



**REQUEST FOR BID
(Open E - Tender)**

Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25

Tender Ref No.: MSRLM/SMMU/LIV/SARAS/19/23-24

E-Tender ID: 2024_MSRLM_1019969_1

Date: 28th February 2024

Issued by:
Chief Executive Officer
UMED - Maharashtra State Rural Livelihood Mission (MSRLM)
Rural Development Department
Government of Maharashtra
5th Floor, CIDCO Bhawan, CBD Belapur (South Wing)
Navi Mumbai – 400 614
Tel: 022 27562552
Website: <http://www.umed.in>

Disclaimer:-

a) The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM), on behalf of Rural Development Department Government of Maharashtra hereinafter referred to as "Tender Inviting Authority (TIA) has issued this Notice Inviting Tender (hereinafter referred to as the Tender Document) for **Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25.**

b) This tender document has been prepared with intent to invite prospective applicants/bidders and to assist them in making their decision of whether or not to submit a bid. It is hereby clarified that this tender is not an agreement and the purpose of this tender is to provide the bidder(s) with the information to assist them in the formulation of their bids. This tender document does not purport to contain all the information bidders may require. This tender may not be appropriate for all persons or entities and it is not possible for the TIA to consider the investment objectives, financial situation and particular needs of each bidder.

c) TIA has taken due care in preparation of information contained herein. However, this information is not intended to be exhaustive. The interested bidders are required to make their own inquiries so that they do not solely rely on the information contained in this tender document in submitting their bids. This tender document includes statements, which reflect various assumptions and assessments arrived at by the TIA in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require.

d) This tender is not an agreement by or between the TIA and the prospective bidders or any other person and the information contained in this document is provided on the basis that it is non-binding on the TIA, any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. The TIA makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the tender document. Each bidder is advised to consider this document as per his understanding and capacity. The bidders are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in this document before bidding. The bidders are also requested to go through this tender document in detail and bring to notice of the TIA, any kind of error, misprint, inaccuracies, or omission in the document. The TIA reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. It also reserves the right to decline to discuss the project further with any party submitting a bid.

e) No reimbursement of cost of any type will be paid to persons or entities submitting a bid. The bidder shall bear all costs arising from, associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the TIA or any other costs incurred in connection with or relating to its bid.

f) This issue of tender does not imply that the TIA is bound to select and technically qualify bids or to appoint the selected bidder, as the case may be, for the project and it reserves the right to reject all or any of the bids without assigning any reasons whatsoever.

g) The TIA may, in its absolute discretion but without being under any obligation to do so, update or amend the information contained in this tender document before bid submission deadline.

h) The TIA, its employees and advisors make no representation or warranty and shall have no liability (for any cost, damage, loss or expense which may arise from or is incurred or suffered on account of anything contained in this tender document or otherwise, including but not limited to the accuracy, adequacy, correctness, completeness or reliability of the tender document and any assessment, assumption, statement or information contained therein or deemed to be part of this document or arising in any way with eligibility of bidder for participation in the bidding process) towards any Applicant or bidder or a third person, under any law, statute, rule, regulation or tort law, principles of restitution or unjust enrichment or otherwise.

i) The TIA also accepts no liability of any nature whether resulting from negligence or otherwise caused arising from reliance of any bidder upon the statement contained in this tender document.

j) Interested bidders, after careful review of all the clauses of this 'Notice Inviting Bid', are encouraged to send their suggestions in writing to the TIA. Such suggestions, after a review, may be incorporated into this tender document as a corrigendum, which shall be uploaded onto the e-tendering website <https://mahatenders.gov.in>.

k) All eligible bidders need to be registered on the following portal to generate login credentials and to download the bid documents for online bid preparation / decryption etc. <https://mahatenders.gov.in>.

Background Information

a) National Rural Livelihoods Mission (DAY-NRLM) is an ambitious mission mode programme launched by Ministry of Rural Development, Government of India for eradication of rural poverty. Maharashtra State Rural Livelihoods Mission is established to implement DAY-NRLM. DAY-NRLM is funded jointly by Government of India & Government of Maharashtra. DAY-NRLM aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihood enhancements and improved access to financial and public services.

b) The Maharashtra State Rural Livelihoods Mission (MSRLM) has been launched in Maharashtra in July 2011 as a registered organization under the aegis of the National Rural Livelihoods Mission (NRLM) – Aajeevika - endeavors to impact rural poverty through a range of comprehensive and strategic livelihoods interventions in a time bound manner. The Mission aims at eradication of rural poverty by building sustainable institutions of poor and ultimately leading them to sustainable livelihoods.

c) Marketing of products of the SHG women is one of the major concerns. In order to empower the rural women artisans and to bring them above the poverty line, through access to better market and marketing systems, the Ministry of Rural Development has been supporting the organisation of exhibitions under the brand name of SARAS where Self Help Groups from different states participate and sell their products. In Maharashtra state, Maharashtra State Rural Livelihoods Mission is going to organise the Mahalaxmi SARAS at Mumbai for **14 days within the period of in 01st April 2024 to 30th April 2024 at MMRDA ground Bandra-Kurla Complex, Mumbai.**

Objective

The objective of this bid document to Hiring of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25. The exhibition will be called the ' MAHALAXMI SARAS' and will display a wide variety of products produced by the rural artisans from all over the country. SHGs from all

districts in the state of Maharashtra, other States and Union Territories are participating in the exhibition cum sale fair. Each participating SHGs will be provided stalls in the exhibition area. A part of the space will be used for highlighting the projects and the achievements of the Ministry of Rural Development, Govt. of India and publicize and projects of various programme/schemes of Ministry.

1. Invitation of Bid

The Chief Executive Office of Maharashtra State Rural Livelihood Mission (MSRLM) invites online bids through e-Tender portal (<https://mahatenders.gov.in>) from eligible bidder for Providing Event Management for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25. The selection of bidder will be based on Combined Quality-cum-Cost Based System. The bidders are advised to study this tender document and visit site before submitting their bids in response to this Notice Inviting Tender. The submission of a bid in response to this tender shall be deemed to have been done after careful study and examination of this document and the actual site survey with full understanding of its terms, conditions and implications.

- a) The complete tender document has been published on <https://mahatenders.gov.in>. The downloaded bid document shall be considered valid for participation in the electronic bidding process subject to the submission of required tender/ bidding document fee and EMD.
- b) The bidders who wish to participate in this bidding process must register on <https://mahatenders.gov.in>
- c) A Two (2) envelope selection procedure shall be adopted.
- d) The bidder's (authorized signatory) shall submit their offer online in electronic formats for Technical and Financial bids. The tender document fees and Earnest Money Deposit (EMD) should be submitted online as per the details provided in the bid document.
- e) The TIA will not be responsible for any delay or error in online submission due to any reason. For this, bidders are requested to upload the complete required bid documents well in advance so as to avoid issues like slow speed, or any other unforeseen problems. For queries related to bid submission, the bidders may contact the helpdesk given on <https://mahatenders.gov.in>
- f) The bidders are also advised to refer "Bidders Manual Kit" available on <https://mahatenders.gov.in> for further details regarding the e-tendering process.

1.1 Key Events and Dates

Sr No	Information	Details
1.	Date & Time for Commencement of Downloading Tender Document	Date: 28/02/2024
2.	Tender Reference Number	MSRLM/SMMU/LIV/SARAS/19/23-24
3.	e-Tender ID	2024_MSRLM_1019969_1
4.	Last date & Time for sending requests for clarifications	Date: 06/03/2024 Time: 11.00 Hrs
5.	Pre-bid meeting date and Place	Date: 06/03/2024 Time: 15.30 Hrs

		Maharashtra State Rural Livelihood Mission (MSRLM) 5th Floor, CIDCO Bhawan, CBD Belapur (South Wing), Navi Mumbai – 400 614
6.	Last date & time for downloading the Tender document	Date: 20/03/2024 Time: 15.00 Hrs
7.	Last Date (deadline) & Time for submission of bids	Date: 20/03/2024 Time: 15.00 Hrs
8.	Date and Time for Opening of Technical Bids	Date: 21/03/2024 Time: 15.00 Hrs
9.	Tentative date and time for presentation of technically qualified bidders	Date: 26/03/2024 Time: 15.00 Hrs
10.	Date and Time for Opening of Financial Bids	Will be published on https://mahatenders.gov.in

Note: - Bidders are requested to frequently visit <https://mahatenders.gov.in> to see any change in scheduled dates and for any other changes made in the bidding document through corrigendum, MOM of pre-bid meeting etc. If there is any difference between date mentioned in tender document and date mentioned on <https://mahatenders.gov.in>, in such case date mentioned on <https://mahatenders.gov.in> is final...

1.2 Other Important Information related to Bid

Sr No	Information	Details
1.	Tender Fee	Rs. 25,000/- (Rupees Twenty five thousand only) to be paid online on the e-tendering portal at the time of submission of the tender
2.	Earnest Money Deposit (EMD) (to be paid online)	Rs. 10,00,000/- (Rupees Ten lacs only) to be paid online on the e-tendering portal at the time of submission of the tender.
3.	Bid Validity Period	120 days from the date of opening of the technical Bid
4.	Performance Security	5% of the total value of the contract
5.	Last date for furnishing Performance Security in the form of Bank Guarantee or Demand Draft by the successful bidder	Within one week from the date of work order. The Performance Security shall be valid for 30 days after the completion of contract.
6.	Last date for signing the contract	As intimated in notification of award of contract by the <i>Tender Inviting Authority</i>

-Sd-

Ruchesh Jaivanshi IAS
Chief Executive Office

Maharashtra State Rural Livelihood Mission.

2. Instructions to Bidders

This section includes all the important information required to bid for this project.

2.1 General Information and Guidelines

- a) The TIA invites bids from eligible bidders as per the Scope and Technical Criteria mentioned in this tender document.
- b) Any contract that may result from this bidding process will be effective from the date of Signing of Contract and shall, unless terminated earlier in accordance with its terms, continue up to two years which may be extended as per the need and on the performance of the bidder.
- c) The TIA reserves the right to extend the term on mutually agreed terms at the sole discretion of the TIA, subject to any obligations under applicable law.
- d) All information supplied by the bidders may be treated as contractually binding on the bidders, on the successful award of the assignment by the TIA on the basis of this tender document.
- e) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the TIA. Any notification of preferred bidder status by the TIA shall not give rise to any enforceable rights by the bidder. The TIA may cancel this public procurement at any time prior to a formal written contract being executed by or on its behalf.
- f) This tender document supersedes and replaces any previous public documentation & communications, and the bidders should place no reliance on such communications.
- g) All figures of costs, project values and others should be mentioned in Indian Rupees only.
- h) No bidder shall submit more than *one Bid* for this tender.

2.2 Consortium Conditions: Not Applicable.

2.3 Tender Fees

The bidders are requested to pay Tender fees as mentioned in the clause 1.2 through the e-Tender Portal's Payment Gateway. The Tender fee is non-refundable. The tender document can be downloaded free of cost from the portal: <https://mahatenders.gov.in>, on registration. The bids that are not accompanied by the tender fee shall be considered non-responsive and will be rejected.

2.4 Earnest Money Deposit (EMD)

The bidders are requested to deposit the EMD as mentioned in the clause 1.2 through the Online Payment Gateway as integrated in the <https://mahatenders.gov.in> e-tendering solution.

- a) The EMD shall be denominated in Indian Rupees only. No interest will be payable to the bidder on the amount of the EMD.
- b) The EMD should be valid for 90 days from the date of technical bid opening.
- c) The bids submitted by bidders without the prescribed EMD, will be rejected.
- d) The Unsuccessful bidder's EMD will be returned within 120 days from the date of opening of the financial bid.
- e) The EMD of successful bidder will be returned after the award of contract and submission of the Performance Security in the form of Bank Guarantee / Demand Draft within specified time and in accordance with the format given in the tender document.
- f) The EMD may be forfeited:
 - If a bidder withdraws his bid or increases his quoted prices during the period of bid validity or its extended period, if any.
 - If successful bidder fails to sign the Contract or to furnish Performance Security in the form of Bank Guarantee / Demand Draft within specified time in accordance with the format given in the tender document.
 - If during the bid process, a bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization. The decision of the TIA regarding forfeiture of the EMD shall be final and binding upon bidders.
 - If during the bid process, any information is found false/fraudulent/mala fide, then the TIA shall reject the bid and, if necessary, initiate action.

2.5 Contact Details

For any clarifications & communication with regards to the tender document, the bidders are expected to communicate at the contact information provided below:

Sr. No	Particulars	Details
1	Tender queries Phone	State Mission Manager-Livelihood & State Mission Manager-Procurement 022- 27562552/54

2.6 Pre-Bid Meeting

The TIA will host a pre-bid meeting for queries, if any, by the prospective bidders. The date, time and place of the meeting are specified in Section -1.1. The representatives of the bidders may attend pre-bid meeting at their own cost. The purpose of the pre-bid meeting is to provide a forum to the bidders to clarify their doubts / seek clarifications or additional information, necessary for them to submit their bid. The bidders shall send their pre-bid queries as per the schedule specified in the tender document Section 1.1. The response to the queries will be published on <https://mahatenders.gov.in>. No telephonic queries will be entertained. This response of the TIA, against the Pre-Bid queries, shall become integral part of tender document.

2.7 Corrigendum / Amendment to the Tender

At any time prior to the deadline (or as extended by the TIA) for submission of bids, the TIA for any reason, whether at its own initiative or in response to clarifications requested by the bidder, may modify the tender document by issuing amendment(s) or issue additional data to clarify an interpretation of the provisions of this tender. Such supplements, amendments / corrigendum to the tender document, issued by the TIA would be displayed on <https://mahatenders.gov.in> and shall be deemed to be incorporated by this reference into this tender document.

2.9 Bid Preparation Cost

The bidder shall be responsible for all costs incurred in connection with participation in the tender process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of bid, in providing any additional information required by the TIA to facilitate the evaluation process, and in negotiating a definitive Service Agreement (SA) and all such activities related to the bid process.

2.10 Right to Termination

The TIA may terminate the bid process at any time and without assigning any reason. The TIA makes no commitments, expressed or implied that this process will result in a business transaction with anyone. This tender document does not constitute an offer by the TIA. The bidder's participation in this process may result in the TIA selecting the bidder to engage towards execution of the contract. In the event of such termination, EMD of all bidders shall be returned, without any interest.

3. Bid Submission Instructions

3.1 Online Bid Submission

- a) The bidder shall submit the bid online through e-tendering Portal <https://mahatenders.gov.in>
- b) The bids submitted, shall comprise of the following 2 envelopes:
 - A Two (2) envelope/ cover system shall be followed for the bid:
 - **Envelope A:** Technical Bid
 - **Envelope B:** Financial Bid
- c) Modification and Withdrawal of Bids – Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.

3.2 Eligibility Criteria

The Bidder shall fulfil all of the following eligibility criteria independently, as on the date of submission of bid

Sr. No.	Eligibility Criteria
1	Bidder should be a Proprietary firm /Partnership firm/Private Limited /Limited Company/Corporate body legally constituted
2	Bidder must have a minimum average annual turnover of Rs. 10 crore (Rs. Ten crore) during any three financial years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23)
3	The bidder must have successfully completed erection of at least one hangar (German hangar or equivalent) of 3000 sq. mtr. area during the period of last 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of tender
4	Bidder should have experience of successfully completed at least 2 similar events (Octonorm, German hangar or equivalent, stage setup, sound, Theme area, waste management, security, cctv etc.) in the past 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations on the date of submission of tender.
5	Bidder should have experience of successfully managing at least one event erecting minimum 1000 sq. mtr. Octo norm stalls in the past 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of tender.
6	Bidder should be registered under GST
7	Bidder has not been found guilty and has not been blacklisted or debarred by any State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of bid.

3.3 Technical Bid (Envelop - A): Documents to be uploaded

The Technical bid must be submitted online as per the instructions on the portal and in this tender document. Following documents are mandatory and should be submitted online

- a) Tender Acceptance Letter: Form -1
- b) Bidder information: Form -2
- c) Firms registration certificate
- d) Details of Experience/Performance Statement: Form -3
- e) Turnover certificate issued by chartered accountant firm –Form 4
- f) Details of the Qualifications, Experience and numbers of Core team of Technical /Professional Manpower trained in Event Management Agency available with agency - Form 5
- g) GST registration certificate
- h) Declaration: form -6 (To be given on Rs. 100 Non judicial Stamp Paper)

Non-submission of the required documents or submission of the documents in a different format/ contents may lead to the rejection of the bid submitted by the bidder.

3.4 Financial Bid (Envelop - B)

- a) Financial/price offer must be submitted online in BOQ format at <https://mahatenders.gov.in> as per the instructions on the portal.
- b) Rates should be exclusive of GST.
- c) Rates for all the items should be for exhibition period including one day before it starts.
- d) The rates once offered must remain fixed and should not be change for whatsoever reason during the contract period.

3.5 Validity of Bid

The bid shall be valid for a period mentioned in clause 1.2 from the date of opening of the technical bid. A bid valid for a shorter period may be rejected as non-responsive. In exceptional circumstances, at its discretion, the TIA may solicit the bidder's consent for an extension of the validity period. The request and the responses thereto shall be made in writing or by email.

3.6 Corrections / errors in Financial Bid

1. The bidders are advised to exercise adequate care in quoting the prices. No excuse for corrections in the quoted figures will be entertained after the last date for submission of bids.
2. The quoted price shall be corrected for arithmetical errors by TIA.
3. In cases of discrepancy between the prices quoted in words and in figures, amount written in words shall be considered.

3.7 Language

The bid should be submitted by the bidder in English/Marathi/Hindi language only. If any supporting documents submitted are in any other language, translation of the same in English/Marathi/Hindi language is to be duly attested by the bidders. For purposes of interpretation of the bid, the English translation shall govern. If any documentary evidence for 'Experience' is in other languages, a true translation of the copy, attested by Notary shall be enclosed.

3.8 Conditions under which Tender is issued

- a) This tender document is not an offer and is issued with no commitment. The TIA reserves the right to withdraw the tender document and change or vary any part thereof, at any stage. The TIA reserves the right to disqualify any bidder without giving any reason, should it be so necessary at any stage.
- b) The timing and sequence of events resulting from this tender document shall ultimately be determined by the TIA.
- c) No verbal conversations or agreements with any official, agent, or employee of the TIA shall affect or modify any terms of this tender document and any alleged verbal agreement or arrangement made by a bidder with any agency, official or employee of the TIA shall be superseded by the definitive agreement that results from this tender process. Verbal communications by the TIA to bidders shall not be considered binding on it, nor shall any written materials provided by any person other than the TIA.
- d) Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against the TIA or any of their respective officials, agents, or employees arising out of or relating to this tender document or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- e) Until the Contract is awarded and during the validity of the Contract, bidders shall not, directly or indirectly, solicit any employee of the TIA to leave the office or any other officials involved in this tender process in order to accept employment with the bidder, or any person acting in collusion with the bidder, without prior written approval of the TIA.

3.9 Right to the content of Bids-

All bids and accompanying documentation of the Technical bids will become the property of the TIA and will not be returned after opening of the Technical bids. The TIA is not restricted in its rights, to use or disclose any or all of the information contained in the bid and can do so without compensation to the bidders. The TIA shall also not be bound by any language in the bid indicating the confidentiality of the bid, or any other restriction on its use or disclosure.

3.10 Non-Conforming Bid

A bid may be construed as a non-conforming bid and ineligible for consideration if:

1. It does not comply with the requirements of this tender document.

2. It does not follow the format requested in this tender document or does not appear to address the requirements as specified by the TIA.

3.11 Disqualification

The bid is liable to be disqualified in the following cases or in case the bidder fails to meet the requirements as indicated in this tender document:

- a) The bid is not submitted in accordance with the procedure and formats prescribed in this document or treated as non-conforming bid.
- b) During the validity of the bid, or its extended period, if any, the bidder increases the quoted prices.
- c) The bidder qualifies the bid with own conditions.
- d) The bid is submitted in an incomplete form and not quoted for all the items/services.
- e) The information submitted in the Technical bid is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the Contract (no matter at what stage) or during the tenure of the Contract including the extension period, if any.
- f) The Financial bid is enclosed with the Technical bid.
- g) The bidder tries to influence the bid evaluation process by unlawful/corrupt/fraudulent means at any point of time during the tender process.
- h) In case anyone bidder submits multiple bids or if common interests are found in two or more bidders, the bidders are likely to be disqualified.
- i) The bidder fails to deposit the Performance Security in the form of Bank Guarantee or Demand Draft or fails to enter into a Contract within specified period mentioned in the notification of award of contract or within such extended period, as may be specified by the TIA.
- j) Any form of canvassing / lobbying / influence / query regarding short listing etc. will be treated as disqualification. While evaluating the bids, if it comes to the TIA's knowledge expressly or implied, that some bidders may have colluded in any manner whatsoever or otherwise joined to form an alliance resulting in delaying the processing of bid, then the bidders so involved are liable to be disqualified for this Contract as well as for a further period of four years from participation in any of the tenders floated by the TIA.
- k) If the Technical bids contains any information on price, pricing policy, pricing mechanism or any information indicative of the financial aspects of the bid.

3.12 Acknowledgement of Understanding

By submitting the bid, each bidder shall be deemed to acknowledge that bidder has carefully read all sections of this tender document, including all forms, schedules, annexure, corrigendum and addendums (if any) hereto, and has fully informed itself as to all existing conditions and limitations.

3.13. Mode of Selection

Selection of bidder will be based on the Combined Quality-cum-Cost Based System with 70:30 weightage i.e. 70% weightage to the Technical bid/proposal and 30% weightage to the Financial bid/proposal.

The minimum technical score (St) required to pass is: 70 out of 100

The lowest evaluated Financial Proposal (Fm) is given the maximum financial score (Sf) of 100.

The formula for determining the financial scores (Sf) of all other bides is calculated as following:

$Sf = 100 \times Fm / F$, in which "Sf" is the financial score, "Fm" is the lowest price, and "F" the price of the bid under consideration.

The weights given to the Technical (T) and Financial (P) bids are: T = 0.70 and P = 0.30

Bids are ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical bid; P = the weight given to the Financial bid; T + P = 1) as following:

$$S = St \times T + Sf \times P$$

4. Bid opening and Evaluation process

4.1 Bid Opening

On the date and time specified in the tender notice following procedure will be adopted for opening of tender for which bidders is free to attend him or depute an authorized officer as his representative.

4.2 Opening of Envelop – A (Technical Bid)

Envelope No. A (Technical bid) of the bidders will be opened online through- e tendering procedure.

4.3 Evaluation of Technical Bid

The evaluation of the technical bids will be carried out in the following manner:

- 1 Bidders technical bid will be initially scrutinized based on eligibility criteria mentioned in clause 3.2. Bidders not fulfilling any of the eligibility criteria shall be rejected.
- 2 The bidders' who will fulfil minimum eligibility criteria mentioned in clause 3.2. Will be further evaluated based on the documents submitted by the bidders.

Sr. No	Details	Minimum Criteria	Maximum Marks	Marking Criteria
1	Bidder average annual turnover during any three financial years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23)	10 Crores	10	Turnover Rs. 10 Crores = 3 marks, over and above 1 mark for per 2 crores. Subject to maximum of 10 Marks
2	No of successfully completed erection of at least one hangar (German hanger or equivalent) of 3000 sq. mtr. area during the period of last 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of tender	1 event of minimum 3000 sq. mtr. hangar	15	10 marks for 1 successfully completed erection of hangar, over and above 2.5 marks for per 1 successfully completed erection of hangar. Subject to maximum of 15 Marks
3	Bidder should have experience of successfully completed at least 2 similar events (Octonorm, German hanger or equivalent, stage setup, sound, Theme area, waste management, security, cctv etc.) in the past 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations on the date of submission of tender.	2 similar events	20	5 marks for 2 successfully completed similar events, over and above 2.5 marks for per 1 successfully completed similar events. Subject to maximum of 20 Marks

4	Bidder should have experience of successfully managing at least one event erecting minimum 1000 sq. mtr. Octo norm stalls in the past 5 years (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of tender.	1 event of minimum 1000 sq. mtr. Octo norm stalls.	15	10 marks for 1 successfully completed erection of octo norm stall, over and above 2.5 marks for per 1 successfully completed erection of octo norm stall. Subject to maximum of 15 Marks
5	Qualifications and Experience and numbers of Core team of Technical/Professional Manpower provided for exhibition		10	Post Graduate and more than 5 years' experience = 1 Mark per person, Post Graduate and up to 5 years' experience = 0.75 Marks per person, Graduate and more than 5 years' experience = 1 Mark per person, Graduate and up to 5 years' experience = 0.75 Marks per person, Under Graduate and more than 5 years' experience = 0.75 Mark per person, Under Graduate and up to 5 years' experience = 0.50 Marks per person,
6	<p>Methodology and Approach.</p> <p>Bidders to share their Methodology and Approach based on the requirements of the tender.</p> <p>The Presentation should include emphasizing the following:</p> <ol style="list-style-type: none"> a) Detailed plan from inception to closure of assignment; b) Role of each deployed staff and backend leadership and support staff inputs; c) Component wise plan and outputs (Clearances, Media and Outreach, Branding and related outputs, Security, Food Management, etc. d) Insurance covers and other risk mitigation plan. e) Presentation of layout needs to be with 3-D drawings. The presentation should substantiate a complete understanding of the event, its profile, requirements, execution strategy, imperatives for ensuring a safe & secure 		30	

	event exercising economy etc. (A complete power point presentation of 10 minutes to be made before the evaluation Committee)			
	Total Marks		100	

Note: The Core team of Technical/Professional Manpower indicated in the bids should not be changed during the exhibition else MSRLM will deduct substantial amount from payment due.

- 3 The bidders are required to submit all required documentation in support of the criteria specified as per the formats specified in this tender document.
- 4 In any case, in the event of any deviation from the factual information provided by the bidder in technical bid, the deviation can reject the bid and also ban the bidder from participation in any future tenders in the State of Maharashtra.
- 5 At any time during the bid evaluation process, the MSRLM committee may seek verbal / written clarifications from the bidders. The committee may seek inputs from their professional experts in the evaluation process.
- 6 The committee reserves the right to do a reference check of the past experience stated by the bidder. Any feedback received during the reference check shall be taken into account during the technical evaluation process.
- 7 Bidders scoring minimum 70 marks out of 100 in technical evaluation based on the above mentioned marking system shall be declared as technically qualified.

4.4 Opening of Envelop - B (Financial Bid)

This envelope of technically qualified bidders (scoring minimum 70 marks) shall be opened as per e-tendering procedure. The date and time of opening of financial bids will be published on <https://mahatenders.gov.in>

4.5 Award Criteria

Bidder with the highest marks computed (as per clause 3.13) on cost and quality basis will be awarded the bid. TIA may negotiate with the H1 bidder and finalize the rates.

4.6 Right to accept any Bid and to reject any or all Bids

The TIA reserves the right to accept or reject any bid, and to annul the tendering process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected bidder(s) or any without any reason obligation to inform the affected bidder(s) of the grounds for the TIA's action.

4.7 Notification of Award

- a. Before expiry of the bid validity period, the TIA will notify the successful bidder in writing, by registered / speed post or by fax or by email that its bid has been accepted by the Tender Inviting Authority.
- b. The successful bidder, upon receipt of the acceptance letter, shall furnish the required performance security in the form of Bank Guarantee or Demand Draft and submit an agreement in the prescribed format within ten days, failing which the EMD will be forfeited and the award will be cancelled.
- c. The Notification of Award shall constitute the formation of the Contract.

4.8 Award and Completion of Job

The work shall be carried out on the basis of specific items of works and quantities mentioned in the work orders issued by MSRLM to the selected bidder. The billings and payments shall only be as per the actual works carried out as per the work orders issued. Time is of essence in this event and the selected agency is required to ensure adherence to the stipulated time lines. The selected bidder for the execution of the job is required to complete the arrangements by one day before latest, to enable MSRLM to fine-tune the arrangements. However, the Officer -

in - charge will have the right to make necessary modifications/alterations till the last moment and even after last day. Failure to meet the schedule will invite penalty @ 5% of the contract value for each day of delay.

4.8 Place and period of Service:

MMRDA ground, Bandra-Kurla Complex, Mumbai for the period of 14 Days with in the period of 01/04/2024 to 30/04/2024. Selected bidder should vacant and clean ground within 3 days from the date of completion of exhibition.

*above Location may be changed to any location within area of Mumbai / Navi Mumbai / Thane

4.9 Signing of Contract

The Contract will be signed as per tender document, after selection of the bidder. In lieu of the same, the successful bidder will have to execute an agreement in a non-judicial stamp paper of value Rs.500/- in favor of Chief Executive Officer, MSRLM.

If the successful bidder fails to execute the agreement and payment of Performance Security within the time specified or withdraws the tender, the successful bidder is unable to undertake the contract; the Earnest Money Deposit of the successful bidder shall stand forfeited. Such bidder(s) will also be liable for all damages sustained by the TIA by reasons of breach of tender conditions. Such damages shall be assessed by the TIA whose decisions shall be final.

4.12 Failure to agree with Terms and Conditions of this Tender

Failure of the successful bidder to agree with the terms & conditions of the tender document shall constitute sufficient grounds for the annulment of the award, resulting which the TIA may call for new bids and at the same time, invoke the performance Security of the successful bidder.

4.13 Performance Security

The selected bidder shall deposit the Performance Security as follows:

- a. The successful bidder shall at his own expense, deposit with the TIA, a Performance Security in the form of Bank Guarantee or Demand Draft as mentioned in clause 1.2 .
- b. The Performance Security may be discharged/returned by the TIA upon being satisfied that there has been due performance of the obligations of the successful bidder under the contract. However, no interest shall be payable on the Performance Security
- c. The TIA shall also be entitled to make recoveries from the Performance Security on the following grounds:
 1. Any amount imposed as a fine for irregularities Committed by the bidder.
 2. Any amount which the TIA becomes liable to the Government /Third party on behalf of any default of the bidder or any of his/her/their agent/ employees or staff.
 3. Any payment/fine made under the order/judgment of any court/consumer forum or law enforcing agency or any person working on his behalf.
 4. Any other outstanding amount.

4.14 Payment Terms

The payment will be made to the bidder on actual quantity/services carried out against the work-order and as verified by the verification team of TIA. In case if there is any increases or decreases in quantity the payment would be made proportionately and no payment for the items which are cancelled.

The payment to the bidder will be paid within 2 weeks after successful completion of exhibition. The payment will be made on actual work done certified by the officer appointed by TIA. Actual GST will be paid upon submission of bill.

4.15 Scope of Service:-

Please see annexure A 5. General Terms and Conditions Governing the contract.

5.1 Definition of terms

- a. Party shall mean the bidder whose bid will be accepted by the TIA for the award of the work specified and shall include such successful bidder's legal representatives, successors and premised assigns.
- b. Within the Mahalaxmi Saras Exhibition 2024-25 at MMRDA ground the Party's personnel shall not carry out any private work not connected with TIA.
- c. Party shall be directly responsible for any/all disputes arising between him and his personnel/workers and shall keep TIA indemnified against all losses, damages and claims arising thereof.
- d. Party shall be solely responsible for payment of wages/salaries and allowances to his personnel that are applicable under the law in force including any new Act or Order of the Government that may become applicable. TIA shall have no liability whatsoever in this regard.
- e. Party shall be fully responsible for theft, burglary, fire, any mischievous deeds by his staff.
- f. All consumable items and materials used by the Party shall be of standard make and approval of officer-in-charge of TIA shall be taken for the same by the Party.
- g. The Event Manager should monitor the upkeep of the works carried out by them TIA will not be responsible for any damages/losses.
- h. The Event Manager shall be fully responsible for any casualty in case of fire due to any fault in fire planning and will have to submit an Affidavit in this regard.
- i. The Event Management Company also declare that the rates of items quoted for Mahalaxmi Saras Exhibition 2024-25 at MMRDA ground, will also be applicable for and other events according to the requirements in the events for the period of one year.

5.2 Other terms and Conditions

- a) Bidders should quote for all the items mentioned in the BOQ. If failed to mention the quote for any of the item it should be considered as zero.
- b) All rates should be inclusive of labor, loading, transportation, unloading, installation/fixing and related work.
- c) Rates for all the items should be for exhibition period including one day before it starts.
- d) Selected bidder will get maximum 10 days to complete the whole work as per the BOQ and other allotted additional work else 5% of total cost per day delay will be deducted from the payment due.
- e) The duration of the Fair shall be 14 days. However, in case the period of exhibition is increased or decreased over the scheduled period then rates would be accordingly increased or decreased on the basis of average rate per day.
- f) Selected bidder should install/ erect / keep all material/items as directed by the authority appointed by TIA.
- g) Selected bidder has to take approval first for each and every design work from TIA.
- h) Selected bidder will get payment for the based on actual exhibition period. No additional payment rest of the period shall be paid.
- i) Selected bidder should follow all applicable statutory regulations/laws of state and central government for performing his obligations towards the completion of the allotted work.
- j) All electrical work should be done through electrical license bidder only.
- k) Security deposit shall be forfeited if the work is not completed within the time or not satisfactorily completed and legal action may be initiated against the selected bidder.
- l) Selected bidder has to deploy his authorized representatives during the exhibition period for the management.
- m) Selected bidder is responsible for the insurance for his material and manpower deployed at exhibition.
- n) Item quantity mentioned in the BOQ may increase or decrease or cancel during actual implementation. Payment will be made based on the actual items and services used.
- o) TIA reserves the right to change the plan & locations as per the need, selected bidder has to complete the work accordingly.
- p) Selected bidder shall be responsible for solid and liquid waste management at the exhibition area.
- q) Selected bidder shall be responsible for reinstating the exhibition area and submit clearance certificate of MMRDA TIA after reinstating the exhibition ground.

- r) The works listed in the schedule may be modified with addition or deletion of items at
- s) Extra modified items of work will be executed at mutually agreed rates. No advance will be allowed for execution of the work. The Selected bidder will be responsible for upkeep & maintenance of the entire work done by him till the closing of the events, for which, no extra payment shall be made. Any breakage or damage will be the sole responsibility of the selected bidder & no extra payment will be made for any such occurrence. Any damage, breakage or loss on account of any reason or due to natural calamities shall be the responsibility of the selected bidder.
- t) As regards sweeping and cleaning service etc. the selected bidder will have to engage experienced and licensed agencies to provide such services during the event period
- u) Selected bidder will ensure the security agencies to be engaged possess all statutory criteria laid down by the Govt.
- v) On completion of the Exhibition, the bidder shall have to take away all materials within 3 days and shall have to vacate the site. Bidder shall pay actual rent and penalty if the exhibition halls are not vacant in stipulated time permitted.
- w) In case the bidder fails to complete the work according to the specification and/or fails to satisfaction of the committee nominated by the TIA, the TIA shall be entitled to recover 10% of the contractual value of the work per day. And the TIA has the right to cancel the contract and deduct the sum from the payment if any due.
- x) The TIA shall be entitled to cancel the contract, if it is found that there has been any breach of the conditions of this contract and/or the work is found to be unsatisfactory. The bidder in such cases will not be entitled for making any claim, compensation or any monies, the TIA is entitled to forfeit the Earnest Money and the bidder may not be considered for award of any similar contracts in future.
- y) The bidder shall be liable for damage if found that the work has not been carried out as per the specifications. The decision of the TIA or the officer duly nominated by the TIA regarding this shall be final.
- z) The volume and number of works may vary either way at the discretion of the TIA. The bidder will be given notice of such variation. The final payment to the bidder shall be made on the basis of actual work executed and, on the rate, (s) approved. For works/services outside the work order, bidder will have to quote rates separately. For all such works the TIA reserves the right to pay the lowest of the rates quoted by the competing bidders or on the basis of assessment of reasonable market rates.
- aa) The bidder will be responsible for upkeep and maintenance of the entire work done by him during the exhibition. In addition, the bidder is also liable for doing such works to restore and hand over the halls to the authorities at his own cost after the close of the Exhibition not later than the stipulated days mentioned above. Bidder shall have to ensure adequate number of sweepers/cleaners to the satisfaction of the TIA and these sweepers/cleaners shall report to TIA daily at the fixed time. Breakages and damages in any work shall immediately be repaired and no extra payment will be made, on account of any reasons whatsoever.
- bb) The bidder is responsible for observing all the relevant labor laws in force during the execution of the contract. The bidder shall be responsible and liable during the execution of the contract and through the Exhibition to make arrangements for the safety of men and material brought to the site.
- cc) Successful bidder shall complete the entire work by 6.00 PM on one day before of saras.
- dd) The Event Manager will make his own arrangement for watch and ward till the completion of the work.
- ee) Insurance of goods during the execution of the contract will be the responsibility of the event manager and TIA will have no responsibility in case of fire, theft or burglary of goods etc.
- ff) The Event Manager has to comply all the directions given by the Core Committee of TIA during the fair.
- gg) The Event Manager shall clear site and leave it in the most befitting condition within 3 days after the completion of exhibition.
- hh) The rates for all the items of the selected bidder will also be valid for one year for any such type of event/fair organized by TIA from the date of acceptance of offer of engagement by the selected bidder.

5.3 Termination of contract

- a. If at any point of time the party makes any default in proceeding with the work or fails to

exercise due diligence and continues to do so even after the same has been brought to its notice in writing or commits any default in completing any of the terms and conditions, even after the notice in writing is given to him on that behalf by the Officer-in-charge, TIA may without prejudice to any other right to remedy accruing to the party or accruing thereafter to the TIA may by written notice terminate the contract as a whole or part of the contract. The party shall be liable to pay damages towards the breach of contract including but not limited to the extra costs, expenses, considerations, etc. incurred by TIA on account of termination of the contract with the party.

- b. All instructions, notices and communications, etc., under the contract given in writing and if sent to the last known place of the business of the party shall be deemed to have been served on the date if in ordinary course of post these would have been delivered to the Party.
- c. TIA reserves the right to terminate the contract at any time or stage during the period of contract without assigning any reason and without any financial consideration/implication.

5.4 . Arbitration

- a. In case of dispute (if any) all matters shall be referred to the CEO, MSRLM for appointing sole arbitrator under the Indian Arbitration & Conciliation Act 1996, as applicable to the parties and the decision given by the arbitrator shall be binding on both the parties. Both the parties shall bear the cost of arbitration in equal proportion. Both the parties (i.e. TIA and the agency) shall make all effort to resolve any dispute by way of reconciliation.
- b. There will be no objection that the Arbitrator is a person who has dealt with the matters to which the contract relates and/or in the course of his duties he has expressed any view on any matters in dispute or differences. The award of the Arbitrator shall be final and binding on the parties.
- c. Notwithstanding any dispute between the parties, the agency shall not be entitled to withhold, delay or defer his obligation under the contract and the same shall be carried out strictly in accordance with the terms and conditions of the contract.
- d. The Arbitrator shall give speaking and reasoned award with respect to the matter referred to him by either of the parties.

5.5 . Deviation

The party must comply with the tender specifications and all terms and conditions of the contract. No deviation shall be entertained.

5.6 . Tax deduction at source

Taxes shall be deducted at source from the running bills as per applicable Tax rules by TIA.

5.7 . Risk & Cost

If the agency does not carry out the work in full or part thereof at the stipulated time, the same may be got done by TIA at the risk & cost of the agency.

5.8 . Subletting

Subletting of the contract is not permitted.

- 5.9. Any point of time during the event, a minimum of **10 persons** including supervisor from the Event Management agency should be present in exhibition. Out of these **four persons** should be identified by the agency for coordination during the entire exhibition. If above condition is violated a serious view will be taken against the agency by TIA.

- 5.10. The arrangement of tent and stage should be ready before 12 hrs. From the time of inaugural function for SARAS. Since opening ceremony is a prestigious event of fair which will be attended by Cabinet Ministers, Senior Government Officers therefore, the agency may be cautious in this matter. During the event many senior Ministers and Senior Government Officers will be visiting, the agency should take a note of this seriously that the manpower mentioned in point should be round the clock available.

Annexure –A Scope of service

The scope of the work of the event management for MAHALAXMI SARAS, 2024-25 will include:

- 1) Construction of gates including designing and decoration.
- 2) Construction of stalls including providing tables, chairs, racks, lighting and necessary fittings.
- 3) Construction of stage with backdrop, decoration, seating arrangements, podium and public address systems etc.
- 4) Landscaping of suitable areas in and around the fair premises using natural potted plants and materials, construction of hanger and providing Gen sets.
- 5) Designing and installing of signages (hoardings, banners, directory, entry gate, polebunting, standees, backdrops etc.) in and around the Fair premises.
- 6) Laying of carpets in the entire area of the Fair.
- 7) Construction of registration counters with proper facilities.
- 8) Construction of an air conditioned conference/meeting room.
- 9) Organizing inaugural function, press conferences, and providing an anchor for inaugural function.
- 10) Photography and videography of the event.
- 11) Construction of an air conditioned room for monitoring of CCTV cameras.
- 12) Providing facilities for cleaning work at SARAS Pavilion.
- 13) Providing security arrangement.
- 14) Entire exhibition from start to end will be decorated to provide ethnic look.
- 15) Providing chemical toilets, MOJO barricading.
- 16) Event and exhibition management, layout design, construction, fabrication, signage designing and logistic planning.
- 17) Co-ordination with all the concerned Ministries/Department/Organizations/ Agencies and obtaining clearances/Permission from the respective Authorities (Fire Safety, Mumbai Police and Traffic etc.) on behalf of MSRLM.
- 18) Co-ordination for security arrangements, infrastructure, VVIP programme (coordination with security agencies)
- 19) Fire safety arrangements for the venue.
- 20) The Event Management Agency (EMA) shall be responsible for maintenance of the provided area/venue and will keep the same clean/tidy during the event. The EMA shall be responsible for maintenance and watch and ward of the structures and equipment and other infrastructure, safety of all fittings and fixtures during the occurrences of the event. The EMA would also solely be responsible for all his staff and their liabilities whether permanent or temporary, and ensure their safety and security and due legal compliances. MSRLM will not be responsible for any of the above under any circumstances. The EMA should make all necessary arrangement for the Disaster Management.
- 21) EMA must note that the exhibition cum fair site is a Government facility and all works to be carried out not disturbing the day-to-day work of the facility. The EMA will take all necessary consent and permissions for the same from/through the concerned department. The EMA must ensure at all times that the lands provided for the event is a Government land and no deed is to be performed which spoils the dunes/landscaping/plants/infrastructure.
- 22) Entire water & electricity arrangements for the venue to be done by event management agency. All the necessary permission/approvals and coordination's are to be ensured by EMA. EMA will ensure the backup plan for electricity and water services. The cables used should be ISI/BIS standard. The payment of electricity bill will be made by MSRLM.
- 23) Event Management Agency will need to indemnify and keep indemnified the Client as per contract provision before, during and after the event. The Bidders are expected to have adequate insurances in place to cover any possible losses/claims such as:
 - a) Material Damage
 - b) Personal Accident
 - c) Public liabilityAny related Insurance cover for such events with adequate risk cover.

The bidders will be required to share copies/ details of all the insurance cover with risk cover as part of their proposals. Any firms without adequate insurance cover (in place or willing to put in place before contract signing) may not be considered for evaluations by the Client.

- 24) The prospective event management agencies are hereby requested to develop concept and design as per Scope of Work. The agencies are further requested to inspect the venue before submitting a layout plan.

Proposed Stalls plan

Sr. No.	Particulars	No. of Stall
1	General Stall	500
2	Food stall	70
	Total Exhibition stalls	570

1. Exhibition & Parking area approx. 42,300 Sq. Mtr. (Ground no 1 to 4, 5 pt)

Annexure -B

Detailed describing and approximate quantity service/ work

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
1	A. EXHIBITION AREA		
2	Waterproof aluminum German Hanger for exhibition area with fire retardant top covering, side covers, front facade etc. All the structures / hangars should be HIGH QUALITY GERMAN TECHNOLOGY ALUMINIUM STRUCTURE WITH WOODEN PLATFORM OF 6 "HEIGHT.	9900.00	Sq. Meter
3	Proper tin 8 feet high with covering white cloth/barricading of entire area for safety purpose with provision of appropriate brandings of the event.	3500.00	running feet
4	Adequate general LED Lighting inside the hanger of 61500 sq. meter area (natural white LED light)	500.00	Nos
5	Construction of approx. 500 nos. well-designed exhibition octonorm stalls (200 nos.-size 2x2m,& 460 nos.-3x2 m.) outdoor stalls to be provided with wooden platform (construction of stalls with aluminum R8 system with powder coated finish with laminated panels & fascia having name for State and stall number with cut out letters). Accessories for each stall: A. Wooden/glass shelves/racks as per requirement with proper clamps, etc. B. Power socket 5 and 15 amp. C. Waste paper basket with bio-degradable garbage bags	3000.00	Sq. Meter
6	Octonorm 1 Tables in each stall (construction of table with aluminum R8system with powder coated finish with board on top)	500.00	Nos
7	Good quality banquet 2 chairs in each stall	1000.00	Nos
8	2 LED spot lights in each stall with proper hooks and wiring	1000.00	Nos
9	Providing Ceiling Fans inside the hangar as per the requirement	500.00	Nos
10	B. STAGE SETUP		
11	Stage setup : 40 ft. x 80 ft. x 4.00 ft. high MS structure with scaffolding/truss blocks with ply board on top & following items : A. Steps on both side 8 ft. wide with railing and masking B. Arrangement of floral belt in front of stage with decoration with flowers with LED Plasma	1280.00	Sq. Feet
12	Double seater sofa	20.00	Nos
13	Single seater sofa	22.00	Nos
14	Centre table	15.00	Nos
15	Good quality banquet chairs	1000.00	Nos
16	Podium with branding	1.00	Nos
17	LED riser 40 ft. x 4 ft. x 10 ft. with masking & carpet from all sides	160.00	Sq. Feet
18	Green rooms with wooden platform with proper lighting and other required items like adequate mirror/cloth stand/spot lights/power points/tables/chairs and all other furniture required of approx. 250 sq. ft. each	2.00	Nos
19	Platform for media setup with carpet, masking from all sides and required furniture with necessary fixtures & lighting of size 8 ft. x 6 ft. x 4 ft.	1.00	Nos
20	Platform for light & sound console with carpet, masking from all sides including required furniture, etc. with necessary fixtures & lighting of size 24 ft. x 6 ft. x 4 ft.	1.00	Nos
21	C. SOUND ITEMS (Reputed brand 3 way sound system (JBL Vertec/RCF TTL series or equivalent))		
22	Platform for camera setup with carpet, masking from all sides including required furniture, etc. With necessary fixtures & lighting of size 8 ft. x6 ft. x4 ft.	2.00	Nos
23	PA Top Line Array	10.00	Nos
24	Delay speakers/top with stands	10.00	Nos

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
25	PA Side Fills	5.00	Nos
26	PA Front Fills	5.00	Nos
27	PA Bass	5.00	Nos
28	Stage Monitor	5.00	Nos
29	Digital Mixer 64 channel B	1.00	Nos
30	Amp/ Cabling / Racks	1.00	Job
31	Artist tech rider as per Requirement.	1.00	Job
32	Power Amplifiers & Crossover (as per requirement)	1.00	Job
33	DI box (as per requirement)	1.00	Job
34	Cordless Microphone with similar configuration as that of Shure/Sennheiser	5.00	Nos
35	Central PA Sound system for entire venue and parking with suitable sound outreach at all places	1.00	Job
36	Sound technician	1.00	Nos
37	D. LIGHTS ITEMS		
38	Box truss for lights of 20 ft. height with proper base and support	1.00	Job
39	P3 LED Wall 40 ft. x 10 ft. for stage backdrop with technician and operator support for entire period of exhibition.	400.00	Sq. Feet
40	High resolution LED screens inside and outside hangar structure for the general public to show the schemes and programs of the Ministry with technician and operator support for the LED Screen. 16 x12 feet - 2 Nos.	2.00	Nos
41	Platform for high resolution screen with masking (i) 10 x 4 feet -2 Nos	2.00	Nos
42	Beams Sharpy Beam 200	23.00	Nos
43	Profile Lights	5.00	Nos
44	LED par 32	15.00	Nos
45	LED par 64	15.00	Nos
46	LED Beam par	5.00	Nos
47	4 way Molefay	5.00	Nos
48	Dimmer Pack (as per requirement)	1.00	Job
49	Avolite Pearl for controlling the light set up (as per requirement)	1.00	Nos
50	E. VIDEO & PHOTOGRAPHY		
51	Video Coverage of Inaugural Function & all other major events/function during the fair and video coverage of stalls (04 copies of DVDs must be provided to with proper spot mixing and editing in addition to social media). Live video coverage of the cultural events and inaugural function in the LED panel with 2 video cameras.	1.00	Job
52	Still photography coverage (1000 selected photos in size 5x7 inch with 2numbers of albums in addition to all the photographs in digital format must be provided . [Photographer should be available with HD camera in the entire period of Fair at Event Site].	1.00	Job
53	Seamless switcher	2.00	Nos
54	F. MANPOWER		
55	Attendant/facilitators (Male &Female) well experienced duly uniformed as per our requirement	15.00	Nos
56	MTS (multi-tasking staff) for managing registration counter & other areas of exhibition	1.00	Nos
57	Charges for sanitation/cleaning workers for Cleaning materials wearing Caps and T-shirts with printed logo of Swachh Bharat Abhiyan	30.00	Nos
58	Charges for sanitation/cleaning Supervisor for Cleaning materials wearing Caps and T-shirts with printed logo of Swachh Bharat Abhiyan.	10.00	Nos

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
59	T- Shirts for Staff	300.00	Nos
60	G. VIP LOUNGE		
61	Construction of well-designed one air conditioned (with Tower AC) VVIP room with proper wooden platform, flooring, carpeting and false ceiling, lights etc. Rates including flower decoration (every day), fridge, crockery for minimum 40 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room.	100.00	Sq. Meter
62	Construction of well-designed one air conditioned(with Tower AC) VIP room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 20 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room.	30.00	Sq. Meter
63	Construction of well-designed one air conditioned(with Tower AC) room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 10 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room.	90.00	Sq. Meter
64	Supplying Temporary Hire Based 26HP, VRF/VRV air conditioning system out door unit (ODU) complies type-IV OEM standards working on HFC refrigerant R410A or other required/suitable green equivalent refrigerant, for minimum cooling capacity as delivering 100% capacity at 47° C, nonstop cooling even at 56° C and coefficient of performance (COP) 3.00 to 4.00, modular type vertical hot air discharge suitable for longer piping range up to 1000 meter operation in cooling mode with inverter/digital VRF/VRV technology microprocessor based control compressor starter/control panel with scroll compressor, air cooled copper condenser coil of suitable shape for increasing maximum heat transfer area, rain protection cover, built in oil separator, accumulator and oil receiver, copper tube aluminum fin air cooled condenser, condenser fan with motor suitable for 415V±10%, 50 Hz, 3 phase power supply (all suitable for high ambient conditions), internal copper refrigerant piping, internal wiring and refrigerant, etc. all housed in powder coated weather proof cabinet complete.(I.N.3-11-11)	30.00	Nos.
65	Supply Temporary Hire Based of VRV/VRF based ceiling suspended 6.5TR treated fresh air (TFA) (5380 cfm) room/IDU with evaporator fan with motor, copper tube, aluminum fin evaporator coil, washable air filter, insulated drain tray, in built drain pump, expansion device, cordless remote control with necessary controls and electrical terminal to receive power . having anti-corrosive coating suitable for costal area with decorative slim dimension suitable ceiling suspended arrangement and an electronic control console with any additional refrigerant and oil charge as per requirement during installation complete.(I.N.3-11-58)	90.00	Nos
66	H. CONFERENCE ROOM		
67	Construction of well-designed air conditioned (with Tower AC) conference room cum State Coordinator Room/Meeting room with wooden structure/platform/flooring/false ceiling and proper carpeting and proper lighting. Conference table/ B2B Area with sufficient number of chairs and other required furniture like sofa/coffee table/side tables etc. Interior of the room should be well thematic decoration for seating arrangement of 100 persons.	100.00	Sq. Meter
68	Sound System for conference/meeting room with 02 Cordless Handheld Mic, Goose neck talk back system mic, Amplifier, Speakers	1.00	Job

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
	Suitable along with technician		
69	I. THEME AREA		
70	Designing and conceptualization of well-designed Theme area with proper display, lighting, logos, graphics and artwork complete with raised platform, designer wooden flooring, reception and required furniture. LED screen - 2 nos (Size 42 inch), wooden digital poster and other par can/fancy lights with colorful decoration. Photo gallery of SHG Products. Design must be submitted before & prior approval of the appropriate authority must be taken.	50.00	Sq. Meter
71	Plasma TV (Size 43") Wall Mounted /Wooden Plywood Fixing.	2.00	Nos
72	J. FOOD COURT - J1- Food Court Area - Pavilion Setup		
73	Weather proof pandal for setting up Kitchen pot wash area, Require a roof cover to be installed, 15 ft. Height to the backside of the kitchen work area for washing big utensils and for resting purpose.	600.00	Sq. Meter
74	Setting up 8 individual stall (as per drawing/layout) inside the main pandhal (German hanger) as per direction of Food court management committee. Stall will be cover with all side along with Door with lock facility. Each stall having minimum area and requirement: <ul style="list-style-type: none"> • One administrative office with power plug with 3 pins - 5M x 5M. , should be furnished with 1 table and 5 numbers of chairs(armless), should be electrified with power plug with 3 pins, 1 numbers of fluorescent tube, 1,P.C. & 1 printer with Internet facility. • One finance room - 5M x 5M, should be furnished with 1 table and 5 numbers of chairs (armless), should be electrified with power plug with 3 pins, 1 numbers of fluorescent tube, and 1, P.C. & 1 printer with Internet facility having Internet speed up to 100 mbps or as required. • One infant Feeding room with power plug with 3 pins - 3M x 3M, should be furnished with 1 table and 10 numbers of chairs(armless), should be electrified with power plug with 3 pins, 1 numbers of fluorescent tube 	8.00	Nos
75	Construction of well-designed one air conditioned(with Tower AC) Dining room with proper wooden platform, flooring, carpeting and false ceiling ,lights etc. rates including flower decoration (every day), fridge, crockery for minimum 10 persons/fancy cushion chairs/two and three seater sofas, center tables, coffee tables and other required items for beautification of the room.	50.00	Sq. Meter
76	Setting up 70 individual stall inside the main pandhal as per direction of Food court management committee of Jute frame (Dyed Jute) with adequate support system of bamboo(10 ft. height) of below mentioned size: 3 m x 3 m - 70 nos with the table on 3 sides with the proper cover (3 table + 2 chairs)	1.00	Job
77	Straight panel behind the food stalls	150.00	Running Meter
78	Amirah with safe locker facility - 2 numbers (for admin and finance room)	2.00	Nos
79	Foldable square tables for kitchen area.	210.00	Nos
80	Round dining tables with cloths cover over the tables in dining area (4 ft. radius)	35.00	Nos
81	Standing tables (standard size)	20.00	Nos
82	Square table with drawers for coupon / billing counter	8.00	Nos
83	Chairs without arms for dining area.	1500.00	Nos
84	Chairs(armless) in each 8 coupon / billing counter	16.00	Nos
85	Chairs(armless) in each stall for 70 Food stalls	140.00	Nos
86	K- Plumbing and Water arrangement		

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
87	Syntex water tanks with a total capacity of 30000 liters with required motor pump and necessary plumbing arrangements at ground level near the raised syntex tank for continuous water supply to the kitchen/food court and wherever necessary with adequate backup other than 30,000 liters	30000.00	Liters
88	Plumbing lines of 25 mm pvc pipes to kitchen, food court, etc. (as required as per direction of Food court management committee)	750.00	Meter
89	Kitchen sinks (2ft X 2 ft.) with water taps with necessary plumbing and drainage arrangements.	70.00	Nos
90	Supplying with Pot wash area sink with water taps with necessary plumbing and drainage arrangements (sink specification - 3ft X 3 ft.)	30.00	Nos
91	Hand wash basins of 5 numbers on strong stands and providing the same with continuous water supply for washing and necessary drainage of the used water	10.00	Nos
92	Grease filters	70.00	Nos
93	L- Electrical and Electronic Arrangements		
94	Hire and Labor charges for providing and fixing Exhaust fans in cooking area as per IS specifications with suitable and safe wiring	30.00	Nos
95	15A power sockets (with 3 pins) giving connection with safe wiring and insulation as per IS standards and specifications as required in Food Stalls and Kitchen area	100.00	Nos
96	M. Kitchen Vessels and cooking equipment		
97	Providing Commercial stove (2 Burner) (as per direction of Food court management committee)	75.00	Nos
98	Erecting and Providing gas pipe line and connection as per directions and specifications M/S Mahan agar gas Ltd	75.00	Nos
99	Provide Deep Freezer (300 ltr) with power supply (as required as per direction of Food court management committee) (VERTICAL -5 nos. + DEEP -5 nos.)	20.00	Nos
100	N. Waste Management		
101	Kitchen Area Providing waste bin for food waste(green) - 20 waste bins with 100 ltrs capacity Waste bins for plastic waste(red) - 10 waste bins with 50 ltrs capacity Waste bin for paper waste (yellow)- 10 waste bins with 50 ltrs capacity	40.00	Nos
102	Dining Area - Providing waste bin for food waste(green) - 20 waste bins with 100 ltrs capacity Waste bins for plastic waste(red) - 20 waste bins with 100 ltrs capacity Waste bin for paper waste (yellow)- 20 waste bins with 100 ltrs capacity	40.00	Nos
103	Providing bio-degradable garbage bags (One packets having 50 pieces)	150.00	Packets
104	Garbage cleaning & collection van (2 times a day) with manpower for the entire period of the show. Waste disposal should be done as per the municipality norms by the contractor	1.00	Job
105	O. Human Resource/ Manpower Requirement		
106	Charges for sanitation/cleaning workers for 15 days with cleaning materials	15.00	Nos
107	Q. TOILETS		
108	Providing ,Constructing temporary Toilet Blocks with necessary Glazed Tiles finishing, laminated hardnersheet, PVC/Octonorm system side finishing wall partition 6 feet height and door with proper fixtures and fastening i.e. tower bolt, holdfast, hinges ,handles all drops etc. .OR Portable chemical toilets including necessary proper sanitary, drainage line, outlets, Inspection Chamber and day to day cleaning arrangements with material like	50.00	Nos

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
	DDT powder & all such necessary things to maintain hygienic conditions etc. (DDT powder, Phynile etc.) properly during Exhibition period incl. necessary arrangements, loading, unloading incl. all etc. complete for the period of Exhibition (each separate for Ladies and Gents) with proper staff. Facility should be provided one day before the event.		
109	Vehicle mounted AC Toilet Van: for VIP lounge, placed at back side (one male and one female) with attendant. Facility should be provided one day before the event for entire duration of the fair	4.00	Nos
110	Adequate Cleaning and Sanitizer Material for toilets, hand wash, paper napkin, cented phenyls, odonils etc. for the entire exhibition period.	1.00	Job
111	R. ELECTRICALS & GENSETS		
112	Power distribution with armored cables from main panel board & generator up to Exhibition hall/stage/all hangers/food area and all over the ground & sub distribution with main panel switch board & sub main panel board. 1500 KW	1.00	Job
113	Lighting Poles with proper wiring/earthing for Entire Venue with adequate number of poles should be provided.	200.00	Job
114	Metal/flood lights for all over the venue	200.00	Nos
115	Electrical cabling of entire venue with proper covering	1.00	Nos
116	Ground Earthling through the area for generator and lighting	30.00	Job
117	Cabling & Changeover box/main panel with proper fittings	1.00	Nos
118	S. BRANDING AND PRINTING		
119	Branding of the entire venue including, hangar facades & side covering of the hanger structures, stage side panels, standee, pole buntings, welcome hoardings, Banners of all types signage etc. Vinyl flex print. (Block out flex), large display of the layout of stalls.as detected by authority.	35000.00	Sq. Feet
120	Construction of theme based flood lit Gates based on Theme main entrance & hangar entry/exit (Artistic Design, Decoration)	2.00	Nos
121	MDF with paint finish 3d block letters of #MAHALAXMI SARAS (2.5 X 20 ft.) with platform 2 ft. height	2.00	Nos
122	Hand stripe with QR code ID cards with lanyards with hologram	1200.00	Nos
123	T. SECURITY, CCTV & FIRE SERVICES		
124	Security guards Male-20, Female-10 (9.00 a.m. to 9.00 p.m.)	30.00	Nos
125	Security Supervisor Male-2, Female-1 ((9.00 a.m. to 9.00 p.m.)	3.00	Nos
126	Security guards Male-15 (9.00 p.m. to 9.00 a.m.)	15.00	Nos
127	Security Supervisor Male-4(9.00 p.m. to 9.00 a.m.)	4.00	Nos
128	Firemen well Trained (Day & night)	4.00	Nos
129	DFMD machines with staff with auto entry counting facility	8.00	Nos
130	HHMD Machine with staff	8.00	Nos
131	Providing of Fire extinguishers in exhibition area ABC type cylinders with sand buckets (CO2 Water and Powder mix with Refilling Dates). Sufficient equipment to be placed at various locations as per directions of Fire Department.	150.00	Nos
132	CCTV Cameras set up all over the venue, cameras shall have night vision with operator & technician	150.00	Nos
133	LCD Monitors for CCCTV camera	12.00	Nos
134	Recording DVR	12.00	Nos
135	Construction of room with octonorm (3 M x 3 M) in each hangar for monitoring of CCTV cameras etc. with chair, table, operator & technician near police control room	4.00	Nos
136	Frisking area at entry points (4 M x 4 M)	6.00	Nos

S.NO	ITEM DESCRIPTION	QUANTITY	UNIT
137	Box type Flex Gate	2.00	Nos
138	Construction of Registration Desk of (10 x 5) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair& one steel Amirah with lock facility.	6.00	Nos
139	U. REGISTRATION & HELP DESK		
140	Construction of Registration Desk of (10 x 5) meter well designed structure with adequate lighting, platform, carpet, counter, brochure stand & banquet chair& one steel Amirah with lock facility.	1.00	Nos
141	V. FIRST AID FACILITIES (MEDICAL FACILITIES)		
142	Construction of a First Aid Room 6 M X 3M with all required facilities curtains/divider in German Pagoda	1.00	Nos
143	W. Others		
144	Construction of Store Room (5 M X 5 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	10.00	Nos
145	Construction of Housekeeping room (3 M X 3 M) aluminum R8 system with powder coated finish with laminated panels, carpet, lighting & basic furniture	2.00	Nos
146	Construction of Fire service room (3 M X 3 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	1.00	Nos
147	Construction of Security room (3 M X 3 M) aluminum R8system with powder coated finish with laminated panels, carpet, lighting & basic furniture	1.00	Nos
148	Carpeting - Non woven needle punch laying & fixing of brand new carpet subject to actual requirement and as per the direction of Core Committee.	9900.00	Sq. Meter
149	Coir type carpet for outdoor & other required area	2000.00	Sq. Meter
150	Drinking water tanker for cooking purpose (10000 ltr tanker capacity) or as per direction of food management committee	65.00	Tanker
151	Drinking Mineral Water 20 Liter Jar of approved brand with dispenser and 100 disposable glass with each Bottle	500.00	Nos
152	Water Bottle of 200 ml with approved Brand	500.00	Nos.
153	Diya, Samya, Scissor, Ribbon, Rangoli Color, Candle, Kapoor, Arti Thali, Haldi Kumkum, Photo Frame, Standard quality Shwal approved by appropriate authority . etc. for Inaugural Day	30000.00	Job
154	Landscaping with good quality natural potted plants in entire exhibition area	2000.00	Nos
155	Landscaping with good quality natural potted plants, water Fountain, and Picket Fencing in entire exhibition area	1.00	Nos
156	"Proper Ground Levelling of Main Exhibition Ground as well as Parking Ground with road roller and JCB (Refer site layout plan) "	92900.00	Sq. Meter

**TENDER ACCEPTANCE LETTER
(To be given on Letter Head)**

Date: / /2024

To,
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission
5th Floor, CIDCO Bhavan South wing
CBD Belapur
Navi Mumbai -400614

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No:
MSRLM/SMMU/LIV/SARAS/19/23-24

Tender: Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: <https://mahatenders.gov.in> and /or www.umed.in as per advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents of all pages (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking/Private organization.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit /Security deposit or both absolutely.

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

BIDDER INFORMATION (To be given on Letter Head)

Particulars	Details
Name of bidder	
Full Address with Telephone and email id	
Contact person details regarding tenders name and contact details	
Date of Registration of the Firm/Agency and Registration No	
Website	
Status of bidder (individual/proprietorship / partnership /private limited /Limited company etc.	
Permanent account number	
GST registration number	
Numbers of Core team of Technical /Professional Manpower trained in event management available with firm in his roll.	
Annual turnover of last any three financial year i.e. (FY 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23)	2018-19: 2019-20: 2020-21: 2021-22: 2022-23:

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

Form -3
Performance Statement (To be given on Letter Head)

Details of experience in event management during last 5 years organised for State Government or Central Government Department/ Union Territory/ Local Authority/ Central and State Government Undertaking or Government Organizations as on the date of submission of tender.

1. Experience in erection of hangars (German hanger or equivalent) of min. 3000 sq. mtr area

SrNo	Year	Name & Address of the client	Name of the Event	Hanger area in sq. mtr	Duration of event in days	Value in lakhs	Supporting document Sr. No.
1	2018-19						
2	2019-20						
3	2020-21						
4	2021-22						
5	2022-23						

2. Experience in successfully completed similar events.

SrNo	Year	Name & Address of the client	Name of the Event	No of events	Duration of event in days	Value in lakhs	Supporting document Sr. No.
1	2018-19						
2	2019-20						
3	2020-21						
4	2021-22						
5	2022-23						

3. Experience in successfully completed event erecting minimum 1000 sq. mtr. octonorm stalls.

Sr No	Year	Name & Address of the client	Name of the Event	No of events	Duration of event in days	Value in lakhs	Supporting document Sr. No.
1	2018-19						
2	2019-20						
3	2020-21						
4	2021-22						
5	2022-23						

Fill up the above tables & upload supporting documents i.e. work order OR invoice copies OR satisfactory completion certificate. Uploaded documents should contain all details of the work performed and quantity, else shall not considered. All documents should be numbered. Bidders are requested to fill up above information and upload required documents carefully as technical marking is based on this information

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

Turnover certificate**(on CA's letter head)****TO WHOMSOEVER IT MAY CONCERN**

This is to certify that M/s. (name of bidder) is having registered office at (detailed office address). The turnover of the (name of bidder) for the three financial year is as under

Sr. No.	Financial Year	Turnover in lakhs as per audited balance sheet
1	2018-19	
2	2019-20	
3	2020-21	
4	2021-22	
5	2022-23	

Signature of the Chartered AccountantName of the Firm

Registration No.

Date:

Place:

(Seal of the Chartered Accountant)Email id:

Note: The above data is to be supported by copies of the audited balance sheet of last three financial years.

On bidders letter head
(Details of Professional manpower available with bidder)

1. Details of the Qualifications, Experience and numbers of Core team of Technical /Professional Manpower trained in Event Management Agency available with agency

Sr. No.	Name of team member	Qualification	No of years in experience in event Management

Date:

Place:

Signature of authorized person Full Name & Designation:

Firm/Company's Seal

DECLARATION
(To be given on Rs. 100 Non judicial Stamp Paper)

To,
Chief Executive Officer
Maharashtra State Rural Livelihoods Mission
5th Floor, CIDCO Bhavan South wing
CBD Belapur
Navi Mumbai -400614

Tender Reference No: MSRLM/SMMU/LIV/SARAS/19/23-24

Tender: Selection of Event Management Agency for Erecting Hangars, Octonorm Stalls including other ancillary services on rental basis for Mahalaxmi Saras Exhibition -2024-25.

Dear Sir,

1. We have carefully read and understood all the terms and conditions of the tender and hereby convey our acceptance to the same.
2. The information / documents furnished along with the above offer are true and authentic to the best of my knowledge and belief. We are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
3. We have apprised our self fully about the job to be done during the currency of the period of agreement and also acknowledge to bear consequences to of non-performance or deficiencies in the services on our part.
4. We have no objection, if enquiries are made about the work listed by us.
5. We have not been under suspension/termination/banned/blacklisted in the preceding 3 years, till last date of submission of bid, by any PSU/Govt. Departments/PSU Banks/ or any other organization where we have worked. Further, if any of the partners/directors of our organization /firm is blacklisted or having any criminal case against them, our bid/offer shall not be considered. At any later point of time, if this information is found to be false, MSRLM may terminate the assigned contract immediately.
6. We have not been found guilty by a court of law in India for fraud, dishonesty or moral turpitude.
7. We agree that the decision of MSRLM in selection of Bidders will be final and binding to us.

Date:

Place:

Signature of authorized person Full Name & Designation:

Company's Seal:

Request for BID Clarifications: Clarifications should be raised through the following table clearly indicating the query, Request for BID reference (para/section and page no) – queries raised in any other format will not be considered

Clarification No.	Request for BID reference Para/ Section	Page No.	Clarification Sought

