



HON. BALASAHEB THACKERAYAGRI-BUSINESS AND RURAL TRANSFORMATION
PROJECT (SMART)

Project Implementation Unit (MSRLM)

5th Floor (South Wing), CIDCO Bhavan, CBD Belapur, Navi Mumbai,
Pin code : 400614 Phone No : 022-27262552/54 Email : procurement@umed.in

PIUMSRLM/PROC/VEHICLE/ **8974** /2025-26

Date: **16 / 01 / 2026**

INVITATION FOR QUOTATIONS

To,

Sub: Invitation for quotation for hiring of vehicle on Monthly Basis for PIU-MSRLM.

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. HEAD PIU MSRLM, Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for the following *non-consultancy services*

Sr. No.	Particulars	Details	Unit	Qty.
1	Providing monthly basis vehicle: Vehicle Type - Maruti Suzuki Ertiga / Kia Carens / Mahindra Scorpio or Equivalent Air-condition Vehicle	Monthly Kms. 2000	PER MONTH	1
2	Extra per KM Rate	Rate/KM over and above 2000 KM.	PER KM	500

3. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.
- e) Bidder should quote rate for all the items
- f) Halting, Driver Lodging and boarding arrangement charges will not be paid separately

4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility Criteria:

- a) The Bidding should have license under Shop & Establishment Act / gumasta license / certificate of registered with the appropriate registration authority
- b) Bidder should have its Main or Branch office in Mumbai/Navi Mumbai/Thane / MMRDA Region.
- c) Bidder must have a minimum average annual turnover of Rs. 10 Lakhs (Rs. Ten lakhs) during the last three financial years (FY 2022-23, 2023-24 & 2024-25)
- d) Bidder should have at least one tourist vehicle registered on his/her name & the model should not be earlier than January 2021
- e) Bidder should be registered under Goods and Services tax Act, 2017
- f) Pan Card
- g) Bidders must meet the criteria: Successfully executed at least one Contract during the last 5 years for providing tourist vehicle for a period of one year to the Government sector / semi government / corporation / government undertaking.
- h) The bidder should not be blacklisted / banned by any Government organization/PSUs during last 3 years.

6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) Copy of firm registration certificate
- b) Address proof document of Main or Branch office in Mumbai/Navi Mumbai/Thane / MMRDA Region.
- c) PAN Card copy
- d) GST registration certificate
- e) Bid security declaration (in attached format)
- f) Registration Certificates of at least 1 Tourist vehicle with valid documents of Year of Manufacturing, Vehicle Registration No, Valid Tourist Permit, Valid Vehicle fitness, Valid Vehicle Insurance, and Valid Vehicle PUC
- g) Turn over certificate issued by the chartered Accountant / ITR Copy with Balance sheet and Profit & Loss Statement. (FY 2022-23, 2023-24 & 2024-25)
- h) Work orders / Contract copy /Completion Certificate (with respect to clause 5g)
- i) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

7. Other Terms and Conditions:

1. Monthly basis Vehicle Kilometer will be counted from User residence to User residence.
2. Monthly basis Vehicle will be discontinued from any time if Vehicle not required.
3. Monthly basis Vehicle should be park near to Users residence within 1km. Parking KM and Hrs will not be considered for billing.
4. The vehicle to be supplied should be in excellent condition mechanically as well as getup wise i.e. outer look / upholstery etc. Should be decent looking and are well maintained during the contract period. The vehicle should not be earlier than January 2021 at any point of contract.
5. All supplied vehicle should have GPS system.
6. In case a vehicle is requisitioned and the same does not reach at the designated time and place, PIU MSRLM will be free to call required vehicle from any other agency from open market and the expenses on this account will be debited to the Contractor or will be recovered from the dues / pending bills etc.

7. The selected bidder shall bear all expenses required for keeping the vehicle in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary etc.
8. All applicable taxes, permits, license, comprehensive insurance and any other documents for operating the vehicle Touristy should be fully paid and should be available in the vehicle.
9. The vehicle is required on all working days. Vehicle may be required on Sundays & other holidays on demand as per the requirement and will be covered in the definition of monthly basis.
10. If vehicle is used more than minimum km, then the payment will be made for extra km only in proportion to the actual use of extra km.
11. Any change in vehicle or driver will be allowed only in exceptional circumstances and that to with the prior information/approval of Nodal Officer PIU MSRLM.
12. Driver to be provided must possess valid driving license having minimum three years' experience. The agency bidder should submit the photocopies of licenses at the time of contract.
13. The drivers of the vehicle deployed should be fully conversant with the routes of local areas and the suburbs and should possess valid driving license (T) in his name. The drivers must wear uniform while on duty, proficient in speaking local languages, well mannered, courteous with proven integrity, healthy personal habits and should always carry a mobile phone with him. In the event of misbehavior on the part of drivers, PIU MSRLM may impose penalty as deemed fit on the contracting agency/firm/company including replacement of Driver.
14. PIU MSRLM will not be responsible for any loss, damage or accident to the vehicle or to any other vehicle or injury.
15. If there is any breakdown of the vehicle, selected bidder should provide a substitute equivalent vehicle immediately.
16. Selected bidder shall pay the parking /Toll charges during the official use and the same shall be reimbursed by PIU MSRLM on monthly after submitting the bill.
- 17.
18. The selected bidder shall provide services continuously as per the award of contract. In case of discontinuation of services by the contractor in the middle of the period or non-satisfactory services, breach of any terms and conditions of the contract, non-compliance of the orders of competent authority, etc. the contractor shall be liable for necessary legal action and PIU MSRLM shall also forfeit their performance security deposit.
19. The drivers provided by the selected bidder shall be employee of the selected bidder only and there is no Master and Servant or Employer and Employee relationship between drivers provided by the selected bidder and PIU MSRLM. Further the said drivers of the selected bidder shall not claim any employment, engagement or absorption in PIU MSRLM.
20. The selected bidder should obey statutory requirement
21. Applicable GST will be paid extra on submission of invoice.
22. Applicable tax would be deducted at source.
23. Rates quoted should be valid for a period of minimum one year from the date of award of contract. No revision in quoted rates on account of increase in fuel charges, spare costs, taxes etc. will be entertained.
24. Log Book should be maintained for each vehicle and should be updated daily.

25. Advance will not be paid for whatever reason.
26. Selected bidder will be responsible for drivers lodging, boarding and any other expenses during his duty.
27. Minimum charges will be paid if running of the vehicle is less than the agreed norms for all packages.
28. The selected bidder will abide by all statutory requirements prevailing in the state of Maharashtra.
29. In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the selected bidder vis-a-vis the PIU MSRLM, PIU MSRLM shall be the sole authority to decide the arbitrator. The agency agrees to execute all documents, which may be required by the PIU MSRLM in this regard.
30. The selected bidder shall not be allowed to transfer, assign, pledge or sub-contract its responsibilities, rights and liabilities under this contract to any other agency without prior written consent of PIU MSRLM.
31. The selected bidder shall get suitable instructions from Designated Official of PIU MSRLM and shall provide the services promptly as per requirement.
32. The selected bidder shall abide by the rules and regulations of RTO, State / Central Government particularly applicable to the business.
33. The successful Bidder shall indemnify the PIU MSRLM as principal employer against risks and damages arising out of the default on the part of Bidder due to negligence or non-compliance of any of the aforesaid rules, regulations etc. laid down by the Government of India/Government of Maharashtra and other Statutory authorities from time to time.
34. All employees/personnel/ representatives/agents etc., engaged by the successful Bidder for performing its obligations under the Contract shall be in sole employment of the bidder & shall be solely responsible for their salaries, wages, statutory payments etc. PIU MSRLM shall not be liable for any payment or claim or compensation (including but not limited to any compensation on account of any injury / death / termination) of any nature to the employees / personnel / representatives / agent etc. of the successful bidder.
35. **Penalty:** A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet the terms and conditions.

8. Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden / false / mala fide in the bid
 - c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

9. General Conditions:

- a) Bidder should submit only one quotation
- b) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Mumbai.

10. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.
- (c) Submitted all required documents as per clause 5 above.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

11. Award of contract

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

12. Contract: Initially for one year, extendable on satisfactory services without changing existing agreed norms. PIU-MSRLM, SMART reserves the right to cancel the agreement at any time.

13. Payment:

Payment will be made on a monthly basis within three weeks from the date of bill submission, supported by duly signed duty slip(s)/log sheet(s). Applicable GST will be paid upon submission of the invoice/bill.

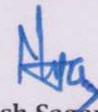
14. Quotation Submission:

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for Hiring of Vehicle on Monthly Basis**, latest by **01.30 PM on 02/02/2026** to Project Implementation Unit (MSRLM), 5th Floor (South Wing), CIDCO Bhavan, CBD Belapur, Navi Mumbai, Pin code : 400614.
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- c. Please quote the lowest possible rate. No negotiations will be entertained

15. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **02.00 PM on 02/02/2026** to Project Implementation Unit (MSRLM), 5th Floor (South Wing), CIDCO Bhavan, CBD Belapur, Navi Mumbai, Pin code : 400614.

16. In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.



Nilesh Sagar IAS
Chief Executive Officer
MSRLM & Head PIU - MSRLM

FORMAT OF QUOTATION
(On bidder's Letter head)

To
Chief Executive Officer
PIU - MSRLM, SMART Project,
5th Floor, CIDCO Bhavan South wing
CBD Belapur, Navi Mumbai -400614

Date:-

Subject:- Submission of quotation for hiring of vehicle on Monthly Basis for
PIU-MSRLM.

Ref :- Your Request for Quotation (*mention the reference no*) dated ****/**/******.

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	Particulars	Details	Unit	Qty	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
1	Providing monthly basis vehicle: Vehicle Type - Maruti Suzuki Ertiga / Kia Carens / Mahindra Scorpio or Equivalent Air-condition Vehicle	Monthly Kms. 2000	PER MONTH	1		
2	Extra per KM Rate	Rate/KM over and above 2000 KM.	PER KM	500		
	Total Amount (Excluding GST)					

***We confirm that the specifications are equal / better than as mentioned in the RFQ**

We agree to supply and install above mentioned vehicle in accordance with the specifications and terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: _____

Office Stamp/Seal

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: *[insert date]*

RFQ/ Tender Ref No.: *[insert number]*

To: *[insert complete name of Purchaser]*

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for(Insert Title of the RFQ), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders, PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorised Signatory of bidder
Name of Authorized Signatory.....

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT

Date: *[insert date]*

RFQ/ Tender Ref No.: *[insert number]*

To: *[insert complete name of Purchaser]*

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....