtained within a **period of 15 days**.
- (16) **Licence for Firecrackers** : Applicant should apply for this licence to the District Magistrate in the rural areas and to the Commissioner of Police in Commissionerate areas. Decision on the same shall be taken **within a period of 15 days** after the receipt of the application alongwith necessary documents.

No Objection Certificate (N.O.C.s)

- (1) **NOC to Hotel Establishments for the Sale of Foreign Liquor** : After obtaining a report from the local police and the Special Branch **within 15 days**, the No Objection Certificate shall be submitted to the Collector of State Excise **within a period of 3 days**.
- (2) **NOC for Guest-Houses, Temples, Mosques, Churches and other religious places for construction work**: On receipt of an application and on getting reports from Additional Commissioner of Police (Traffic) and local police necessary **N. O. C.s** shall be sent to the concerned authorities **within a period of 7 days**.

- (3) **N.O.Cs.** for Construction **of** Swimming-Pools, Cinema Houses and Entertainment Centres : Applications are received from the applicant in the concerned Police Stations. Thereafter, report from the traffic branch is called for and as per the report if the applicant is found to be eligible for the grant of licence and if he fulfills all the terms and conditions prescribed thereof then necessary action is taken for grant of necessary N. O. C. asked for. As per rules, wherever the Police Commissioner is the Licencing Authority, Police Licence is granted in prescribed form to the applicant and where the Police Commissioner is not the Licencing Authority, in such cases after due verification as per rules and after taking into account the report of the local police. No Objection Certificate is sent to the concerned office. Decision in this matter shall be taken within a period **of 15** days on receipt of the report from the local police and the traffic branch.
- (4) **N.O.C** For Petroleum : Decision on the application shall be taken within a period of **15** days of receipt of the application and necessary documents from the applicant.

The information and documents required for the above licences has been given in Appendix 1 & 2.