



**REQUEST FOR BID
(Open E - Tender)**

Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition – BKC Mumbai, Vashi Navi Mumbai and Nagpur within the period of 1 Year.

Tender Ref No.: MSRLM/SMMU/LIV/SARAS/02/25-26

E-Tender ID: 2025_MSRLM_1240104_2

Date: 11th December 2025

Issued by:
Chief Executive Officer
UMED - Maharashtra State Rural Livelihood Mission (MSRLM)
Rural Development Department
Government of Maharashtra
5th Floor, CIDCO Bhawan, CBD Belapur (South Wing)
Navi Mumbai – 400 614
Tel: 022 27562552
Website: <http://www.umed.in>

Disclaimer:-

- a) The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM), on behalf of Rural Development Department Government of Maharashtra hereinafter referred to as "Tender Inviting Authority (TIA) has issued this Notice Inviting Tender (hereinafter referred to as the Tender Document) for **Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition – BKC Mumbai, Vashi Navi Mumbai and Nagpur within the period of 1 Year.**
- b) This tender document has been prepared with intent to invite prospective applicants/bidders and to assist them in making their decision of whether or not to submit a bid. It is hereby clarified that this tender is not an agreement and the purpose of this tender is to provide the bidder(s) with the information to assist them in the formulation of their bids. This tender document does not purport to contain all the information bidders may require. This tender may not be appropriate for all persons or entities and it is not possible for the TIA to consider the investment objectives, financial situation and particular needs of each bidder.
- c) TIA has taken due care in preparation of information contained herein. However, this information is not intended to be exhaustive. The interested bidders are required to make their own inquiries so that they do not solely rely on the information contained in this tender document in submitting their bids. This tender document includes statements, which reflect various assumptions and assessments arrived at by the TIA in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require.
- d) This tender is not an agreement by or between the TIA and the prospective bidders or any other person and the information contained in this document is provided on the basis that it is non-binding on the TIA, any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. The TIA makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the tender document. Each bidder is advised to consider this document as per his understanding and capacity. The bidders are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in this document before bidding. The bidders are also requested to go through this tender document in detail and bring to notice of the TIA, any kind of error, misprint, inaccuracies, or omission in the document. The TIA reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. It also reserves the right to decline to discuss the project further with any party submitting a bid.
- e) No reimbursement of cost of any type will be paid to persons or entities submitting a bid. The bidder shall bear all costs arising from, associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the TIA or any other costs incurred in connection with or relating to its bid.
- f) This issue of tender does not imply that the TIA is bound to select and technically qualify bids or to appoint the selected bidder, as the case may be, for the project and it reserves the right to reject all or any of the bids without assigning any reasons whatsoever.

g) The TIA may, in its absolute discretion but without being under any obligation to do so, update or amend the information contained in this tender document before bid submission deadline.

h) The TIA, its employees and advisors make no representation or warranty and shall have no liability (for any cost, damage, loss or expense which may arise from or is incurred or suffered on account of anything contained in this tender document or otherwise, including but not limited to the accuracy, adequacy, correctness, completeness or reliability of the tender document and any assessment, assumption, statement or information contained therein or deemed to be part of this document or arising in any way with eligibility of bidder for participation in the bidding process) towards any Applicant or bidder or a third person, under any law, statute, rule, regulation or tort law, principles of restitution or unjust enrichment or otherwise.

i) The TIA also accepts no liability of any nature whether resulting from negligence or otherwise caused arising from reliance of any bidder upon the statement contained in this tender document.

j) Interested bidders, after careful review of all the clauses of this 'Notice Inviting Bid', are encouraged to send their suggestions in writing to the TIA. Such suggestions, after a review, may be incorporated into this tender document as a corrigendum, which shall be uploaded onto the e-tendering website <https://mahatenders.gov.in>.

k) All eligible bidders need to be registered on the following portal to generate login credentials and to download the bid documents for online bid preparation / decryption etc. <https://mahatenders.gov.in>.

Background Information

a) National Rural Livelihoods Mission (DAY-NRLM) is an ambitious mission mode programme launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement DAY-NRLM. DAY-NRLM is funded jointly by Government of India & Government of Maharashtra. DAY-NRLM aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services.

b) The Maharashtra State Rural Livelihoods Mission (MSRLM) has been launched in Maharashtra in July 2011 as a registered organization under the aegis of the National Rural Livelihoods Mission (NRLM) – Aajeevika - endeavors to impact rural poverty through a range of comprehensive and strategic livelihoods interventions in a time bound manner. The Mission aims at eradication of rural poverty by building sustainable institutions of poor and ultimately leading them to sustainable livelihoods.

c) Marketing of products of the SHG women is one of the major concerns t. In order to empower the rural women artisans and to bring them above the poverty line, through access to better market and marketing systems, the Ministry of Rural Development has been supporting the organisation of exhibitions under the brand name of SARAS where Self Help Groups from different states participate and sell their products. In Maharashtra state, Maharashtra State Rural Livelihoods Mission is going to organise the **Mahalaxmi SARAS at BKC Mumbai, Vashi Navi Mumbai and Nagpur for 14 days within the period of one year**

Objective

The objective of this bid document to **Hiring of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition – BKC Mumbai, Vashi Navi Mumbai and Nagpur within the period of 1 Year.** The exhibition will be called the 'MAHALAXMI SARAS' and will display a wide variety of products produced by the rural artisans from all over the country. SHGs from all districts in the state of Maharashtra, other States and Union Territories are participating in the exhibition cum sale fair. Each participating SHGs will be provided stalls in the exhibition area. A part of the space will be used for highlighting the projects and the achievements of the Ministry of Rural Development, Govt. of India and publicize and projects of various programme/schemes of Ministry.

1. Invitation of Bid

The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM) invites online bids through e-Tender portal (<https://mahatenders.gov.in>) from eligible bidder for Providing Event Management for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for **Mahalaxmi Saras Exhibition**. The selection of bidder will be based on Combined Quality-cum-Cost Based System. The bidders are advised to study this tender document and visit site before submitting their bids in response to this Notice Inviting Tender. The submission of a bid in response to this tender shall be deemed to have been done after careful study and examination of this document and the actual site survey with full understanding of its terms, conditions and implications.

- a) The complete tender document has been published on <https://mahatenders.gov.in>. The downloaded bid document shall be considered valid for participation in the electronic bidding process subject to the submission of required tender/ bidding document fee and EMD.
- b) The bidders who wish to participate in this bidding process must register on <https://mahatenders.gov.in>
- c) A Two (2) envelope selection procedure shall be adopted.
- d) The bidder's (authorized signatory) shall submit their offer online in electronic formats for Technical and Financial bids. The tender document fees and Earnest Money Deposit (EMD) should be submitted online as per the details provided in the bid document.
- e) The TIA will not be responsible for any delay or error in online submission due to any reason. For this, bidders are requested to upload the complete required bid documents well in advance so as to avoid issues like slow speed, or any other unforeseen problems. For queries related to bid submission, the bidders may contact the helpdesk given on <https://mahatenders.gov.in>
- f) The bidders are also advised to refer "Bidders Manual Kit" available on <https://mahatenders.gov.in> for further details regarding the e-tendering process.

1.1 Key Events and Dates

Sr No	Information	Details
1.	Date & Time for Commencement of Downloading Tender Document	Date: 11/12/2025
2.	Tender Reference Number	MSRLM/SMMU/LIV/SARAS/02/25-26
3.	e-Tender ID	2025_MSRLM_1240104_2
4.	Last date & Time for sending requests for clarifications	Date: 16/12/2025 Time: 11.00 Hrs.

5.	Pre-bid meeting date and Place	Date: 16/12/2025 Time: 13.30 Hrs. Maharashtra State Rural Livelihood Mission (MSRLM) 5th Floor, CIDCO Bhawan, CBD Belapur (South Wing), Navi Mumbai – 400 614
6.	Last date & time for downloading the Tender document	Date: 19/11/2025 Time: 15.00 Hrs.
7.	Last Date (deadline) & Time for submission of bids	Date: 19/11/2025 Time: 15.00 Hrs.
8.	Date and Time for Opening of Technical Bids	Date: 22/11/2025 Time: 15.00 Hrs.
9.	Tentative date and time for presentation bidders	Date and time for presentation inform in separately to participated bidders.
10.	Date and Time for Opening of Financial Bids	Will be published on https://mahatenders.gov.in

Note: - Bidders are requested to frequently visit <https://mahatenders.gov.in> to see any change in scheduled dates and for any other changes made in the bidding document through corrigendum, MOM of pre-bid meeting etc. If there is any difference between date mentioned in tender document and date mentioned on <https://mahatenders.gov.in> , in such case date mentioned on <https://mahatenders.gov.in> is final...

1.2 Other Important Information related to Bid

Sr No	Information	Details
1.	Tender Fee	Rs. 25,000/- (Rupees Twenty-five thousand only) to be paid online on the e-tendering portal at the time of submission of the tender
2.	Earnest Money Deposit (EMD) (to be paid online)	Rs. 25,00,000/- (Rupees Twenty-five lakhs only) to be paid online on the e-tendering portal at the time of submission of the tender.
3.	Bid Validity Period	120 days from the date of opening of the technical Bid
4.	Performance Security	5% of the value of the contract
5.	Last date for furnishing Performance Security in the form of Bank Guarantee or Demand Draft by the successful bidder	Within one week from the date of work order. The Performance Security shall be valid for 30 days after the completion of contract.
6.	Last date for signing the contract	As intimated in notification of award of contract by the <i>Tender Inviting Authority</i>

-Sd-

Nilesh Sagar IAS

Chief Executive Office

Maharashtra State Rural Livelihood Mission.

2. Instructions to Bidders

This section includes all the important information required to bid for this project.

2.1 General Information and Guidelines

- a) The TIA invites bids from eligible bidders as per the Scope and Technical Criteria mentioned in this tender document.
- b) Any contract that may result from this bidding process will be effective from the date of Signing of Contract and shall, unless terminated earlier in accordance with its terms, continue up to two years which may be extended as per the need and on the performance of the bidder.
- c) The TIA reserves the right to extend the term on mutually agreed terms at the sole discretion of the TIA, subject to any obligations under applicable law.
- d) All information supplied by the bidders may be treated as contractually binding on the bidders, on the successful award of the assignment by the TIA on the basis of this tender document.
- e) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the TIA. Any notification of preferred bidder status by the TIA shall not give rise to any enforceable rights by the bidder. The TIA may cancel this public procurement at any time prior to a formal written contract being executed by or on its behalf.
- f) This tender document supersedes and replaces any previous public documentation & communications, and the bidders should place no reliance on such communications.
- g) All figures of costs, project values and others should be mentioned in Indian Rupees only.
- h) No bidder shall submit more than *one Bid* for this tender.

2.2 Consortium Conditions: Not Applicable.

2.3 Tender Fees

The bidders are requested to pay Tender fees as mentioned in the clause 1.2 through the e-Tender Portal's Payment Gateway. The Tender fee is non-refundable. The tender document can be downloaded free of cost from the portal: <https://mahatenders.gov.in>, on registration. The bids that are not accompanied by the tender fee shall be considered non-responsive and will be rejected.

2.4 Earnest Money Deposit (EMD)

The bidders are requested to deposit the EMD as mentioned in the clause 1.2 through the Online Payment Gateway as integrated in the <https://mahatenders.gov.in> e-tendering solution.

- a) The EMD shall be denominated in Indian Rupees only. No interest will be payable to the bidder on the amount of the EMD.
- b) The EMD should be valid for 90 days from the date of technical bid opening.
- c) The bids submitted by bidders without the prescribed EMD, will be rejected.
- d) The Unsuccessful bidder's EMD will be returned within 120 days from the date of opening of the financial bid.
- e) The EMD of successful bidder will be returned after the award of contract and submission of the Performance Security in the form of Bank Guarantee / Demand Draft within specified time and in accordance with the format given in the tender document.
- f) The EMD may be forfeited:
 - If a bidder withdraws his bid or increases his quoted prices during the period of bid validity or its extended period, if any.
 - If successful bidder fails to sign the Contract or to furnish Performance Security in the form of Bank Guarantee / Demand Draft within specified time in accordance with the format given in the tender document.
 - If during the bid process, a bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the TIA regarding forfeiture of the EMD shall be final and binding upon bidders.

- If during the bid process, any information is found false/fraudulent/mala fide, then the TIA shall reject the bid and, if necessary, initiate action.

2.5 Contact Details

For any clarifications & communication with regards to the tender document, the bidders are expected to communicate at the contact information provided below:

Sr. No	Particulars	Details
1	Tender queries Phone	State Mission Management Unit Maharashtra State Rural Livelihoods Mission, 5th Floor, CIDCO Bhavan (South Wing), CBD Belapur, Navi Mumbai – 400614 Maharashtra Procurement@umed.in 022- 27562552/54

2.6 Pre-Bid Meeting

The TIA will host a pre-bid meeting for queries, if any, by the prospective bidders. The date, time and place of the meeting are specified in Section –1.1. The representatives of the bidders may attend pre-bid meeting at their own cost. The purpose of the pre-bid meeting is to provide a forum to the bidders to clarify their doubts / seek clarifications or additional information, necessary for them to submit their bid. The bidders shall send their pre-bid queries as per the schedule specified in the tender document Section 1.1. The response to the queries will be published on <https://mahatenders.gov.in>. No telephonic queries will be entertained. This response of the TIA, against the Pre-Bid queries, shall become integral part of tender document.

2.7 Corrigendum / Amendment to the Tender

At any time prior to the deadline (or as extended by the TIA) for submission of bids, the TIA for any reason, whether at its own initiative or in response to clarifications requested by the bidder, may modify the tender document by issuing amendment(s) or issue additional data to clarify an interpretation of the provisions of this tender. Such supplements, amendments / corrigendum to the tender document, issued by the TIA would be displayed on <https://mahatenders.gov.in> and shall be deemed to be incorporated by this reference into this tender document.

2.9 Bid Preparation Cost

The bidder shall be responsible for all costs incurred in connection with participation in the tender process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of bid, in providing any additional information required by the TIA to facilitate the evaluation process, and in negotiating a definitive Service Agreement (SA) and all such activities related to the bid process.

2.10 Right to Termination

The TIA may terminate the bid process at any time and without assigning any reason. The TIA makes no commitments, expressed or implied that this process will result in a business transaction with anyone. This tender document does not constitute an offer by the TIA. The bidder's participation in this process may result in the TIA selecting the bidder to engage towards execution of the contract. In the event of such termination, EMD of all bidders shall be returned, without any interest.

3. Bid Submission Instructions

3.1 Online Bid Submission

- a) The bidder shall submit the bid online through e-tendering Portal <https://mahatenders.gov.in>
- b) The bids submitted, shall comprise of the following 2 envelopes:
 - A Two (2) envelope/ cover system shall be followed for the bid:
 - **Envelope A:** Technical Bid
 - **Envelope B:** Financial Bid
- c) Modification and Withdrawal of Bids – Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.

3.2 Eligibility Criteria

The Bidder shall fulfil all of the following eligibility criteria independently, as on the date of submission of bid. **Joint venture or consortium is not allowed.**

Sr. No.	Eligibility Criteria	Supporting Documents Required
1	Bidder should be a Proprietary firm /Partnership firm /Private Limited /Limited Company/Corporate body legally constituted	Copy of the Certificate of Registration / Incorporation(s) to be submitted.
2	Bidder must have a minimum average annual turnover of Rs. 25 crore (Rs. Twenty-five crore) during last three financial years (FY 2022-23, 2023-24 & 2024-25)	Certificate from Statutory Auditor/ Registered Chartered Accountant. (With UDIN-Unique Document Identification Number) should be submitted.
3	The bidder must have successfully completed erection of at least one hangar (German hanger or equivalent) of 2000 sq. mtr. area during the period of last 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)
4	Bidder should have experience of successfully completed at least 2 similar events (Octonorm, German hanger or equivalent, stage setup, sound, Theme area, waste management, security, cctv, accommodation etc.) in the past 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)
5	Bidder should have experience of successfully managing at least one event erecting minimum 1000 sq. mtr. Octo norm stalls in the past 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)
6	Bidder should be registered with valid PAN, GST in Maharashtra and ISO-20121 Certified	Copy of PAN Card. Copy of GST registration certificate. Copy of ISO-20121 Certificate
7	Bidder has not been found guilty and has not been	as per attached Form - 6

	blacklisted or debarred by any State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of bid.	DECLARATION (To be given on Rs. 500 Non judicial Stamp Paper)
8	Bidder should furnish the copies of the audited Balance Sheet, Profit & loss statement and ITR of last three financial years (FY 2022-23, 2023-24 & 2024-25) and GSTR3B for the month of March -25.	Copy of Balance Sheet, Profit and Loss and ITR (FY 2022-23, 2023-24 & 2024-25) Copy of GSTR3B for the month of March -25.

3.3 Technical Bid (Envelop - A): Documents to be uploaded

The Technical bid must be submitted online as per the instructions on the portal and in this tender document. Following documents are mandatory and should be submitted online

- a) Tender Acceptance Letter: Form -1
- b) Bidder information: Form -2
- c) Firms registration certificate
- d) Details of Experience / Performance Statement: Form -3 with supporting documents
- e) Turnover certificate issued by chartered accountant firm –Form 4
- f) Details of the Qualifications, Experience and numbers of Core team of Technical /Professional Manpower trained in Event Management Agency available with agency - Form 5 with supporting document.
- g) Pan Copy / GST registration certificate/ ISO Certificate / Balance Sheet, Profit and Loss & ITR Copy / GSTR3B Copy
- h) Declaration: form -6 (To be given on Rs. 500 Non judicial Stamp Paper)

Non-submission of the required documents or submission of the documents in a different format / contents may lead to the rejection of the bid submitted by the bidder.

3.4 Financial Bid (Envelop - B)

- a) Financial/price offer must be submitted online in BOQ format at <https://mahatenders.gov.in> as per the instructions on the portal.
- b) Rates should be exclusive of GST.
- c) Rates for all the items should be for exhibition period including one day before it starts.
- d) The rates once offered must remain fixed and should not be change for whatsoever reason during the contract period.

3.5 Validity of Bid

The bid shall be valid for a period mentioned in clause 1.2 from the date of opening of the technical bid. A bid valid for a shorter period may be rejected as non-responsive. In exceptional circumstances, at its discretion, the TIA may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing or by email.

3.6 Corrections / errors in Financial Bid

1. The bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the last date for submission of bids.
2. The quoted price shall be corrected for arithmetical errors by TIA.
3. In cases of discrepancy between the prices quoted in words and in figures, amount written in words shall be considered.

3.7 Language

The bid should be submitted by the bidder in English/Marathi/Hindi language only. If any

supporting documents submitted are in any other language, translation of the same in English/Marathi/Hindi language is to be duly attested by the bidders. For purposes of interpretation of the bid, the English translation shall govern. If any documentary evidence for 'Experience' is in other languages, a true translation of the copy, attested by Notary shall be enclosed.

3.8 Conditions under which Tender is issued

- a) This tender document is not an offer and is issued with no commitment. The TIA reserves the right to withdraw the tender document and change or vary any part thereof, at any stage. The TIA reserves the right to disqualify any bidder without giving any reason, should it be so necessary at any stage.
- b) The timing and sequence of events resulting from this tender document shall ultimately be determined by the TIA.
- c) No verbal conversations or agreements with any official, agent, or employee of the TIA shall affect or modify any terms of this tender document and any alleged verbal agreement or arrangement made by a bidder with any agency, official or employee of the TIA shall be superseded by the definitive agreement that results from this tender process. Verbal communications by the TIA to bidders shall not be considered binding on it, nor shall any written materials provided by any person other than the TIA.
- d) Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against the TIA or any of their respective officials, agents, or employees arising out of or relating to this tender document or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- e) Until the Contract is awarded and during the validity of the Contract, bidders shall not, directly or indirectly, solicit any employee of the TIA to leave the office or any other officials involved in this tender process in order to accept employment with the bidder, or any person acting in collusion with the bidder, without prior written approval of the TIA.

3.9 Right to the content of Bids-

All bids and accompanying documentation of the Technical bids will become the property of the TIA and will not be returned after opening of the Technical bids. The TIA is not restricted in its rights, to use or disclose any or all of the information contained in the bid and can do so without compensation to the bidders. The TIA shall also not be bound by any language in the bid indicating the confidentiality of the bid, or any other restriction on its use or disclosure.

3.10 Non-Conforming Bid

A bid may be construed as a non-conforming bid and ineligible for consideration if:

1. It does not comply with the requirements of this tender document.
2. It does not follow the format requested in this tender document or does not appear to address the requirements as specified by the TIA.

3.11 Disqualification

The bid is liable to be disqualified in the following cases or in case the bidder fails to meet the requirements as indicated in this tender document:

- a) The bid is not submitted in accordance with the procedure and formats prescribed in this document or treated as non-conforming bid.
- b) During the validity of the bid, or its extended period, if any, the bidder increases the quoted prices.
- c) The bidder qualifies the bid with own conditions.
- d) The bid is submitted in an incomplete form and not quoted for all the items/services.

- e) The information submitted in the Technical bid is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the Contract (no matter at what stage) or during the tenure of the Contract including the extension period, if any.
- f) The Financial bid is enclosed with the Technical bid.
- g) The bidder tries to influence the bid evaluation process by unlawful/corrupt/fraudulent means at any point of time during the tender process.
- h) In case anyone bidder submits multiple bids or if common interests are found in two or more bidders, the bidders are likely to be disqualified.
- i) The bidder fails to deposit the Performance Security in the form of Bank Guarantee or Demand Draft or fails to enter into a Contract within specified period mentioned in the notification of award of contract or within such extended period, as may be specified by the TIA.
- j) Any form of canvassing / lobbying / influence / query regarding short listing etc. will be treated as disqualification. While evaluating the bids, if it comes to the TIA's knowledge expressly or implied, that some bidders may have colluded in any manner whatsoever or otherwise joined to form an alliance resulting in delaying the processing of bid, then the bidders so involved are liable to be disqualified for this Contract as well as for a further period of four years from participation in any of the tenders floated by the TIA.
- k) If the Technical bids contains any information on price, pricing policy, pricing mechanism or any information indicative of the financial aspects of the bid.

3.12 Acknowledgement of Understanding

By submitting the bid, each bidder shall be deemed to acknowledge that bidder has carefully read all sections of this tender document, including all forms, schedules, annexure, corrigendum and addendums (if any) hereto, and has fully informed itself as to all existing conditions and limitations.

3.13. Mode of Selection

Selection of bidder will be based on the Combined Quality-cum-Cost Based System with 30:70 weightage i.e. 30% weightage to the Technical bid/proposal and 70% weightage to the Financial bid/proposal.

The minimum technical score (St) required to pass is: 70 out of 100

The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 100.

The formula for determining the financial scores (Sf) of all other bides is calculated as following:

$Sf = 100 \times Fm / F$, in which "Sf" is the financial score, "Fm" is the lowest price, and "F" the price of the bid under consideration.

The weights given to the Technical (T) and Financial (P) bids are: $T = 0.30$ and $P = 0.70$

Bids are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical bid; P = the weight given to the Financial bid; $T + P = 1$) as following:

$$S = St \times T + Sf \times P$$

4. Bid opening and Evaluation process

4.1 Bid Opening

On the date and time specified in the tender notice following procedure will be adopted for opening of tender for which bidders is free to attend him or depute an authorized officer as his representative.

4.2 Opening of Envelop - A (Technical Bid)

Envelope No. A (Technical bid) of the bidders will be opened online through- e tendering procedure.

4.3 Evaluation of Technical Bid

The evaluation of the technical bids will be carried out in the following manner:

1. Bidders technical bid will be initially scrutinized based on eligibility criteria mentioned in clause 3.2. Bidders not fulfilling any of the eligibility criteria shall be rejected.
2. The bidders' who will fulfil minimum eligibility criteria mentioned in clause 3.2. Will be further evaluated based on the documents submitted by the bidders.

Sr. No.	Details	Supporting Documents Required	Maximum Marks	Marking Criteria
1	Bidder average annual turnover during last three financial years (FY 2022-23, 2023-24 & 2024-25)	Certificate from Statutory Auditor/ Registered Chartered Accountant. (With UDIN-Unique Document Identification Number)	10	Turnover of Rs. 25 Crores = 3 marks, over and above 1 mark for per 2 crores. Subject to maximum of 10 Marks
2	No of successfully completed erection of at least one hanger (German hanger or equivalent) of 2000 sq. mtr. area during the period of last 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)	15	10 marks for 1 successfully completed erection of hangar, over and more than 1 successfully completed erection of hangar 15 Marks.
3	Bidder should have experience of successfully completed at least 2 similar events (Octonorm, German hanger or equivalent, stage setup, sound, Theme area, waste management, security, cctv, Accomodation etc.) in the last 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)	20	5 marks for 2 successfully completed similar events, over and above 2.5 marks for per 1 successfully completed similar events. Subject to maximum of 20 Marks
4	Bidder should have experience of successfully managing at least one event erecting minimum 1000 sq. mtr. Octo norm stalls in the last 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central	LOA / Agreement / work order and completion certificate from client. The required quantity must be reflected in any of the documents	15	10 marks for 1 successfully completed erection of octo norm stall, over and above 2.5 marks for per 1 successfully completed erection of octo norm stall. Subject to maximum

	and State Government Undertaking or Government Organizations as on the date of submission of tender.	mentioned herein With as per attached Form -3 Performance Statement (To be given on Letter Head)		of 15 Marks
5	Qualifications and Experience and numbers of Core team of Technical/Professional Manpower provided for exhibition	Resume, Educational Document, Experience Document etc. Proof of employee with organization and documentary evidence issued by concern organization is mandatory	10	Post Graduate and more than 5 years' experience = 1 Mark per person, Post Graduate and up to 5 years' experience = 0.75 Marks per person, Graduate and more than 5 years' experience = 0.75 Mark per person, Graduate and up to 5 years' experience = 0.50 Marks per person, Under Graduate and more than 5 years' experience = 0.50 Mark per person, Under Graduate and up to 5 years' experience = 0.40 Marks per person. Subject to maximum of 10 Marks.
6	Technical presentation Bidders to share their Methodology and Approach based on the requirements of the tender. The Presentation should include emphasizing the following: a) Detailed plan from inception to closure of assignment; b) Role of each deployed staff and backend leadership and support staff with their profile and experience to be detailed in presentation c) Component wise plan and outputs (Clearances, Media and Outreach, Branding and related outputs, Security, Food Management, etc. d) Insurance covers and other Risk mitigation plan. e) Presentation of layout needs to be with 3-D drawings. Overall designs, Theme area stall designs, Theme and concept. The presentation should substantiate a complete understanding of the event, its profile, requirements, execution strategy, imperatives for ensuring a safe & secure event exercising economy etc. f) Innovative ideas -Innovative ideas and technology for product display, thematic fascade	A complete presentation of (Technical Presentation & Innovative ideas) maximum 20 minutes to be made for presentation. BKC, Vashi, Nagpur wise separate presentation must be prepared Presentation date will be informed separately to bidders.	30	Marks will be given by committee. Maximum Marks 30

	designs, creating market linkages and getting prospective buyers, buyer seller meets etc.			
	Total Marks		100	

Note: The Core team of Technical/Professional Manpower indicated in the bids should not be changed during the exhibition else MSRLM will deduct substantial amount from payment due.

- 1 The bidders are required to submit all required documentation in support of the criteria specified as per the formats specified in this tender document.
- 2 In any case, in the event of any deviation from the factual information provided by the bidder in technical bid, the deviation can reject the bid and also ban the bidder from participation in any future tenders in the State of Maharashtra.
- 3 At any time during the bid evaluation process, the MSRLM committee may seek verbal / written clarifications from the bidders. The committee may seek inputs from their professional experts in the evaluation process.
- 4 The committee reserves the right to do a reference check of the past experience stated by the bidder. Any feedback received during the reference check shall be taken into account during the technical evaluation process.
- 5 Bidders scoring minimum 70 marks out of 100 in technical evaluation based on the above mentioned marking system shall be declared as technically qualified.

4.4 Opening of Envelop - B (Financial Bid)

This envelope of technically qualified bidders (scoring minimum 70 marks) shall be opened as per e-tendering procedure. The date and time of opening of financial bids will be published on <https://mahatenders.gov.in>

4.5 Award Criteria

Bidder with the highest marks computed (as per clause 3.13) on cost and quality basis will be awarded the bid. TIA may negotiate with the H1 bidder and finalize the rates.

4.6 Right to accept any Bid and to reject any or all Bids

The TIA reserves the right to accept or reject any bid, and to annul the tendering process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any without any reason obligation to inform the affected bidder(s) of the grounds for the TIA's action.

4.7 Notification of Award

- a. Before expiry of the bid validity period, the TIA will notify the successful bidder in writing, by registered / speed post or by fax or by email or by <https://mahatenders.gov.in> portal that its bid has been accepted by the Tender Inviting Authority.
- b. The successful bidder, upon receipt of the acceptance letter, shall furnish the required performance security in the form of Bank Guarantee or Demand Draft and submit an agreement in the prescribed format within ten days, failing which the EMD will be forfeited and the award will be cancelled.
- c. The Notification of Award shall constitute the formation of the Contract.

4.8 Award and Completion of Job

The work shall be carried out on the basis of specific items of works and quantities mentioned in the work orders issued by MSRLM to the selected bidder. The billings and payments shall only be as per the actual works carried out as per the work orders issued. Time is of essence in this event and the selected agency is required to ensure adherence to the stipulated time lines. The selected bidder for the execution of the job is required to complete the arrangements by

one day before latest, to enable MSRLM to fine-tune the arrangements. However, the Officer - in - charge will have the right to make necessary modifications/alterations till the last moment and even after last day. Failure to meet the schedule will invite **penalty @ 5% of the contract value for each day of delay.**

4.9 Place and period of Service:

1. MMRDA ground, Bandra-Kurla Complex, Mumbai - for the period of 14 Days
2. Cidco Exhibition in Vashi Sector 30, Navi Mumbai - for the period of 14 Days
3. Reshimbagh Ground, Nagpur - for the period of 14 Days

*above Location may be changed to any new location within area of Nearest Location (within Maharashtra)

4.10 Contract Duration & Signing of Contract

The duration of the contract shall be one year or up to the MSRLM Mission end date, whichever is earlier. The contract shall be extended for next One year (1+1=2) or as per the need of the mission and performance of the service provider and upon agreed financial norms.

The Contract will be signed as per tender document, after selection of the bidder. In lieu of the same, the successful bidder will have to execute an agreement in a non-judicial stamp paper of value Rs.500/- in favor of Chief Executive Officer, MSRLM.

If the successful bidder fails to execute the agreement and payment of Performance Security within the time specified or withdraws the tender, the successful bidder is unable to undertake the contract; the Earnest Money Deposit of the successful bidder shall stand forfeited. Such bidder(s) will also be liable for all damages sustained by the TIA by reasons of breach of tender conditions. Such damages shall be assessed by the TIA whose decisions shall be final.

4.11 Failure to agree with Terms and Conditions of this Tender

Failure of the successful bidder to agree with the terms & conditions of the tender document shall constitute sufficient grounds for the annulment of the award, resulting which the TIA may call for new bids and at the same time, invoke the performance Security of the successful bidder.

4.12 Performance Security

The selected bidder shall deposit the Performance Security as follows:

- a. The successful bidder shall at his own expense, deposit with the TIA, a Performance Security in the form of Bank Guarantee or Demand Draft as mentioned in clause 1.2 .
- b. The Performance Security may be discharged/returned by the TIA upon being satisfied that there has been due performance of the obligations of the successful bidder under the contract. However, no interest shall be payable on the Performance Security
- c. The TIA shall also be entitled to make recoveries from the Performance Security on the following grounds:
 1. Any amount imposed as a fine for irregularities Committed by the bidder.
 2. Any amount which the TIA becomes liable to the Government /Third party on behalf of any default of the bidder or any of his/her/their agent/ employees or staff.
 3. Any payment/fine made under the order/judgment of any court/consumer forum or law enforcing agency or any person working on his behalf.
 4. Any other outstanding amount.
 5. The Performance Security shall be returned to the successful bidder without any interest —
 - a. Within 90 days of successful completion of the contract and final acceptance of goods/services/works by the Purchaser; or
 - b. After the expiry of the Defect Liability Period / Warranty Period, wherever applicable, and subject to satisfactory performance and fulfillment of all contractual obligations.

4.13 Payment Terms

The payment will be made by SMMU – MSRLM to the Service Provider after the receipt of tax invoice for actual quantity/services carried out against the work-order and as verified by the verification team of TIA. In case if there is any increases or decreases in quantity the payment would be made proportionately and no payment for the items which are cancelled / not used.

The payment to the bidder will be paid within 8 weeks after successful completion of exhibition. The payment will be made on actual work done certified by the officer appointed by TIA. Actual GST will be paid upon submission of bill.

4.14 Scope of Service:-

Please see annexure A, B & C

5. General Terms and Conditions Governing the contract.

5.1 Definition of terms

- a. Party shall mean the bidder whose bid will be accepted by the TIA for the award of the work specified and shall include such successful bidder's legal representatives, successors and premised assigns.
- b. Within the Mahalaxmi Saras Exhibition at ground the Party's personnel shall not carry out any private work not connected with TIA.
- c. Party shall be directly responsible for any/all disputes arising between him and his personnel/workers and shall keep TIA indemnified against all losses, damages and claims arising thereof.
- d. Party shall be solely responsible for payment of wages/salaries and allowances to his personnel that are applicable under the law in force including any new Act or Order of the Government that may become applicable. TIA shall have no liability whatsoever in this regard.
- e. Partly shall be fully responsible for theft, burglary, fire, any mischievous deeds by his staff.
- f. All consumable items and materials used by the Party shall be of standard make and approval of officer-in-charge of TIA shall be taken for the same by the Party.
- g. The Event Manager should monitor the upkeep of the works carried out by them TIA will not be responsible for any damages/losses.
- h. The Event Manager shall be fully responsible for any casualty in case of fire due to any fault in fire planning and will have to submit an Affidavit in this regard.

5.2 Other terms and Conditions

- a) Bidders should quote for all the items mentioned in the BOQ. If failed to mention the quote for any of the item it should be considered as zero.
- b) All rates should be inclusive of labor, loading, transportation, unloading, installation/fixing and related work.
- c) Rates for all the items should be for exhibition period including one day before it starts.
- d) Selected bidder will get maximum 4 days to complete the whole work as per the BOQ and other allotted additional work else 5% of total cost per day delay will be deducted from the payment due.**
- e) The duration of the Fair shall be 14 days & 5 days. However, in case the period of exhibition is increased or decreased over the scheduled period then rates would be accordingly increased or decreased on the basis of average rate per day.
- f) Selected bidder should install/ erect / keep all material/items as directed by the authority appointed by TIA.
- g) Selected bidder has to take approval first for each and every design work from TIA.
- h) Selected bidder will get payment for the based on actual exhibition period. No additional payment rest of the period shall be paid.
- i) Selected bidder should follow all applicable statutory regulations/laws of state and central government for performing his obligations towards the completion of the allotted work.
- j) All electrical work should be done through electrical license bidder only.

- k) Security deposit shall be forfeited if the work is not completed within the time or not satisfactorily completed and legal action may be initiated against the selected bidder.
- l) Selected bidder has to deploy his authorized representatives during the exhibition period for the management.
- m) Selected bidder is responsible for the insurance for his material and manpower deployed at exhibition.
- n) Item quantity mentioned in the BOQ may increase or decrease or cancel during actual implementation. Payment will be made based on the actual items and services used.
- o) TIA reserves the right to change the plan & locations as per the need, selected bidder has to complete the work accordingly.
- p) Selected bidder shall be responsible for solid and liquid waste management at the exhibition area.
- q) Selected bidder shall be responsible for reinstating the exhibition area and submit clearance certificate of MMRDA/CIDCO or relevant authority after reinstating the exhibition ground.
- r) The works listed in the schedule may be modified with addition or deletion of items.
- s) Extra modified items of work will be executed at mutually agreed rates. No advance will be allowed for execution of the work. The Selected bidder will be responsible for upkeep & maintenance of the entire work done by him till the closing of the events, for which, no extra payment shall be made. Any breakage or damage will be the sole responsibility of the selected bidder & no extra payment will be made for any such occurrence. Any damage, breakage or loss on account of any reason or due to natural calamities shall be the responsibility of the selected bidder.
- t) As regards sweeping and cleaning service etc. the selected bidder will have to engage experienced and licensed agencies to provide such services during the event period
- u) Selected bidder will ensure the security agencies to be engaged possess all statutory criteria laid down by the Govt.
- v) On completion of the Exhibition, the bidder shall have to take away all materials within 2 days and shall have to vacate the site. Bidder shall pay actual rent and penalty if the exhibition halls are not vacant in stipulated time permitted.
- w) In case the bidder fails to complete the work according to the specification and/or fails to satisfaction of the committee nominated by the TIA, the TIA shall be entitled to recover 10% of the work order value of the work per day. And the TIA has the right to cancel the contract and deduct the sum from the payment if any due.
- x) The TIA shall be entitled to cancel the contract, if it is found that there has been any breach of the conditions of this contract and/or the work is found to be unsatisfactory. The bidder in such cases will not be entitled for making any claim, compensation or any monies, the TIA is entitled to forfeit the Earnest Money and the bidder may not be considered for award of any similar contracts in future.
- y) The bidder shall be liable for damage if found that the work has not been carried out as per the specifications. The decision of the TIA or the officer duly nominated by the TIA regarding this shall be final.
- z) The volume and number of works may vary either way at the discretion of the TIA. The bidder will be given notice of such variation. The final payment to the bidder shall be made on the basis of actual work executed and, on the rate, (s) approved. For works/services outside the work order, bidder will have to quote rates separately. For all such works the TIA reserves the right to pay the lowest of the rates quoted by the competing bidders or on the basis of assessment of reasonable market rates.
- aa) The bidder will be responsible for upkeep and maintenance of the entire work done by him during the exhibition. In addition, the bidder is also liable for doing such works to restore and hand over the halls to the authorities at his own cost after the close of the Exhibition not later than the stipulated days mentioned above. Bidder shall have to ensure adequate number of sweepers/cleaners to the satisfaction of the TIA and these sweepers/cleaners shall report to TIA daily at the fixed time. Breakages and damages in any work shall immediately be repaired and no extra payment will be made, on account of any reasons whatsoever.
- bb) The bidder is responsible for observing all the relevant labor laws in force during the execution of the contract. The bidder shall be responsible and liable during the execution of the contract

and through the Exhibition to make arrangements for the safety of men and material brought to the site.

- cc) Successful bidder shall complete the entire work by 6.00 PM on one day before of Mahalaxmi Saras.
- dd) The Event Manager will make his own arrangement for watch and ward till the completion of the work.
- ee) Insurance of goods during the execution of the contract will be the responsibility of the event manager and TIA will have no responsibility in case of fire, theft or burglary of goods etc.
- ff) The Event Manager has to comply all the directions given by the Core Committee of TIA during the fair.
- gg) The Event Manager shall clear site and leave it in the most befitting condition within 2 days after the completion of exhibition.
- hh) The rates for all the items of the selected bidder will also be valid for **one year** for any such type of event/fair organized by TIA from the date of acceptance of offer of engagement by the selected bidder.

5.3 Termination of contract

- a. If at any point of time the party makes any default in proceeding with the work or fails to exercise due diligence and continues to do so even after the same has been brought to its notice in writing or commits any default in completing any of the terms and conditions, even after the notice in writing is given to him on that behalf by the Officer- in-charge, TIA may without prejudice to any other right to remedy accruing to the party or accruing thereafter to the TIA may by written notice terminate the contract as a whole or part of the contract. The party shall be liable to pay damages towards the breach of contract including but not limited to the extra costs, expenses, considerations, etc. incurred by TIA on account of termination of the contract with the party.
- b. All instructions, notices and communications, etc., under the contract given in writing and if sent to the last known place of the business of the party shall be deemed to have been served on the date if in ordinary course of post these would have been delivered to the Party.
- c. TIA reserves the right to terminate the contract at any time or stage during the period of contract without assigning any reason and without any financial consideration/implication.

5.4 . Arbitration

- a. In case of dispute (if any) all matters shall be referred to the CEO, MSRLM for appointing sole arbitrator under the Indian Arbitration & Conciliation Act 1996, as applicable to the parties and the decision given by the arbitrator shall be binding on both the parties. Both the parties shall bear the cost of arbitration in equal proportion. Both the parties (i.e. TIA and the agency) shall make all effort to resolve any dispute by way of reconciliation.
- b. There will be no objection that the Arbitrator is a person who has dealt with the matters to which the contract relates and/or in the course of his duties he has expressed any view on any matters in dispute or differences. The award of the Arbitrator shall be final and binding on the parties.
- c. Notwithstanding any dispute between the parties, the agency shall not be entitled to withhold, delay or defer his obligation under the contract and the same shall be carried out strictly in accordance with the terms and conditions of the contract.
- d. The Arbitrator shall give speaking and reasoned award with respect to the matter referred to him by either of the parties.

5.5 . Deviation

The party must comply with the tender specifications and all terms and conditions of the contract. No deviation shall be entertained.

5.6 . Tax deduction at source

Taxes shall be deducted at source from the running bills as per applicable Tax rules by TIA.

5.7 . Risk & Cost

If the agency does not carry out the work in full or part thereof at the stipulated time, the same

may be got done by TIA at the risk & cost of the agency.

5.8 . Subletting

Subletting of the contract is not permitted.

5.9. Any point of time during the event, a minimum of **10 persons** including supervisor from the Event Management agency should be present in exhibition. Out of these **four persons** should be identified by the agency for coordination during the entire exhibition. If above condition is violated a serious view will be taken against the agency by TIA.

5.10. The arrangement of tent and stage should be ready before 12 hrs. From the time of inaugural function for SARAS. Since opening ceremony is a prestigious event of fair which will be attended by Chief Minister, Cabinet Ministers, and Senior Government Officers therefore, the agency may be cautious in this matter. During the event many senior Ministers and Senior Government Officers will be visiting, the agency should take a note of this seriously that the manpower mentioned in point should be round the clock available.

Annexure –A Scope of service

The scope of the work of the event management for MAHALAXMI SARAS will include:

- 1) Construction of gates including designing and decoration.
- 2) Construction of stalls including providing tables, chairs, racks, lighting and necessary fittings.
- 3) Construction of stage with backdrop, decoration, seating arrangements, podium and public address systems etc.
- 4) Landscaping of suitable areas in and around the fair premises using natural potted plants and materials, construction of hanger and providing Gen sets.
- 5) Designing and installing of signages (hoardings, banners, directory, entry gate, polebunting, standees, backdrops etc.) in and around the Fair premises.
- 6) Laying of carpets in the entire area of the Fair.
- 7) Construction of registration counters with proper facilities.
- 8) Construction of an air conditioned conference/meeting room.
- 9) Organizing inaugural function, press conferences, and providing an anchor for inaugural function.
- 10) Photography and videography of the event.
- 11) Construction of an air conditioned room for monitoring of CCTV cameras.
- 12) Providing facilities for cleaning work at SARAS Pavilion.
- 13) Providing security arrangement.
- 14) Entire exhibition from start to end will be decorated to provide ethnic look.
- 15) Providing chemical toilets, MOJO barricading.
- 16) Event and exhibition management, layout design, construction, fabrication, signage designing and logistic planning.
- 17) Co-ordination with all the concerned Ministries/Department/Organizations/ Agencies and obtaining clearances/Permission from the respective Authorities (Fire Safety, Electricity, Police and Traffic etc.) on behalf of MSRLM.
- 18) Co-ordination for security arrangements, infrastructure, VVIP programme (coordination with security agencies)
- 19) Fire safety arrangements for the venue.
- 20) The Event Management Agency (EMA) shall be responsible for maintenance of the provided area/venue and will keep the same clean/tidy during the event. The EMA shall be responsible for maintenance and watch and ward of the structures and equipment and other infrastructure, safety of all fittings and fixtures during the occurrences of the event. The EMA

would also solely be responsible for all his staff and their liabilities whether permanent or temporary, and ensure their safety and security and due legal compliances. MSRLM will not be responsible for any of the above under any circumstances. The EMA should make all necessary arrangement for the Disaster Management.

- 21) EMA must note that the exhibition cum fair site is a Government facility and all works to be carried out not disturbing the day-to-day work of the facility. The EMA will take all necessary consent and permissions for the same from/through the concerned department. The EMA must ensure at all times that the lands provided for the event is a Government land and no deed is to be performed which spoils the dunes/landscaping/plants/infrastructure.
- 22) Entire water & electricity arrangements for the venue to be done by event management agency. All the necessary permission/approvals and coordination's are to be ensured by EMA. EMA will ensure the backup plan for electricity and water services. The cables used should be ISI/BIS standard. The payment of electricity bill will be made by MSRLM.
- 23) Event Management Agency will need to indemnify and keep indemnified the Client as per contract provision before, during and after the event. The Bidders are expected to have adequate insurances in place to cover any possible losses/claims such as:
- Material Damage
 - Personal Accident
 - Public liability
- Any related Insurance cover for such events with adequate risk cover.
The bidders will be required to share copies/ details of all the insurance cover with risk cover as part of their proposals. Any firms without adequate insurance cover (in place or willing to put in place before contract signing) may not be considered for evaluations by the Client.
- 24) The prospective event management agencies are hereby requested to develop concept and design as per Scope of Work. The agencies are further requested to inspect the venue before submitting a layout plan.

Proposed Stalls plan

- MMRDA ground, Bandra-Kurla Complex, Mumbai - for the period of 14 Days

Sr. No.	Particulars	No. of Stall
1	General Stall	420
2	Food stall	80
	Total Exhibition stalls	500

Exhibition area approx. 19,000 Sq. Mtr. (Ground no GTxt 3 & 4) and parking area approx. 9500 Sq. Mtr. (Ground no GTxt 1)

*As per Availability of Ground

- Cidco Exhibition in Vashi Sector 30, Navi Mumbai - for the period of 14 Days

Sr. No.	Particulars	No. of Stall
1	General Stall	420
2	Food stall	70
	Total Exhibition stalls	490

Central Hall area 1820 Sq. Mtr., Hall No 2 area 4600 Sq. Mtr And Open area Approx. 4800 Sq. Mtr

*As per Availability of Ground & Hall

- Reshimbagh Ground, Nagpur - for the period of 14 Days

Sr. No.	Particulars	No. of Stall
1	General Stall	300
2	Food stall	70

Total Exhibition stalls	370
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Area of Ground no. 2 - 274428 sq. ft. Approx. & Area of Ground no. 3 - 274500 sq.ft. Approx.

*As per Availability of Ground

Annexure -B

Detailed describing and approximate rented quantity / service / work – For 14 Days for Mahalaxmi Saras at BKC Mumbai, Cidco Vashi Navi Mumbai and Nagpur.

Note – Kindly refer below –

- A) Sr. No. 1 to 218 for RENTED ITEMS FOR MAHALAXMI SARAS AT BKC, MUMBAI – 14 Days
- B) Sr. No. 219 to 406 for RENTED ITEMS FOR MAHALAXMI SARAS AT VASHI, NAVI MUMBAI
- C) Sr. No. 407 to 616 for RENTED ITEMS FOR MAHALAXMI SARAS AT NAGPUR – 14 Days

Sr. No.	ITEM DESCRIPTION	QUANTITY	UNIT
1	2	3	4
1	AJ RENTED ITEMS FOR MAHALAXMI SARAS AT BKC, MUMBAI – 14 Days		
2	EXHIBITION AREA		
3	Construction of Waterproof Aluminium German Hanger for Exhibition area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6" height.	5200	Sq. Meter
4	Proper tin 8 feet high with covering white cloth/barricading of entire area for safety purpose with provision of appropriate brandings of the event.	3500	running ft.
5	Adequate general LED Lighting inside the hanger area (natural white LED light)	250	Nos
6	Construction of well-designed octonorm stalls of size 3m x 2m = 300 nos. & 2m x 2m = 120 nos. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 3m circulation space between the two opposite row of stalls and after every nine stalls in a row. Accessories for stall: A) Metal racks 6'H x 3'W x 1'D -- 01 no. B) Dust-Bin -- 01 no. C) Facia having name and stall number with cut out letters of stall size -- 01 no.	2280	Sq. Meter
7	Octonorm Tables for stalls (construction of table with aluminium R8system with powder coated finish with board on top) 1.5 m L x 0.6 m W x 1.0 m H.	420	Nos
8	Wooden Tables for stalls 2.0' L x 5' W x 3' H.	420	Nos
9	Good quality banquet 2 chairs for stalls.	1000	Nos
10	LED spot 30 Watt lights in each stall with proper hooks and wiring.	1000	Nos
11	Providing Ceiling Fans inside the hangar as per the requirement.	40	Nos
12	STAGE SETUP		
13	Construction of Waterproof Aluminium German Hanger for Inauguration area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). Side covers etc. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6" height.	1800	Sq. Meter

14	Stage setup: 30 ft. x 40 ft. x 4.00 ft. high MS structure with scaffolding/truss blocks with ply board on top & following items: A. Steps on both side 8 ft. wide with railing and masking B. Arrangement of floral belt in front of stage with decoration with flowers with LED Plasma.	1200	Sq. Ft.
15	Triple seater sofa	5	Nos
16	Double seater sofa	5	Nos
17	Single seater sofa	5	Nos
18	Centre table	6	Nos
19	Good quality banquet chairs only for Inauguration Day.	1000	Nos
20	Good quality banquet chairs for entire event.	400	Nos
21	Podium with branding	2	Nos
22	LED riser 30 ft. x 4 ft. x 10 ft. with masking & carpet from all sides.	300	Sq. Ft.
23	Green rooms with wooden platform with proper lighting and other required items like adequate mirror/cloth stand/spot lights/power points/tables/chairs and all other furniture required of approx. 250 sq. ft. each. After 2-days convert into stalls.	2	Nos
24	Platform for media setup with carpet, masking from all sides and required furniture with necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	1	Nos
25	Platform for light & sound console with carpet, masking from all sides including required furniture, etc. with necessary fixtures & lighting of size 18 ft. x 6 ft. x 4 ft.	1	Nos
26	Seating Riser 6' x 3' x 2'	3	Nos
27	SOUND ITEMS (Reputed brand 3 way sound system (JBL Vertec/RCF TTL series or equivalent))		
28	Platform for camera setup with carpet, masking from all sides including required furniture, etc. With necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	2	Nos
29	PA Top Line Array	10	Nos
30	Delay Speakers/top with stands	10	Nos
31	PA Side Fills	5	Nos
32	PA Front Fills	5	Nos
33	PA Bass	5	Nos
34	Stage Monitor	5	Nos
35	Digital Mixer 64 channel B	1	Nos
36	Amp/ Cabling / Racks	1	Nos
37	Artist tech rider as per Requirement.	3	Nos
38	Power Amplifiers & Crossover (as per requirement).	1	Nos
39	DI box (as per requirement).	1	Nos
40	Cordless Microphone with similar configuration as that of Shure/Sennheiser.	5	Nos
41	Central PA Sound system for entire venue and parking with suitable sound outreach at all places.	1	Job
42	Sound technician	2	Nos
43	LIGHTS ITEMS		
44	Box truss for lights of 20 ft. height with proper base and support.	1	Job
45	P3 LED Wall 30 ft. x 10 ft. for stage backdrop with technician and operator support for entire period of exhibition.	300	Sq. Ft.
46	High resolution LED screens inside and outside hangar structure for the general public to show the schemes and programs of the Ministry with technician and operator support for the LED Screen. 16 x12 feet - 2 Nos.	2	Nos
47	Platform for high resolution screen with masking (i) 10 x 4 feet -2 Nos.	2	Nos
48	Beams Sharpy Beam 200	23	Nos
49	Profile Lights	5	Nos
50	LED par 32	15	Nos

51	LED par 64	15	Nos
52	LED Beam par	5	Nos
53	4 way Molefay	5	Nos
54	Dimmer Pack (as per requirement).	1	Job
55	Avolite Pearl for controlling the light set up (as per requirement).	1	Nos
56	VIDEO & PHOTOGRAPHY		
57	Video Coverage of Inaugural Function & all other major events/function during the fair and video coverage of stalls (04 copies of DVDs must be provided to with proper spot mixing and editing in addition to social media). Live video coverage of the cultural events and inaugural function in the LED panel with 2 video cameras.	1	Job
58	Still photography coverage (1000 selected photos in size 5x7 inch with 2 numbers of albums in addition to all the photographs in digital format must be provided . [2- Photographer should be available with HD camera in the entire period of Fair at Event Site].	1	Job
59	Seamless switcher	2	Nos
60	MANPOWER		
61	Attendant/facilitators (Male &Female) well experienced duly uniformed as per our requirement.	20	Nos
62	MTS (multi-tasking staff) for managing registration counter & other areas of exhibition with 5 Male and 5 Female staff.	10	Nos
63	Charges for sanitation/cleaning workers for Cleaning materials wearing Caps and T-shirts 350 gsm with printed logo of Swachh Bharat Abhiyan and Umed and Mahalaxmi Saras.	30	Nos
64	Charges for sanitation/cleaning supervisors for Cleaning materials wearing Caps and T-shirts 350 gsm with printed logo of Swachh Bharat Abhiyan and Umed and Mahalaxmi Saras.	10	Nos
65	T- Shirts 350 gsm for Staff with SARAS Logo	300	Nos
66	Bouncers Male or Female if required.	8	Per Day
67	VIP LOUNGE		
68	Construction of VVIP Lounge in Two-Tier Structure Two Tier Structure made of imported aluminium extrusions with base plate anchored to the ground. Top covered with fire retardant and waterproof PVC fabric. Side height should be as per requirement. Both the ground and upper floor should have false ceiling and fabricated side walls. Side walls should be made of glass supported with pillars & channels [6m x 5m with gallery 2m , G+1 Structure]	2	Nos
69	Construction of well-designed one air conditioned (with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling, lights etc. Rates including flower decoration (every day), fridge, crockery for minimum 40 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	100	Sq. Meter
70	Construction of well-designed one air conditioned(with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 20 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	50	Sq. Meter
71	Ductable Split Air conditioner	250	Ton
72	Tower AC	30	Nos
73	CONFERENCE ROOM		
74	Construction of well-designed air conditioned (with Tower AC) conference room cum State Coordinator Room/Meeting room with wooden structure/ platform/ flooring/ false ceiling and proper carpeting and proper lighting. Conference table/ B2B Area with sufficient number of chairs and other required furniture like sofa/coffee table/side tables etc. Interior of the room should be well thematic decoration for seating arrangement of 100 persons.	100	Sq. Meter
75	Sound System for conference/meeting room with 02 Cordless Handheld Mic, Goose neck talk back system mic, Amplifier, Speakers Suitable along with	1	Job

	technician.		
76	THEME AREA		
77	Plasma TV (Size 43") Wall Mounted /Wooden Plywood Fixing also in food court qty. 08 & Theme area qty. 02.	10	Nos
78	Designing and conceptualization of well- designed Theme area with proper display, lighting, logos, graphics and artwork complete with raised platform, designer wooden flooring, reception and required furniture. AR-VR, LED screen - 2 nos (Size 42 inch), wooden digital poster and other par can/fancy lights with colourful decoration. Photo gallery of SHG Products. Design must be submitted before & prior approval of the appropriate authority must be taken.	100	Sq. Meter
79	TECHNOLOGY		
80	Cube LED	2	Nos
81	Anamorphic LED Wall (20*12)	240	Sq. Ft.
82	Kinetic LED Wall	200	Sq. Ft.
83	Projectors with Content 20000 Lumens (For projection on Fabric Screens, Walls & Container or projection on buildings / structures with mapping etc.) This projector emits a luminous brilliance that transforms any environment into a captivating visual spectacle. Experience visuals in their most breath-taking form with exceptional resolution capabilities. Connect effortlessly to a multitude of devices through an array of input options, including HDMI, VGA, USB, and wireless connectivity. This comprehensive compatibility ensures easy content sharing from a variety of sources on any type of surface white fabric screen, walls, containers etc.,	6	Nos
84	FOOD COURT		
85	Construction of Waterproof Aluminium German Hanger for Exhibition area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers etc. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6" height.	3475	Sq. Meter
86	Construction of well-designed one air conditioned(with Tower AC) Dining room with proper wooden platform, flooring, carpeting and ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 10 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	100	Sq. Meter
87	VIP Dining Area in Porta Cabin Structure Structure to be made of extruded aluminium profile in various sizes of 80mmx80mm, 100mmx100mm, 40mmx40mm & 40mmx80mm. Roof in metal structure in MS pipe bended in curved shape fixed to vertical aluminium columns of the structures. The Structure should be covered with fire retardant and waterproof PVC coated polyester fabric. The fabric is pulled & tensioned to the metallic structure on top and verified Cemented Floor tile used in Floor. Cabin Size 5m x 5m.	4	Nos
88	Straight panel behind the food stalls.	150	Running Meter
89	Construction of 80 nos of well-designed octonorm stalls of size 3m x 4.5 m with Cooking area 3m x 1.5m. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 10m circulation space between the two opposite row stalls and 3m after every 9 stalls in a row. Accessories for stall: A. Metal racks 6'H x 3'W x 1'D -- 01 no. B. Dust-Bin -- 01 no. C. Facia of stall with name and stall number with cut out letters of stall size -- 01 no. .	1080	Sq. Meter
90	Foldable square tables With Cover 1.5m L x 0.6m W x 1.0m H for kitchen area.	240	Nos
91	Round dining tables with cloths cover over the tables in dining area (4 ft. radius)	80	Nos
92	Standing tables (standard size).	30	Nos
93	LED Writing Board For Rate Card of Size 0.45 m x 1 m with Marker	80	Nos
94	Chairs without arms for dining area.	1000	Nos
95	Chairs (with arm & Cushion) in Food stalls.	160	Nos
96	Plumbing and Water arrangement		

97	Sintex water tanks with a total capacity of 20000 liters with required motor pump and necessary plumbing arrangement for continuous water supply to the kitchen/food court.	1	Job
98	Drinking water requirement of 20000 litres	280000	Litre
99	Plumbing lines of 25 mm pvc pipes to kitchen, food court, etc. (as required as per direction of Food court management committee)	1000	Meter
100	Kitchen sinks (2ft X 2 ft.) with water taps with necessary plumbing and drainage arrangements.	80	Nos
101	Supplying with Pot wash area sink with water taps with necessary plumbing and drainage arrangements (sink specification - 3ft X 3 ft.).	30	Nos
102	Hand wash basins of 5 numbers in each set on strong stands and providing the same with continuous water supply for washing and necessary drainage of the used water.	10	set
103	Grease filters.	80	Nos
104	Electrical and Electronic Arrangements		
105	15A power sockets (with 3 pins) giving connection with safe wiring and insulation as per IS standards and specifications as required in Food Stalls, Kitchen area and main stalls.	500	Nos
106	Kitchen Vessels and cooking equipment		
107	Providing Commercial stove (3 Burners) (as per direction of Food court management committee).	80	Nos
108	Erecting and Providing gas pipe line and connection as per directions and specifications M/S Mahanagar gas Ltd.	80	Nos
109	Provide Deep Freezer (300 ltr) with power supply (as required as per direction of Food court management committee) (VERTICAL -10 nos. + DEEP - 10 nos.).	20	Nos
110	Waste Management		
111	Providing Waste Bins A) For Food Waste(green) - 40 nos. with 100 ltrs capacity, B) For Plastic waste(Blue) - 25 nos. with 50 ltrs capacity, C) For Paper waste (yellow) - 5 nos. with 50 ltrs capacity .	40	Nos
112	Dining Area - Providing waste bin for food waste(green) - 20 waste bins with 100 ltrs capacity Waste bins for plastic waste(red) - 20 waste bins with 100 ltrs capacity Waste bin for paper waste (yellow)- 20 waste bins with 100 ltrs capacity.	60	Nos
113	Providing bio-degradable garbage bags as per size of bins as above (One packets having 50 pieces).	150	Packets
114	Garbage cleaning & collection van (2 times a day) with manpower for the entire period of the event. Waste disposal should be done as per the municipality norms by the contractor.	1	Job
115	TOILETS		
116	Vehicle mounted AC Toilet Van: for VIP lounge, placed at back side (one male and one female) with attendant. Facility should be provided one day before the event for entire event.	2	Nos
117	Providing ,Constructing temporary Toilet Blocks with necessary Glazed Tiles finishing, laminated hardnersheet, PVC/Octonorm system side finishing wall partition 6 feet height and door with proper fixtures and fastening i.e. tower bolt, holdfast, hinges ,handles all drops etc. .OR Portable chemical toilets including necessary proper sanitary, drainage line, outlets, Inspection Chamber and day to day cleaning arrangements with material like DDT powder & all such necessary things to maintain hygienic conditions etc. (DDT powder, Phynile etc.) properly during Exhibition period incl. necessary arrangements, loading, unloading incl. all etc. complete for the period of Exhibition (each separate for Ladies and Gents) with proper staff [Male-05 & Female-05] Facility should be provided one day before the event.	50	Nos
118	Adequate Cleaning and Sanitizer Material for toilets, hand wash, paper napkin, cented phenyls, odonils etc. for the entire exhibition period.	1	Job
119	ELECTRICALS & GENSETS		

120	Power distribution with armored cables from main panel board & generator up to Exhibition hall/stage/all hangers/food area and all over the ground & sub distribution with main panel switch board & sub main panel board. Electrical cabling of entire venue & Parking with proper covering.	1	Job
121	Extra Electrical Load For 3-Phase Heavy Equipments	50	KW
122	Back-up Generator for entire exhibition area of required capacity of minimum 1500 KVA including fuel expenses for cultural program separate for sound and light.	14	days
123	Diesel required as per actual consumption	1	Litre
124	Lighting Poles with proper wiring/earthling for Entire Venue with adequate number of poles should be provided.	200	Job
125	Metal/flood lights for all over the venue.	200	Nos
126	Adequate Halogen lights of 500 Watts all over the venue [Outside the Hanger Area] including installation.	200	Nos
127	Ground Earthling through the area for generator and lighting.	1	Job
128	Cabling & Changeover box/main panel with proper fittings.	1	Job
129	BRANDING AND PRINTING		
130	Branding of the entire venue including, hangar facades & side covering of the hanger structures, stage side panels, standee, pole buntings, welcome hoardings, Banners of all types signage etc. Vinyl flex print. (Block out flex), large display of the layout of stalls.as detected by authority.	20000	Sq. Ft.
131	Construction of theme based Gates based on Theme (Artistic Design, Decoration).	2	Nos
132	Construction of theme based Gates based on Theme main entrance & hangar entry/exit (Artistic Design, Decoration).	1	Nos
133	Helium Gas Balloon, 3' Dia with print.	3	Nos
134	Que-manager stands with ribbons at entrance and inside the hanger.	30	Nos
135	Bollard Stands For Name Categorisation during Inaugural Day.	3	Nos
136	Apron For Participating SHG with UMED / Saras Logo.	1100	Nos
137	Sinages all over the entire exhibition area including parking, food court with proper directions and colours.	1000	Sq. Ft.
138	Geographical Information System [GIS] based Interactive Information of all stalls and events with KIOSK of size 42".of proper frame with 11" Display.	4	Nos
139	Theme of Saras, three dimensional installations are to be proposed, which are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	3	Nos
140	MDF with paint finish 3D block letters of # MAHALAXMI SARAS [2.5 x 20 ft.' with platform 2 ft. height. and the material are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	2	Nos
141	Flag Poles, Combination of Flex Printing, Block printing, Screen printing and on Flex / and mounted on poles within the given frame	100	Nos
142	Thematic Décor made in different materials like iron frame, wood, fibre, cloth and other innovative materials multi levelled large wall installations/Gates Facia/ Structures and uneven shapes and sizes and multi layered.	1000	Sq. Ft.
143	Printing and installation of flex 10 x 12 feet mounted with frame and fixed iron/bamboo support at road side way boards at different places. Also Banners and Leaflets in Newspaper.	100	Nos
144	Graffiti on Containers Colourful graffiti related to mela and Maharashtra culture on multiple shipping containers (set of min.2 to 4 containers) placed together in different shapes	2	Nos
145	Wall and Road Graffiti	1000	Sq. Ft.
146	A Façade, sinc with the theme of saras, to be purposed creating a lasting impact on visitors. The façade should be incorporate hanging 3D Sculptures that align with the Saras Theme. Modular metal structure (scaffolding to be used to provide structural strength to the façade	3000	Sq. Ft.
147	SECURITY, CCTV & FIRE SERVICES		

148	Security guards Male-20, Female-10 (9.00 a.m. to 9.00 p.m.)	30	Nos
149	Security Supervisor Male-2, Female-1 (9.00 a.m. to 9.00 p.m.)	3	Nos
150	Security guards Male-15 (9.00 p.m. to 9.00 a.m.)	15	Nos
151	Security Supervisor Male-4(9.00 p.m. to 9.00 a.m.)	4	Nos
152	Firemen well Trained (Day & night).	4	Nos
153	DFMD machines with staff with auto entry counting facility.	8	Nos
154	HHMD Machine with staff.	4	Nos
155	Providing of Fire extinguishers in exhibition area ABC type cylinders with sand buckets (CO2 Water and Powder mix with Refilling Dates). Sufficient equipment to be placed at various locations as per directions of Fire Department.	200	Nos
156	Providing of Fire Safety Devices [Total Qty.30 nos.] 1] Fire Alarm Siren Security Horn Buzzer 12VDC 24V Sound and Light Fire Warning Strobe Siren [Qty.10 nos.], 2] Wi-Fi Flammable Gas Leak Detector, Smart Life App Compatible LPG/Natural Gas Leak Alarm Sensor for Fire Security Protection [Qty.10 nos.], 3] Blackt Electrotech BT35 DIY Smoke Detection Sensor System with Alarm 85 dB [Qty.10 nos.].	30	Nos
157	Fire Fighter Vehicle for entire event duration of capacity 4500 liters.	1	Nos
158	CCTV Cameras set up all over the venue 24 x 7, cameras shall have night vision with operator-02 & technician-02.	200	Nos
159	LCD Monitors 55" for CCCTV camera.	12	Nos
160	Recording DVR in 1 TB Hard-Disk.	12	Nos
161	Construction of room with octonorm (3 M x 3 M) for monitoring of CCTV cameras etc. with chair, table, for operator & technician	1	Nos
162	Frisking area at entry points (4 M x 4 M)	6	Nos
163	Emergency Exit Gate without branding	3	Nos
164	Box type Flex Gate.	2	Nos
165	Providing Administrative office of size 6m x 3m having 2- PCs, 1-Printer, 5G-High- Speed-Internet, 1-Dust-Bin, 5- Executive Tables and Chairs, 1-Cupboard with lock and AC's.	2	Nos
166	REGISTRATION & HELP DESK		
167	Construction of Registration Desk of (10 x 5) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair& one steel Amirah with lock facility.	1	Nos
168	Tensile structures Tensile structures using tensile fabrics on metal structures in different shapes and designs	1	Nos
169	FIRST AID FACILITIES (MEDICAL FACILITIES)		
170	Construction of a First Aid Room 6 M X 3M with all required facilities curtains/divider in German Pagoda.	1	Nos
171	Provide Well Equipped Ambulance with full time doctor.	1	Job
172	Other Pagoda Rooms		
173	Construction of Store Room (5 M X 5 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	10	Nos
174	Construction of Housekeeping room (3 M X 3 M) aluminium R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	2	Nos
175	Construction of Fire service room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
176	Construction of Security room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
177	Construction of Hirkani room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
178	Construction of Bank Sakhi room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
179	Construction of Media room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture. Having 1-PCs, 1-Printer, 5G- High- Speed-Internet, 1-Dust-Bin, 1-Executive Tables and Chairs, 1-Cupboard with lock and AC's.	1	Nos

180	Floor Covering		
181	Carpeting - Non woven needle punch laying & fixing of brand new carpet subject to actual requirement and as per the direction of Core Committee.	5000	Sq. Meter
182	Coir type carpet for outdoor & other required area.	2000	Sq. Meter
183	Green Net	50000	Sq. Ft.
184	Vinyl Flooring Vinyl flooring with the thickness of 3.2mm, Fire proof, Anti-chemical performance and Anti-slip performance.	3000	Sq. Ft.
185	Wooden Tiles Installation of Scratch & Stain resistant wooden tiles with the thickness of 3-5mm.	5000	Sq. Ft.
186	Ceramic Tiles Tile with ceramic material, glaze & un-glaze surface, thickness of 10mm, and water absorption below 0.10 percent	100	Sq. Ft.
187	Paver Block Installation of pre-cast concrete hydraulically pressed unit- regular machine made Inter-locking paving blocks including excavation, filling, shuttering, labour, transportation compaction etc. complete as per requirement.	5000	Sq. Ft.
188	Grass Carpet Grass Carpet with the Grass Material of Polyethylene and Polypropylene & Base of Polypropylene + Non-Woven Cloth + SBR Latex and Thickness of 50mm	1000	Sq. Ft.
189	Carpet Tile Carpet tile with 100% Solution Dyed Polyamide fibre type, total thickness of the tile 7mm, backing material is Bitumen with Glass Cornette for stability	1500	Sq. Ft.
190	Loop pile Carpet Loop pile Carpet made by nylon, wool or olefin, resistance against fire: aspect: 1/10" loop pile composition: 100% pp backing: action backing pile weight: 700 g/m ² total weight: 1620 g/m ² pile height: 3,5 mm	500	Sq. Ft.
191	Cut Pile Carpet Cut pile Carpet made by Polyester with the thickness of 7-8 mm and weight 2500 g/m ²	500	Sq. Ft.
192	Others		
193	Drinking Mineral Water 20 Litter Jar of approved brand with dispenser and 100 disposable glass with each Bottle.	500	Nos
194	Water Bottle of 200 ml with approved Brand.	5000	Nos
195	Diya, Samya, Scissor, Ribbon, Rangoli Colour, Candle, Kapoor, Arti Thali, Haldi Kumkum, Photo Frame, Standard quality Shawl approved by appropriate authority. Etc. for Inaugural Day.	1	Job
196	Shenai and Tutari Artist - 7 Artist.	1	Job
197	Good quality Pheta with border with Manpower	1200	nos
198	Drone Camera Shooting For 1-Day.	1	Per Day
199	Customer Trolley with Wheel of size [0.3 m x 0.5 m x 0.5 m] with attendant at entry and exit.	50	Nos
200	Walky-Talky with Range covering entire exhibition area with Battery Backup and operator 24x7	25	Nos
201	Providing 3-Seater Benches having Wooden Strips with steel frame in exhibition area at different locations.	28	Nos
202	UMED Office in Porta Cabin Structure Structure to be made of extruded aluminium profile in various sizes of 80mmx80mm, 100mmx100mm, 40mmx40mm & 40mmx80mm. Roof in metal structure in MS pipe bended in curved shape fixed to vertical aluminium columns of the structures. The Structure should be covered with fire retardant and waterproof PVC coated polyester fabric. The fabric is pulled & tensioned to the metallic structure on top and vertified Cemented Floor tile used in Floor.	1	Nos
203	Wi-Fi of 100 mbps speed in conference, registration, finance, administration and editing room. With necessary router and switches set-up to cover entire exhibition area including internet charges.	1	Job
204	Providing Pantry & Catering services for registration day Lunch & Dinner. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1500 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking water bottles.	1500	Nos

205	Providing Pantry & Catering services for inauguration day Breakfast & Lunch. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1500 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking bottles.	1500	Nos
206	Landscaping with good quality natural potted plants in entire exhibition area.	2000	Nos
207	Landscaping with good quality natural potted plants, water Fountain, and Picket Fencing in entire exhibition area.	1	Nos
208	Proper Ground Levelling of Main Exhibition Ground as well as Parking Ground with road roller and JCB (Refer site layout plan).	18000	Sq. Meter
209	Kids Zone: Area developed with kids theme decor with playing setup for children like games, Mickey Mouse bouncy, slides/swings, magic show, puppet show etc. with necessary safety measures and proper lighting and staff.	1	Job
210	Mojo Barricading / Railing 4ft Height	250	running ft.
211	As per Annexure - C Scope of service for provide lodging and transportation arrangement A) - For SHG Women's	15120	Person
212	As per Annexure - C Scope of service for provide lodging and transportation arrangement B) - Officers and Employees	1400	Person
213	Single Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
214	Double Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
215	Triple Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	3	person
216	Single Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
217	Double Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
218	Triple Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	3	Person
219	BJ RENTED ITEMS FOR MAHALAXMI SARAS AT VASHI, NAVI MUMBAI - 14 Days		
220	EXHIBITION AREA		
221	Construction of well-designed octonorm stalls of size 3m x 2m = 300 nos. & 2m x 2m = 120 nos. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 3m circulation space between the two opposite row of stalls and after every nine stalls in a row. Accessories for stall: A) Metal racks 6'H x 3'W x 1'D -- 01 no. B) Dust-Bin -- 01 no. C) Facia having name and stall number with cut out letters of stall size -- 01 no.	2280	Sq. Meter
222	Octonorm Tables for stalls (construction of table with aluminium R8system with powder coated finish with board on top) 1.5 m L x 0.6 m W x 1.0 m H.	420	Nos
223	Wooden Tables for stalls 2.0' L x 5' W x 3' H.	420	Nos
224	Good quality banquet 2 chairs for stalls.	840	Nos
225	LED spot 30 Watt lights in each stall with proper hooks and wiring.	840	Nos
226	STAGE SETUP		
227	Stage setup: 30 ft. x 40 ft. x 4.00 ft. high MS structure with scaffolding/truss blocks with ply board on top & following items: A. Steps on both side 8 ft. wide with railing and masking B. Arrangement of floral belt in front of stage with decoration with flowers with LED Plasma.	1200	Sq. Ft.
228	Triple seater sofa	5	Nos
229	Double seater sofa	5	Nos
230	Single seater sofa	5	Nos
231	Centre table	5	Nos

232	Good quality banquet chairs only for Inauguration Day.	300	Nos
233	Good quality banquet chairs for entire event.	300	Nos
234	Podium with branding	2	Nos
235	LED riser 30 ft. x 4 ft. x 10 ft. with masking & carpet from all sides.	300	Sq. Ft.
236	Green rooms with wooden platform with proper lighting and other required items like adequate mirror/cloth stand/spot lights/power points/tables/chairs and all other furniture required of approx. 250 sq. ft. each. After 2-days convert into stalls.	2	Nos
237	Platform for media setup with carpet, masking from all sides and required furniture with necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	1	Nos
238	Platform for light & sound console with carpet, masking from all sides including required furniture, etc. with necessary fixtures & lighting of size 18 ft. x 6 ft. x 4 ft.	1	Nos
239	Seating Riser 6' x 3' x 2'	2	Nos
240	SOUND ITEMS (Reputed brand 3 way sound system (JBL Vertec/RCF TTL series or equivalent))		
241	Platform for camera setup with carpet, masking from all sides including required furniture, etc. With necessary fixtures & lighting of size 8 ft. x6 ft. x4 ft.	2	Nos
242	PA Top Line Array	5	Nos
243	Delay Speakers/top with stands	5	Nos
244	PA Side Fills	3	Nos
245	PA Front Fills	3	Nos
246	PA Bass	3	Nos
247	Stage Monitor	5	Nos
248	Digital Mixer 64 channel B	1	Nos
249	Amp/ Cabling / Racks	1	Nos
250	Artist tech rider as per Requirement.	2	Nos
251	Power Amplifiers & Crossover (as per requirement).	1	Nos
252	DI box (as per requirement).	1	Nos
253	Cordless Microphone with similar configuration as that of Shure/Sennheiser.	5	Nos
254	Central PA Sound system for entire venue and parking with suitable sound outreach at all places.	1	Job
255	Sound technician	1	Nos
256	LIGHTS ITEMS		
257	Box truss for lights of 20 ft. height with proper base and support.	1	Job
258	P3 LED Wall 20 ft. x 10 ft. for stage backdrop with technician and operator support for entire period of exhibition.	200	Sq. Ft.
259	High resolution LED screens inside and outside hangar structure for the general public to show the schemes and programs of the Ministry with technician and operator support for the LED Screen. 16 x12 feet - 2 Nos.	1	Nos
260	Platform for high resolution screen with masking (i) 10 x 4 feet -2 Nos.	2	Nos
261	Beams Sharpy Beam 200	10	Nos
262	Profile Lights	4	Nos
263	LED par 32	10	Nos
264	LED par 64	10	Nos
265	LED Beam par	4	Nos
266	4 way Molefay	4	Nos
267	Dimmer Pack (as per requirement).	1	Job
268	Avolite Pearl for controlling the light set up (as per requirement).	1	Nos
269	VIDEO & PHOTOGRAPHY		

270	Video Coverage of Inaugural Function & all other major events/function during the fair and video coverage of stalls (01 TB Hard-Disk. Must be provided to with proper spot mixing and editing in addition to social media). Live video coverage of the cultural events and inaugural function in the LED panel with 2 video cameras.	1	Job
271	Still photography coverage (300 selected photos in size 5x7 inch with 2 numbers of albums in addition to all the photographs in digital format must be provided . [2- Photographer should be available with HD camera in the entire period of Fair at Event Site].	1	Job
272	Seamless switcher	2	Nos
273	MANPOWER		
274	Attendant/facilitators (Male &Female) well experienced duly uniformed as per our requirement.	20	Nos
275	Charges for sanitation/cleaning workers for Cleaning materials wearing Caps and T-shirts 350 gsm with printed logo of Swatch Bharat Abhiyan and Umed and Mahalaxmi Saras.	10	Nos
276	VIP LOUNGE		
277	Construction of VVIP Lounge in Two-Tier Structure Two Tier Structure made of imported aluminium extrusions with base plate anchored to the ground. Top covered with fire retardant and waterproof PVC fabric. Side height should be as per requirement. Both the ground and upper floor should have false ceiling and fabricated side walls. Side walls should be made of glass supported with pillars & channels [6m x 5m with gallery 2m , G+1 Structure]	1	Nos
278	Construction of well-designed one air conditioned (with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling, lights etc. Rates including flower decoration (every day), fridge, crockery for minimum 40 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	100	Sq. Meter
279	Construction of well-designed one air conditioned(with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 20 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	50	Sq. Meter
280	CONFERENCE ROOM		
281	Construction of well-designed air conditioned (with Tower AC) conference room cum State Coordinator Room/Meeting room with wooden structure/ platform/ flooring/ false ceiling and proper carpeting and proper lighting. Conference table/ B2B Area with sufficient number of chairs and other required furniture like sofa/coffee table/side tables etc. Interior of the room should be well thematic decoration for seating arrangement of 100 persons.	100	Sq. Meter
282	Sound System for conference/meeting room with 02 Cordless Handheld Mic, Goose neck talk back system mic, Amplifier, Speakers Suitable along with technician.	1	Job
283	THEME AREA		
284	Plasma TV (Size 43") Wall Mounted/Wooden Plywood Fixing also in food court qty. 08 & Theme area qty. 02.	2	Nos
285	Designing and conceptualization of well- designed Theme area with proper display, lighting, logos, graphics and artwork complete with raised platform, designer wooden flooring, reception and required furniture. AR-VR, LED screen - 2 nos (Size 42 inch), wooden digital poster and other par can/fancy lights with colourful decoration. Photo gallery of SHG Products. Design must be submitted before & prior approval of the appropriate authority must be taken.	75	Sq. Meter
286	TECHNOLOGY		
287	Cube LED	1	Nos
288	Anamorphic LED Wall (10*12)	120	Sq. Ft.
289	Kinetic LED Wall	150	Sq. Ft.

290	Projectors with Content 20000 Lumens (For projection on Fabric Screens, Walls & Container or projection on buildings / structures with mapping etc.) This projector emits a luminous brilliance that transforms any environment into a captivating visual spectacle. Experience visuals in their most breathtaking form with exceptional resolution capabilities. Connect effortlessly to a multitude of devices through an array of input options, including HDMI, VGA, USB, and wireless connectivity. This comprehensive compatibility ensures easy content sharing from a variety of sources on any type of surface white fabric screen, walls, containers etc.,	2	Nos
291	FOOD COURT		
292	Construction of Waterproof Aluminium German Hanger for Exhibition area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers etc. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6"height.	3000	Sq. Meter
293	Construction of well-designed one air conditioned(with Tower AC) Dining room with proper wooden platform, flooring, carpeting and ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 10 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	100	Sq. Meter
294	Straight panel behind the food stalls.	150	Running Meter
295	Construction of 70 nos of well-designed octonorm stalls of size 3m x 4.5 m with Cooking area 3m x 1.5m. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 10m circulation space between the two opposite row stalls and 3m after every 9 stalls in a row. Accessories for stall: A. Metal racks 6'H x 3'W x 1'D -- 01 no. B. Dust-Bin -- 01 no. C. Facia of stall with name and stall number with cut out letters of stall size -- 01 no. .	945	Sq. Meter
296	Foldable square tables With Cover 1.5m L x 0.6m W x 1.0m H for kitchen area.	210	Nos
297	Round dining tables with cloths cover over the tables in dining area (4 ft. radius)	50	Nos
298	Standing tables (standard size).	20	Nos
299	LED Writing Board For Rate Card of Size 0.45 m x 1 m with Marker	80	Nos
300	Chairs without arms for dining area.	400	Nos
301	Chairs (with arm & Cushion) in Food stalls.	140	Nos
302	Plumbing and Water arrangement		
303	Sintex water tanks with a total capacity of 20000 liters with required motor pump and necessary plumbing arrangement for continuous water supply to the kitchen/food court.	1	Job
304	Drinking water requirement of 20000 litres	280000	Litre
305	Plumbing lines of 25 mm pvc pipes to kitchen, food court, etc. (as required as per direction of Food court management committee)	500	Meter
306	Kitchen sinks (2ft X 2 ft.) with water taps with necessary plumbing and drainage arrangements.	70	Nos
307	Supplying with Pot wash area sink with water taps with necessary plumbing and drainage arrangements (sink specification - 3ft X 3 ft.).	30	Nos
308	Hand wash basins of 5 numbers in each set on strong stands and providing the same with continuous water supply for washing and necessary drainage of the used water.	10	set
309	Grease filters.	70	Nos
310	Electrical and Electronic Arrangements		
311	15A power sockets (with 3 pins) giving connection with safe wiring and insulation as per IS standards and specifications as required in Food Stalls, Kitchen area and main stalls.	70	Nos
312	Kitchen Vessels and cooking equipment		
313	Providing Commercial stove (3 Burners) (as per direction of Food court management committee).	70	Nos

314	Erecting and Providing gas pipe line and connection as per directions and specifications M/S Mahanagar gas Ltd.	70	Nos
315	Provide Deep Freezer (300 ltr) with power supply (as required as per direction of Food court management committee) (VERTICAL -10 nos. + DEEP - 10 nos.).	20	Nos
316	Waste Management		
317	Providing Waste Bins A) For Food Waste(green) - 20 nos. with 100 ltrs capacity, B) For Plastic waste(Blue) - 15 nos. with 50 ltrs capacity, C) For Paper waste (yellow) - 5 nos. with 50 ltrs capacity.	40	Nos
318	Dining Area - Providing waste bin for food waste(green) - 20 waste bins with 100 ltrs capacity Waste bins for plastic waste(red) - 20 waste bins with 100 ltrs capacity Waste bin for paper waste (yellow)- 20 waste bins with 100 ltrs capacity.	60	Nos
319	Providing bio-degradable garbage bags as per size of bins as above (One packets having 50 pieces).	100	Packets
320	Garbage cleaning & collection van (2 times a day) with manpower for the entire period of the event. Waste disposal should be done as per the municipality norms by the contractor.	1	Job
321	TOILETS		
322	Vehicle mounted AC Toilet Van: for VIP lounge, placed at back side (one male and one female) with attendant. Facility should be provided one day before the event for entire event.	1	Nos
323	Providing ,Constructing temporary Toilet Blocks with necessary Glazed Tiles finishing, laminated hardnersheet, PVC/Octonorm system side finishing wall partition 6 feet height and door with proper fixtures and fastening i.e. tower bolt, holdfast, hinges ,handles all drops etc. .OR Portable chemical toilets including necessary proper sanitary, drainage line, outlets, Inspection Chamber and day to day cleaning arrangements with material like DDT powder & all such necessary things to maintain hygienic conditions etc. (DDT powder, Phynile etc.) properly during Exhibition period incl. necessary arrangements, loading, unloading incl. all etc. complete for the period of Exhibition (each separate for Ladies and Gents) with proper staff [Male-05 & Female-05] Facility should be provided one day before the event.	10	Nos
324	Adequate Cleaning and Sanitizer Material for toilets, hand wash, paper napkin, cented phenyls, odonils etc. for the entire exhibition period.	1	Job
325	ELECTRICALS & GENSETS		
326	Power distribution with armored cables from main panel board & generator up to Exhibition hall/stage/all hangers/food area and all over the ground & sub distribution with main panel switch board & sub main panel board. Electrical cabling of entire venue & Parking with proper covering.	1	Job
327	Extra Electrical Load For 3-Phase Heavy Equipments	50	KW
328	Back-up Generator for entire exhibition area of required capacity of minimum 500 KVA including fuel expenses for cultural program separate for sound and light.	15	days
329	Diesel required as per actual consumption	1	Litre
330	BRANDING AND PRINTING		
331	Branding of the entire venue including, hangar facades & side covering of the hanger structures, stage side panels, standee, pole buntings, welcome hoardings, Banners of all types signage etc. Vinyl flex print. (Block out flex), large display of the layout of stalls.as detected by authority.	20000	Sq. Ft.
332	Construction of theme based Gates based on Theme (Artistic Design, Decoration).	2	Nos
333	Construction of theme based Gates based on Theme main entrance & hangar entry/exit (Artistic Design, Decoration).	1	Nos
334	Helium Gas Balloon, 3' Die with print.	2	Nos
335	Que-manager stands with ribbons at entrance and inside the hanger.	15	Nos
336	Bollard Stands For Name Categorisation during Inaugural Day.	1	Nos
337	Apron For Participating SHG with UMED / Saras Logo.	1100	Nos
338	Sinages all over the entire exhibition area including parking, food court with proper directions and colours.	1000	Sq. Ft.

339	Geographical Information System [GIS] based Interactive Information of all stalls and events with KIOSK of size 42".of proper frame with 11" Display.	2	Nos
340	Theme of Saras, three dimensional installations are to be proposed, which are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	2	Nos
341	MDF with paint finish 3D block letters of # MAHALAXMI SARAS [2.5 x 20 ft.' with platform 2 ft. height. and the material are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	2	Nos
342	Flag Poles, Combination of Flex Printing, Block printing, Screen printing and on Flex / and mounted on poles within the given frame	50	Nos
343	Thematic Décor made in different materials like iron frame, wood, fibre, cloth and other innovative materials multi levelled large wall installations/Gates Facia/ Structures and uneven shapes and sizes and multi layered.	500	Sq. Ft.
344	Printing and installation of flex 10 x 12 feet mounted with frame and fixed iron/bamboo support at road side way boards at different places. Also Banners and Leaflets in Newspaper.	50	Nos
345	Graffiti on Containers Colourful graffiti related to mela and Maharashtra culture on multiple shipping containers (set of min.2 to 4 containers) placed together in different shapes	1	Nos
346	Wall and Road Graffiti	500	Sq. Ft.
347	A Façade, sinc with the theme of saras, to be purposed creating a lasting impact on visitors. The façade should be incorporate hanging 3D Sculptures that align with the Saras Theme. Modular metal structure (scaffolding to be used to provide structural strength to the façade	2000	Sq. Ft.
348	SECURITY, CCTV & FIRE SERVICES		
349	Security guards Male-10, Female-10 (9.00 a.m. to 9.00 p.m.)	20	Nos
350	Security Supervisor Male-2, Female-1 (9.00 a.m. to 9.00 p.m.)	3	Nos
351	Security guards Male-10 (9.00 p.m. to 9.00 a.m.)	10	Nos
352	Security Supervisor Male-2 (9.00 p.m. to 9.00 a.m.)	2	Nos
353	Firemen well Trained (Day & night).	4	Nos
354	DFMD machines with staff with auto entry counting facility.	8	Nos
355	HHMD Machine with staff.	4	Nos
356	Providing of Fire extinguishers in exhibition area ABC type cylinders with sand buckets (CO2 Water and Powder mix with Refilling Dates). Sufficient equipment to be placed at various locations as per directions of Fire Department.	30	Nos
357	CCTV Cameras set up all over the venue 24 x 7, cameras shall have night vision with operator-02 & technician-02.	50	Nos
358	LCD Monitors 55" for CCCTV camera.	10	Nos
359	Recording DVR in 1 TB Hard-Disk.	4	Nos
360	Construction of room with octonorm (3 M x 3 M) for monitoring of CCTV cameras etc. with chair, table, for operator & technician 24 x 7.	1	Nos
361	Box type Flex Gate.	2	Nos
362	REGISTRATION & HELP DESK		
363	Construction of Registration Desk of (10 x 5) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair & one steel Amirah with lock facility.	1	Nos
364	Tensile structures Tensile structures using tensile fabrics on metal structures in different shapes and designs	1	Nos
365	FIRST AID FACILITIES (MEDICAL FACILITIES)		
366	Construction of a First Aid Room 6 M X 3M with all required facilities curtains/divider in German Pagoda.	1	Nos
367	Provide Well Equipped Ambulance with full time doctor.	1	Job
368	Others Pagoda Room		
369	Construction of Store Room (5 M X 5 M) aluminium R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	5	Nos

370	Construction of Housekeeping room (3 M X 3 M) aluminium R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
371	Construction of Fire service room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
372	Construction of Security room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
373	Construction of Hirkani room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
374	Construction of Bank Sakhi room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
375	Construction of Media room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture. having 1-PCs, 1-Printer, 5G-High- Speed-Internet, 1-Dust-Bin, 1-Executive Tables and Chairs, 1- Cupboard with lock and AC's.	1	Nos
376	Floor Covering		
377	Carpeting - Non woven needle punch laying & fixing of brand new carpet subject to actual requirement and as per the direction of Core Committee.	5000	Sq. Meter
378	Coir type carpet for outdoor & other required area.	2000	Sq. Meter
379	Green Net	15000	Sq. Ft.
380	Vinyl Flooring Vinyl flooring with the thickness of 3.2mm, Fire proof, Anti-chemical performance and Anti-slip performance.	1000	Sq. Ft.
381	Wooden Tiles Installation of Scratch & Stain resistant wooden tiles with the thickness of 3-5mm.	1500	Sq. Ft.
382	Grass Carpet Grass Carpet with the Grass Material of Polyethylene and Polypropylene & Base of Polypropylene + Non-Woven Cloth + SBR Latex and Thickness of 50mm	500	Sq. Ft.
383	Carpet Tile Carpet tile with 100% Solution Dyed Polyamide fibre type, total thickness of the tile 7mm, backing material is Bitumen with Glass Cornette for stability	1000	Sq. Ft.
384	Cut Pile Carpet Cut pile Carpet made by Polyester with the thickness of 7-8 mm and weight 2500 g/m ²	500	Sq. Ft.
385	Others		
386	Drinking Mineral Water 20 Litter Jar of approved brand with dispenser and 100 disposable glass with each Bottle.	500	Nos
387	Water Bottle of 200 ml with approved Brand.	500	Nos
388	Diya, Samya, Scissor, Ribbon, Rangoli Colour, Candle, Kapoor, Arti Thali, Haldi Kumkum, Photo Frame, Standard quality Shawl approved by appropriate authority. Etc. for Inaugural Day.	1	Job
389	Shenai and Tutari Artist - 7 Artist.	1	Job
390	Good quality Pheta with border with Manpower	200	nos
391	Customer Trolley with Wheel of size [0.3 m x 0.5 m x 0.5 m] with attendant at entry and exit.	50	Nos
392	Walky-Talky with Range covering entire exhibition area with Battery Backup and operator 24x7	25	Nos
393	Wi-Fi of 100 mbps speed in conference, registration, finance, administration and editing room. With necessary router and switches set-up to cover entire exhibition area including internet charges.	1	Job
394	Providing Pantry & Catering services for registration day Lunch & Dinner. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1000 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking water bottles.	1000	Nos
395	Providing Pantry & Catering services for inauguration day Breakfast & Lunch. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1000 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking bottles.	1000	Nos

396	Landscaping with good quality natural potted plants in entire exhibition area.	200	Nos
397	Kids Zone: Area developed with kids theme decor with playing setup for children like games, Mickey Mouse bouncy, slides/swings, magic show, puppet show etc. with necessary safety measures and proper lighting and staff.	1	Job
398	Mojjo Bariquates / Railing 4ft height	250	running ft.
399	As per Annexure - C Scope of service for provide lodging and transportation arrangement A) - For SHG Women's	14700	Person
400	As per Annexure - C Scope of service for provide lodging and transportation arrangement B) - Officers and Employees	1036	Person
401	Single Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
402	Double Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
403	Triple Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	3	person
404	Single Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
405	Double Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
406	Triple Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	3	Person
407	CJ RENTED ITEMS FOR MAHALAXMI SARAS AT NAGPUR - 14 Days		
408	EXHIBITION AREA		
409	Construction of Waterproof Aluminium German Hanger for Exhibition area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6" height.	5200	Sq. Meter
410	Proper tin 8 feet high with covering white cloth/barricading of entire area for safety purpose with provision of appropriate brandings of the event.	1000	running ft.
411	Adequate general LED Lighting inside the hanger area (natural white LED light).	200	Nos
412	Construction of well-designed octonorm stalls of size 3m x 2m = 240 nos. & 2m x 2m = 60 nos. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 3m circulation space between the two opposite row of stalls and after every nine stalls in a row. Accessories for stall: A) Metal racks 6'H x 3'W x 1'D -- 01 no. B) Dust-Bin -- 01 no. C) Facia having name and stall number with cut out letters of stall size -01 no.	1680	Sq. Meter
413	aluminium R8system with powder coated finish with board on top) 1.5 m L x 0.6 m W x 1.0 m H.	300	Nos
414	Wooden Tables for stalls 2.0' L x 5' W x 3' H.	300	Nos
415	Good quality banquet 2 chairs for stalls.	600	Nos
416	LED spot 30 Watt lights in each stall with proper hooks and wiring.	600	Nos
417	Providing Ceiling Fans inside the hangar as per the requirement.	30	Nos
418	STAGE SETUP		
419	Construction of Waterproof Aluminium German Hanger for Inauguration area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers etc. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6"height.	1800	Sq. Meter
420	Stage setup: 30 ft. x 40 ft. x 4.00 ft. high MS structure with scaffolding/truss blocks with ply board on top & following items: A. Steps on both side 8 ft. wide with railing and masking B. Arrangement of floral belt in front of stage with decoration with flowers with LED Plasma.	1200	Sq. Ft.
421	Triple seater sofa	2	Nos

422	Double seater sofa	5	Nos
423	Single seater sofa	5	Nos
424	Centre table	5	Nos
425	Good quality banquet chairs only for Inauguration Day.	300	Nos
426	Good quality banquet chairs for entire event.	300	Nos
427	Podium with branding	2	Nos
428	LED riser 30 ft. x 4 ft. x 10 ft. with masking & carpet from all sides.	300	Sq. Ft.
429	Green rooms with wooden platform with proper lighting and other required items like adequate mirror/cloth stand/spot lights/power points/tables/chairs and all other furniture required of approx. 250 sq. ft. each. After 2-days convert into stalls.	2	Nos
430	Platform for media setup with carpet, masking from all sides and required furniture with necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	1	Nos
431	Platform for light & sound console with carpet, masking from all sides including required furniture, etc. with necessary fixtures & lighting of size 18 ft. x 6 ft. x 4ft.	1	Nos
432	Seating Riser 6' x 3' x 2'	3	Nos
433	SOUND ITEMS (Reputed brand 3 way sound system (JBL Vertec/RCF TTL series or equivalent))		
434	Platform for camera setup with carpet, masking from all sides including required furniture, etc. With necessary fixtures & lighting of size 8 ft. x6 ft. x4 ft.	2	Nos
435	PA Top Line Array	5	Nos
436	Delay Speakers/top with stands	5	Nos
437	PA Side Fills	2	Nos
438	PA Front Fills	2	Nos
439	PA Bass	2	Nos
440	Stage Monitor	2	Nos
441	Digital Mixer 64 channel B	1	Nos
442	Amp/ Cabling / Racks	1	Nos
443	Artist tech rider as per Requirement.	1	Nos
444	Power Amplifiers & Crossover (as per requirement).	1	Nos
445	DI box (as per requirement).	1	Nos
446	Cordless Microphone with similar configuration as that of Shure/Sennheiser.	3	Nos
447	Central PA Sound system for entire venue and parking with suitable sound outreach at all places.	1	Job
448	Sound technician	1	Nos
449	LIGHTS ITEMS		
450	Box truss for lights of 20 ft. height with proper base and support.	1	Job
451	P3 LED Wall 20 ft. x 10 ft. for stage backdrop with technician and operator support for entire period of exhibition.	200	Sq. Ft.
452	High resolution LED screens inside and outside hangar structure for the general public to show the schemes and programs of the Ministry with technician and operator support for the LED Screen. 16 x12 feet - 2 Nos.	2	Nos
453	Platform for high resolution screen with masking (i) 10 x 4 feet -2 Nos.	2	Nos
454	Beams Sharpy Beam 200	10	Nos
455	Profile Lights	5	Nos
456	LED par 32	15	Nos
457	LED par 64	15	Nos
458	LED Beam par	5	Nos
459	4 way Molefay	5	Nos
460	Dimmer Pack (as per requirement).	1	Job
461	Avolite Pearl for controlling the light set up (as per requirement).	1	Nos

462	VIDEO & PHOTOGRAPHY		
463	Video Coverage of Inaugural Function & all other major events/function during the fair and video coverage of stalls (04 copies of DVDs must be provided to with proper spot mixing and editing in addition to social media). Live video coverage of the cultural events and inaugural function in the LED panel with 2 video cameras.	1	Job
464	Still photography coverage (1000 selected photos in size 5x7 inch with 2 numbers of albums in addition to all the photographs in digital format must be provided . [2- Photographer should be available with HD camera in the entire period of Fair at Event Site].	1	Job
465	Seamless switcher	1	Nos
466	MANPOWER		
467	Attendant/facilitators (Male &Female) well experienced duly uniformed as per our requirement.	20	Nos
468	MTS (multi-tasking staff) for managing registration counter & other areas of exhibition with 3-Male and 3-Female staff.	5	Nos
469	Charges for sanitation/cleaning workers for Cleaning materials wearing Caps and T-shirts 350 gsm with printed logo of Swatch Bharat Abhiyan and Umed and Mahalaxmi Saras.	15	Nos
470	Charges for sanitation/cleaning supervisors for Cleaning materials wearing Caps and T-shirts 350 gsm with printed logo of Swatch Bharat Abhiyan and Umed and Mahalaxmi Saras.	4	Nos
471	T- Shirts 350 gsm for Staff with SARAS Logo	100	Nos
472	VIP LOUNGE		
473	Construction of VVIP Lounge in Two-Tier Structure Two Tier Structure made of imported aluminium extrusions with base plate anchored to the ground. Top covered with fire retardant and waterproof PVC fabric. Side height should be as per requirement. Both the ground and upper floor should have false ceiling and fabricated side walls. Side walls should be made of glass supported with pillars & channels [6m x 5m with gallery 2m , G+1 Structure]	2	Nos
474	Construction of well-designed one air conditioned (with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling, lights etc. Rates including flower decoration (every day), fridge, crockery for minimum 40 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	100	Sq. Meter
475	Construction of well-designed one air conditioned(with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 20 persons/fancy cushion chairs/two and three seater sofas, centre tables, coffee tables and other required items for beautification of the room.	50	Sq. Meter
476	Ductable Split Air conditioner	100	Ton
477	Tower AC	10	Nos
478	CONFERENCE ROOM		
479	Construction of well-designed air conditioned (with Tower AC) conference room cum State Coordinator Room/Meeting room with wooden structure/ platform/ flooring/ false ceiling and proper carpeting and proper lighting. Conference table/ B2B Area with sufficient number of chairs and other required furniture like sofa/coffee table/side tables etc. Interior of the room should be well thematic decoration for seating arrangement of 100 persons.	100	Sq. Meter
480	Sound System for conference/meeting room with 02 Cordless Handheld Mic, Goose neck talk back system mic, Amplifier, Speakers Suitable along with technician.	1	Job
481	THEME AREA		
482	Plasma TV (Size 43") Wall Mounted /Wooden Plywood Fixing also in food court qty. 08 & Theme area qty. 02.	2	Nos

483	Designing and conceptualization of well- designed Theme area with proper display, lighting, logos, graphics and artwork complete with raised platform, designer wooden flooring, reception and required furniture. AR-VR, LED screen - 2 nos (Size 42 inch), wooden digital poster and other par can/fancy lights with colourful decoration. Photo gallery of SHG Products. Design must be submitted before & prior approval of the appropriate authority must be taken.	50	Sq. Meter
484	TECHNOLOGY		
485	Cube LED	1	Nos
486	Anamorphic LED Wall (10*12)	120	Sq. Ft.
487	Kinetic LED Wall	200	Sq. Ft.
488	Projectors with Content 20000 Lumens (For projection on Fabric Screens, Walls & Container or projection on buildings / structures with mapping etc.) This projector emits a luminous brilliance that transforms any environment into a captivating visual spectacle. Experience visuals in their most breathtaking form with exceptional resolution capabilities. Connect effortlessly to a multitude of devices through an array of input options, including HDMI, VGA, USB, and wireless connectivity. This comprehensive compatibility ensures easy content sharing from a variety of sources on any type of surface white fabric screen, walls, containers etc.,	4	Nos
489	FOOD COURT		
490	Construction of Waterproof Aluminium German Hanger for Exhibition area with Fire retardant top covering Top Covering Fire retardant Synthetic Rubberized Fabrics (SRF). , Side covers etc. All the structures / hangars should be high quality german technology aluminium structure with wooden platform 6"height.	500	Sq. Meter
491	Straight panel behind the food stalls.	100	Running Meter
492	Construction of 70 nos of well-designed octonorm stalls of size 3m x 4.5 m with Cooking area 3m x 1.5m. Construction of stalls with aluminium R8 system with powder coated finish with laminated panels. Provide 10m circulation space between the two opposite row stalls and 3m after every 9 stalls in a row. Accessories for stall: A. Metal racks 6'H x 3'W x 1'D -- 01 no. B. Dust-Bin -- 01 no. C. Facia of stall with name and stall number with cut out letters of stall size -- 01 no.	945	Sq. Meter
493	Foldable square tables With Cover 1.5m L x 0.6m W x 1.0m H for kitchen area.	100	Nos
494	Round dining tables with cloths cover over the tables in dining area (4 ft. radius)	20	Nos
495	Standing tables (standard size).	20	Nos
496	LED Writing Board For Rate Card of Size 0.45 m x 1 m with Marker	70	Nos
497	Chairs without arms for dining area.	150	Nos
498	Chairs (with arm & Cushion) in Food stalls.	150	Nos
499	Construction of Gas Bank For 70 Food Stalls with Safety Net with Enclosed Structure.	1	Job
500	Plumbing and Water arrangement		
501	Sintex water tanks with a total capacity of 20000 liters with required motor pump and necessary plumbing arrangement for continuous water supply to the kitchen/food court.	1	Job
502	Drinking water requirement of 20000 litres	280000	Litre
503	Plumbing lines of 25 mm pvc pipes to kitchen, food court, etc. (as required as per direction of Food court management committee)	375	Meter
504	Kitchen sinks (2ft X 2 ft.) with water taps with necessary plumbing and drainage arrangements.	35	Nos
505	Supplying with Pot wash area sink with water taps with necessary plumbing and drainage arrangements (sink specification - 3ft X 3 ft.).	10	Nos
506	Hand wash basins of 5 numbers in each set on strong stands and providing the same with continuous water supply for washing and necessary drainage of the	10	set

	used water.		
507	Grease filters.	35	Nos
508	Electrical and Electronic Arrangements		
509	15A power sockets (with 3 pins) giving connection with safe wiring and insulation as per IS standards and specifications as required in Food Stalls, Kitchen area and main stalls.	50	Nos
510	Kitchen Vessels and cooking equipment		
511	Hire and Labour charges for providing and fixing exhaust fans in cooking area as per IS specification with suitable and safe wiring.	15	Nos
512	Providing Commercial stove (2 Burners) (as per direction of Food court management committee).	38	Nos
513	Erecting and Providing gas pipe line and connection as per directions and specifications M/S Mahanagar gas Ltd.	70	Nos
514	Provide Deep Freezer (300 ltr) with power supply (as required as per direction of Food court management committee) (VERTICAL -5 nos. + DEEP - 5 nos.).	10	Nos
515	Waste Management		
516	Providing Waste Bins A) For Food Waste(green) - 10 nos. with 100 ltrs capacity, B) For Plastic waste(Blue) - 10 nos. with 50 ltrs capacity, C) For Paper waste (yellow) - 5 nos. with 50 ltrs capacity .	25	Nos
517	Dining Area - Providing waste bin for food waste(green) - 10 waste bins with 100 ltrs capacity Waste bins for plastic waste(red) - 10 waste bins with 100 ltrs capacity Waste bin for paper waste (yellow)- 10 waste bins with 100 ltrs	30	Nos
518	Providing bio-degradable garbage bags as per size of bins as above (One packets having 50 pieces).	25	Packets
519	Garbage cleaning & collection van (2 times a day) with manpower for the entire period of the event. Waste disposal should be done as per the municipality norms by the contractor.	1	Job
520	TOILETS		
521	Portable chemical toilets (each separate for Ladies and Gents) with proper staff. Facility should be provided one day before the event.	20	Nos
522	Adequate Cleaning and Sanitizer Material for toilets, hand wash, paper napkin, cented phenyls, odonils etc. for the entire exhibition period.	1	Job
523	ELECTRICALS & GENSETS		
524	Power distribution with armored cables from main panel board & generator up to Exhibition hall/stage/all hangers/food area and all over the ground & sub distribution with main panel switch board & sub main panel board. Electrical cabling of entire venue & Parking with proper covering.	1	Job
525	Back-up Generator for entire exhibition area of required capacity of minimum 1500 KVA including fuel expenses for cultural program separate for sound and light.	12	days
526	Diesel required as per actual consumption	1	Litre
527	Lighting Poles with proper wiring/earthing for Entire Venue with adequate number of poles should be provided.	100	Job
528	Metal/flood lights for all over the venue.	100	Nos
529	Adequate Halogen lights of 500 Watts all over the venue [Outside the Hanger Area] including installation.	100	Nos
530	Ground Earthing through the area for generator and lighting.	1	Job
531	Cabling & Changeover box/main panel with proper fittings.	1	Job
532	BRANDING AND PRINTING		
533	Branding of the entire venue including, hangar facades & side covering of the hanger structures, stage side panels, standee, pole buntings, welcome hoardings, Banners of all types signage etc. Vinyl flex print. (Block out flex), large display of the layout of stalls.as detected by authority.	10000	Sq. Ft.
534	Construction of theme based Gates based on Theme (Artistic Design, Decoration).	2	Nos

535	Construction of theme based Gates based on Theme main entrance & hangar entry/exit (Artistic Design, Decoration).	1	Nos
536	Que-manager stands with ribbons at entrance and inside the hanger.	10	Nos
537	Bollard Stands For Name Categorisation during Inaugural Day.	2	Nos
538	Apron For Participating SHG with UMED / Saras Logo.	500	Nos
539	Sinages all over the entire exhibition area including parking, food court with proper directions and colours.	800	Sq. Ft.
540	Theme of Saras, three dimensional installations are to be proposed, which are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	2	Nos
541	MDF with paint finish 3D block letters of # MAHALAXMI SARAS [2.5 x 20 ft.' with platform 2 ft. height. and the material are sustainable under all weather conditions and material used in installations shall be reusable material, waste material and eco-friendly material	2	Nos
542	Flag Poles, Combination of Flex Printing, Block printing, Screen printing and on Flex / and mounted on poles within the given frame	50	Nos
543	Thematic Décor made in different materials like iron frame, wood, fibre, cloth and other innovative materials multi levelled large wall installations/Gates Facia/ Structures and uneven shapes and sizes and multi layered.	1000	Sq. Ft.
544	Printing and installation of flex 10 x 12 feet mounted with frame and fixed iron/bamboo support at road side way boards at different places. Also Banners and Leaflets in Newspaper.	50	Nos
545	Graffiti on Containers Colourful graffiti related to mela and Maharashtra culture on multiple shipping containers (set of min.2 to 4 containers) placed together in different shapes.	1	Nos
546	Wall and Road Graffiti	500	Sq. Ft.
547	A Façade, sinc with the theme of saras, to be purposed creating a lasting impact on visitors. The façade should be incorporate hanging 3D Sculptures that align with the Saras Theme. Modular metal structure (scaffolding to be used to provide structural strength to the façade	2000	Sq. Ft.
548	SECURITY, CCTV & FIRE SERVICES		
549	Security guards Male-10, Female-10 (9.00 a.m. to 9.00 p.m.)	20	Nos
550	Security Supervisor Male-1, Female-1 (9.00 a.m. to 9.00 p.m.)	2	Nos
551	Security guards Male-10 (9.00 p.m. to 9.00 a.m.)	10	Nos
552	Security Supervisor Male-2 (9.00 p.m. to 9.00 a.m.)	2	Nos
553	Firemen well Trained (Day & night).	4	Nos
554	DFMD machines with staff with auto entry counting facility.	4	Nos
555	HHMD Machine with staff.	4	Nos
556	Providing of Fire extinguishers in exhibition area ABC type cylinders with sand buckets (CO2 Water and Powder mix with Refilling Dates). Sufficient equipment to be placed at various locations as per directions of Fire Department.	75	Nos
557	CCTV Cameras set up all over the venue 24 x 7, cameras shall have night vision with operator-02 & technician-02.	75	Nos
558	LCD Monitors 55" for CCCTV camera.	3	Nos
559	Recording DVR in 1 TB Hard-Disk.	3	Nos
560	Construction of room with octonorm (3 M x 3 M) for monitoring of CCTV cameras etc. with chair, table, for operator & technician 24 x 7.	1	Nos
561	Emergency Exit Gate without branding	3	Nos
562	Frisking area at entry points (4 M x 4 M)	3	Nos
563	Box type Flex Gate.	2	Nos
564	Providing Administrative office of size 6m x 3m having 2- PCs, 1-Printer, 5G-High- Speed-Internet, 1-Dust-Bin, 5- Executive Tables and Chairs, 1-Cupboard with lock and AC's.	1	Nos
565	REGISTRATION & HELP DESK		

566	Construction of Registration Desk of (10 x 5) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair & one steel Amirah with lock facility.	1	Nos
567	Tensile structures Tensile structures using tensile fabrics on metal structures in different shapes and designs	1	Nos
568	FIRST AID FACILITIES (MEDICAL FACILITIES)		
569	Construction of a First Aid Room 6 M X 3M with all required facilities curtains/divider in German Pagoda.	1	Nos
570	Provide Well Equipped Ambulance with full time doctor.	1	Job
571	Other Pagoda Rooms		
572	Construction of Store Room (5 M X 5 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	5	Nos
573	Construction of Housekeeping room (3 M X 3 M) aluminium R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
574	Construction of Fire service room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
575	Construction of Security room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
576	Construction of Hirkani room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
577	Construction of Bank Sakhi room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture.	1	Nos
578	Construction of Media room (3 M X 3 M) aluminium R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture. Having 1-PCs, 1-Printer, 5G-High-Speed-Internet, 1-Dust-Bin, 1-Executive Tables and Chairs, 1-Cupboard with lock and AC's.	1	Nos
579	Floor Covering		
580	Carpeting - Non woven needle punch laying & fixing of brand new carpet subject to actual requirement and as per the direction of Core Committee.	2000	Sq. Meter
581	Coir type carpet for outdoor & other required area.	2000	Sq. Meter
582	Green Net	30000	Sq. Ft.
583	Vinyl Flooring Vinyl flooring with the thickness of 3.2mm, Fire proof, Anti-chemical performance and Anti-slip performance.	1000	Sq. Ft.
584	Wooden Tiles Installation of Scratch & Stain resistant wooden tiles with the thickness of 3-5mm.	1500	Sq. Ft.
585	Ceramic Tiles Tile with ceramic material, glaze & un-glaze surface, thickness of 10mm, and water absorption below 0.10 percent	1000	Sq. Ft.
586	Paver Block Installation of pre-cast concrete hydraulically pressed unit- regular machine made Inter-locking paving blocks including excavation, filling, shuttering, labour, transportation compaction etc. complete as per requirement.	1000	Sq. Ft.
587	Grass Carpet Grass Carpet with the Grass Material of Polyethylene and Polypropylene & Base of Polypropylene + Non-Woven Cloth + SBR Latex and Thickness of 50mm	500	Sq. Ft.
588	Carpet Tile Carpet tile with 100% Solution Dyed Polyamide fibre type, total thickness of the tile 7mm, backing material is Bitumen with Glass Cornette for stability	500	Sq. Ft.
589	Loop pile Carpet Loop pile Carpet made by nylon, wool or olefin, resistance against fire: aspect: 1/10" loop pile composition: 100% pp backing: action backing pile weight: 700 g/m ² total weight: 1620 g/m ² pile height: 3,5 mm	500	Sq. Ft.
590	Cut Pile Carpet Cut pile Carpet made by Polyester with the thickness of 7-8 mm and weight 2500 g/m ²	500	Sq. Ft.
591	Others		
592	Drinking Mineral Water 20 Litter Jar of approved brand with dispenser and 100 disposable glass with each Bottle.	300	Nos
593	Water Bottle of 200 ml with approved Brand.	3000	Nos
594	Diya, Samya, Scissor, Ribbon, Rangoli Colour, Candle, Kapoor, Arti Thali, Haldi Kumkum, Photo Frame, Standard quality Shawl approved by appropriate authority etc. for Inaugural Day.	1	Job

595	Shenai and Tutari Artist - 7 Artist.	1	Job
596	Good quality Pheta with border with Manpower	600	nos
597	Drone Camera Shooting For 1-Day.	1	Per Day
598	Customer Trolley with Wheel of size [0.3 m x 0.5 m x 0.5 m] with attendant at entry and exit.	25	Nos
599	Walky-Talky with Range covering entire exhibition area with Battery Backup and operator 24x7	15	Nos
600	Providing 3-Seater Benches having Wooden Strips with steel frame in exhibition area at different locations.	15	Nos
601	UMED Office in Porta Cabin Structure Structure to be made of extruded aluminium profile in various sizes of 80mmx80mm, 100mmx100mm, 40mmx40mm & 40mmx80mm. Roof in metal structure in MS pipe bended in curved shape fixed to vertical aluminium columns of the structures. The Structure should be covered with fire retardant and waterproof PVC coated polyester fabric. The fabric is pulled & tensioned to the metallic structure on top and vertified Cemented Floor tile used in Floor.	1	Nos
602	Wi-Fi of 100 mbps speed in conference, registration, finance, administration and editing room. With necessary router and switches set-up to cover entire exhibition area including internet charges.	1	Job
603	Providing Pantry & Catering services for registration day Lunch & Dinner. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1000 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking water bottles.	1000	Nos
604	Providing Pantry & Catering services for inauguration day Breakfast & Lunch. Including making arrangement of food with kitchen accessories, gas, water and preparation and serving of foods. For approx. 1000 persons with Buffet System includes, Chappati, Puri, Matar-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with drinking bottles.	1000	Nos
605	Landscaping with good quality natural potted plants in entire exhibition area.	200	Nos
606	Proper Ground Levelling of Main Exhibition Ground as well as Parking Ground with road roller and JCB (Refer site layout plan).	12000	Sq. Meter
607	Kids Zone: Area developed with kids theme decor with playing setup for children like games, Mickey Mouse bouncy, slides/swings, magic show, puppet show etc. with necessary safety measures and proper lighting and staff.	1	Job
608	Mojjo Bariquates / Railing 4ft height	250	running ft.
609	As per Annexure - C Scope of service for provide lodging and transportation arrangement A) - For SHG Women's	11340	Person
610	As per Annexure - C Scope of service for provide lodging and transportation arrangement B) - Officers and Employees	1036	Person
611	Single Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
612	Double Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
613	Triple Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	3	person
614	Single Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	1	Person
615	Double Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	2	Person
616	Triple Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	3	Person

Annexure – C

Scope of service for provide lodging, Meal and transportation arrangement

A) – For SHG Women's

1. Provide lodging arrangement for around 2940 (BKC Mumbai – 1080, Vashi Navi Mumbai – 1050 and Nagpur - 810) SHG women artisans participated in Mahalaxmi Saras Exhibition in General hotel / Lodge. Lodging arrangements should be made within maximum of 10 km of event location.
2. Each women should provide separate mattresses along towel, bed sheet, blanket, and pillow with cover. Towel, bed sheet, blanket and pillow cover must be changed after 2 day use.
3. Each women should provide kit of Toothbrush – 1 nos & sufficient quantity of tooth pest, bath soap, shampoo and hair oil.
4. One toilets and bathroom (combine accepted) should be attached to room with bucket, mug etc.
5. Occupancy in one room should be 3 women's.
6. Sufficient hot and cold water should be available.
7. Sufficient drinking water should be made available in room.
8. Room should be cleaned every day and hygienic should be maintained.
9. Sufficient security guards (combination of male and female) should be available 24x7, with CCTV coverage
10. Firefighting equipment should be made available in the premises
11. Transportation arrangement from lodging area to exhibition area in the morning from 8 AM to 10 AM and 9 PM To 11 PM from Exhibition area to lodging area.
12. Transportation should be made from tourist permit vehicles (BUS) having all legal documents and insurance.
13. Provide Tea, VEG Lunch and Dinner -
Tea - Two cup of tea / coffee to all women's,
VEG Lunch & Dinner - Buffet System includes, Chappati, Puri, Mutor-Panner Curyy & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with driking bottles.
14. Safety of the women at lodging area is the responsibility of the agency.
15. One lady doctor should be available in the night shift.
16. Sufficient manpower for management of lodging and transportation. With 1 dedicated lady coordinator should be appointed for each hotel location.

Note: Quantity mentioned is approximate which may change. Final quantity will be communicated at the time of issuance of letter of acceptance.

B) - Officers and Employees

1. Provide lodging arrangement for around 248 (BKC Mumbai - 100, Vashi Navi Mumbai - 74 and Nagpur - 74) person official staff of MSRLM participated in Mahalaxmi Saras Exhibition in Three Star Hotel
2. Lodging arrangement for Officers and Employees must be in 3 star or higher hotel
3. Each person should provide kit of Toothbrush - 1 nos & sufficient quantity of tooth pest, bath soap, shampoo and hair oil.
4. Occupancy in one room should be 3.
5. Sufficient hot and cold water should be available.
6. Sufficient drinking water should be made available in room.
7. Room should be cleaned every day and hygienic should be maintained.
8. CCTV, Firefighting equipment should be made available in the premises
9. Transportation arrangement from lodging area to exhibition area in the morning from 7 AM to 9 AM and 10 PM To 12 PM from Exhibition area to lodging area.
10. Transportation should be made from tourist permit vehicles having all legal documents and passenger insurance.
11. Provide Tea, VEG Lunch and Dinner -
Tea - Two cup of tea / coffee to all women's,
VEG Lunch & Dinner - Buffet System includes, Chappati, Puri, Mutor-Panner Curry & Bhendi-Fry Sabji, Dal, Rice, Papad, Salad and Gulab Jamun with driking bottles.
12. Safety of the Officers and Employees at lodging area is the responsibility of the agency.
13. Sufficient manpower for management of lodging and transportation.

C) - If required

Sr. No.	Particulars	Unit
1	Single Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	Person
2	Double Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	Person
3	Triple Occupancy - Five Star Hotel including Buffet Breakfast, Lunch & Dinner	Person
4	Single Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	Person
5	Double Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	Person
6	Triple Occupancy - Four Star Hotel including Buffet Breakfast, Lunch & Dinner	Person

Note: Quantity mentioned is approximate which may change. Final quantity will be communicated at the time of issuance of letter of accept

**TENDER ACCEPTANCE LETTER
(To be given on Letter Head)**

Date: / /2025

To,
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission
5th Floor, CIDCO Bhavan South wing
CBD Belapur
Navi Mumbai -400614

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No:
MSRLM/SMMU/LIV/SARAS/ /25-26

Tender: Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition – BKC Mumbai, Vashi Navi Mumbai and Nagpur within the period of 1 Year.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: <https://mahatenders.gov.in> and /or www.umed.in as per advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents of all pages (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Private organization.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit /Security deposit or both absolutely.

Date:

Place:

Signature of authorized person Full Name & Designation:
Firm/Company's Seal

BIDDER INFORMATION (To be given on Letter Head)

Particulars	Details
Name of bidder	
Full Address with Telephone and email id	
Contact person details regarding tenders name and contact details	
Date of Registration of the Firm/Agency and Registration No	
Website	
Status of bidder (individual/proprietorship / partnership /private limited /Limited company etc.	
Permanent account number	
GST registration number	
Numbers of Core team of Technical /Professional Manpower trained in event management available with firm in his roll.	
Annual turnover of last any three financial year i.e. (FY 2022-23, 2023-24 & 2024-25)	2022-23: 2023-24: 2024-25:

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

Form -3
Performance Statement (To be given on Letter Head)

1. Details of experience of successfully completed erection of at least one hangar (German hanger or equivalent) of 2000 sq. mtr. area during the period of last 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.

Sr No	Year	Exhibitions/ event for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations	Name & Address of the client	Hangar Type (German hanger or equivalent) and Qty. in sq. mtr.	Supporting document Sr. No. / page no.
1	2022-23				
2	2023-24				
3	2024-25				

2. Experience of successfully completed at least 2 similar events (Octonorm, German hanger or equivalent, stage setup, sound, Theme area, waste management, security, cctv, accommodation etc.) in the past 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.

Sr No	Year	Event for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations	Name & Address of the client	Name of the Event	Supporting document Sr. No. / page no.
1	2022-23				
2	2023-24				
3	2024-25				

3. Experience of successfully managing at least one event erecting minimum 1000 sq. mtr. Octo norm stalls in the past 3 years (FY 2022-23, 2023-24 & 2024-25) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.

Sr No	Year	Exhibitions/ event for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations.	Name & Address of the client	Octo norm stalls Qty. in sq. mtr.	Supporting document Sr. No. / page no.
1	2022-23				
2	2023-24				
3	2024-25				

Fill up the above tables & upload supporting documents. Uploaded documents should contain all details of the work performed and quantity, else shall not considered. All documents should be numbered.

Bidders are requested to fill up above information and upload required documents carefully as technical marking is based on this information

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

Turnover certificate**(on CA's letter head)****TO WHOMSOEVER IT MAY CONCERN**

This is to certify that M/s. (name of bidder) is having registered office at (detailed office address). The turnover of the (name of bidder) for the three financial year is as under

Sr. No.	Financial Year	Turnover in lakhs as per audited balance sheet
1	2022-23	
2	2023-24	
3	2024-25	

Signature of the Chartered Accountant Name of the Firm

Registration No.

UDIN No.

Date:

Place:

(Seal of the Chartered Accountant) Email id:

Note: The above data is to be supported by copies of the audited balance sheet of last three financial years.

On bidders letter head
(Details of Professional manpower available with bidder)

1. Details of the Qualifications, Experience and numbers of Core team of Technical /Professional Manpower trained in Event Management Agency available with agency

Sr. No.	Name of team member	Qualification	No of years in experience in event Management

Note: please submit educational & experience document for marking.

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

CURRICULUM VITAE (CV)

Position Title and No.	{e.g., K-1, TEAM LEADER}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact no for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):

Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant's Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks as in which the Expert will be involved}	

Expert's contact information: (e-mail....., phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client.

{day/month/year}

Name of Expert

Signature

Date

{day/month/year}

Name of authorized
Representative of the Consultant
(the same who signs the Proposal)

Signature

Date

DECLARATION
(To be given on Rs. 500 Non judicial Stamp Paper)

To,
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission
5th Floor, CIDCO Bhavan South wing
CBD Belapur
Navi Mumbai -400614

Tender Reference No: MSRLM/SMMU/LIV/SARAS/02/25-26

Tender: Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition – BKC Mumbai, Vashi Navi Mumbai and Nagpur within the period of 1 Year.

Dear Sir,

1. We have carefully read and understood all the terms and conditions of the tender and hereby convey our acceptance to the same.
2. The information / documents furnished along with the above offer are true and authentic to the best of my knowledge and belief. We are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
3. We have apprised our self fully about the job to be done during the currency of the period of agreement and also acknowledge to bear consequences to of non-performance or deficiencies in the services on our part.
4. We have no objection, if enquiries are made about the work listed by us.
5. We have not been under suspension/termination/banned/blacklisted in the preceding 3 years, till last date of submission of bid, by any PSU/Govt. Departments/PSU Banks/ or any other organization where we have worked. Further, if any of the partners/directors of our organization /firm is blacklisted or having any criminal case against them, our bid/offer shall not be considered. At any later point of time, if this information is found to be false, MSRLM may terminate the assigned contract immediately.
6. We have not been found guilty by a court of law in India for fraud, dishonesty or moral turpitude.
7. We agree that the decision of MSRLM in selection of Bidders will be final and binding tous.

Date:

Place:

Signature of authorized person Full Name & Designation:
Company's Seal:

Request for BID Clarifications: Clarifications should be raised through the following table clearly indicating the query, Request for BID reference (para/section and page no) – queries raised in any other format will not be considered

Clarification No.	Request for BID reference Para/ Section	Page No.	Clarification Sought

