सत्यमेव जयते

Government of Maharashtra
Finance Department
Budget Section

5th Floor, Main Building, Madam Kama Road, Hutatama Rajguru Chowk, Mantralaya Mumbai - 400 032

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No.Arths-2016/C.R.13/Bud-3

INVITATION OF QUOTATIONS
UNDER URGENT ORDER PROCEDURE

The sealed quotations are invited by Joint Secretary (Budget), Finance, Department, (JSBFD), Government of Maharashtra in the prescribed format for supply of 841 polyester, 4 wheeled, luggage trolley bags from Manufacturers / Authorised Dealers.

1.	Place of Supply	i. Joint Secretary (Budget), Finance Department, 5th Floor, Main Building, Madam Kama Road, Hutatma Rajguru Chowk, Mantralaya, Mumbai-400 032. ii. Government Press, Charni Road, Mumbai- 400 004.
2.	Delivery Schedule	Within 7 days from the date of issue of the purchase order
3.	Technical Specification	i. Polyester, four wheeled Spinner luggage trolley bag ii. Concealed Heavy Duty Trolley. iii. Expandable iv. Two to three Pockets outside the bag. v. Pre fitted combination Lock. vi. Main chain size 8-10 mm. vii. Pocket chain size 5-8 mm. viii. Denier 600-1200 ix. Size segment MEDIUM approximately 65-67 cm. Minimum internal length required 52-55 cm. x. The bag will have retractable handle. xi. The bag will have good quality runners.
4.	Estimated Cost	Rs. 38.11 lakhs.

5.	Bidders Qualification	i. The bidders should have achieved a minimum turnover of the estimated cost in the last two financial years. Copies of the audited financial statements should be submitted with the bid ii. Should have experience in manufacturing / supplying luggage bags of at least 10 % of the estimated value in the any of the last two years. Copies of purchase orders should be furnished iii. Bidders should submit details of the facilities available for quality control / quality check of the luggage bags.
6.	Documentation	The bidders shall in addition to the above qualifying documents submit copies of the following documents along with their bid / Quotation :- i. Copy of the Registration certificate of the firm. (company act / partners deed / Bombay shops & Establishment Act) ii. PAN card in the name of the Firm / Proprietor. iii. VAT / TIN Registration certificate. iv. Copy of latest VAT clearance certificate. v. Copy of Income Tax return submitted in the last financial year. vi. Authorization letter from the Manufacture if the bidder is a dealer / agent. vii. Warranty letter for the product valid for 1 year. viii. Sample bag to be submitted with bid. (Non-returnable) ix. Prescribed format for Commercial Bid (Annexure-I)
7	Submission & Opening	The sealed quotations should be submitted on or before 02.00 p.m. on 5th March, 2016 to Shri. R.N. Mali, Under Secretary, Finance Department, Budget Section, 5th Floor, Main Building, Mantralaya, Mumbai 400032. The quotations will be opened at 3.00 p.m. on the same day in the presence of the committee constituted for this purpose. The successful bidder / bidders will be informed by email / phone about their bid.
8.	Testing of Sample	The sample luggage bags will be tested in a Government approved laboratory. The expenses for such testing will have to be borne by the bidders. A Demand Draft of Rs. 3000/- (Non-refundable) in favour of Under Secretary (Cash Section), Finance Department, payable at Mumbai should accompany the bids. Only those bids whose samples are cleared by the laboratory will be considered

9	Bid Evaluation and Award of Contract	i) AWARD CRITERIA: The Employer will award the contract to a bidder whose bid has been found to satisfy all the requirements of bid document and who has offered the lowest price. ii) Deciding Award of Contract: The process of decision and award of contract shall be as under. a) Only bids that qualify the qualifying criteria as per details given in the invitation of quotation shall be considered for further evaluation. The decision of employer regarding the pre-qualification and opening of bids shall be final and binding on all bidders. b) The Employer will compare the rate quoted by the bidder for polyester, 4 wheeled, luggage trolley bag. The bidder with the lowest price will be declared as successful bidder. c) The Employer reserves the right to reject any or all offers received from the bidders without assigning any reasons.
10	Employer right to reject	The Employer reserves the right to accept or reject any bid, to cancel the bid process and reject all the bids at any time prior to award of contract without thereby incurring any liability to the affected bidders or any obligation to inform affected bidders of the ground of Employer's action.
11	Performance of Security	i. Within 2 days of receipt of Letter of Acceptance the successful bidder shall deliver to the Employer a performance Security of 5% of total value of Contract in the form of Nationalized Bank's Bank Guarantee. ii. If the performance security is provided by the successful bidder in the form of a bank guarantee, it shall be issued at the Bidder's option, by nationalized bank in India iii. Failure of the successful bidder to comply with the requirements of performance security shall constitute sufficient ground for cancellation of the award. iv. The performance security will be released after six months of the supply of luggage bags if no defect / complaints are found.
12	Condition of Contract	I. The contractor shall deliver the luggage bags as per the delivery schedule to both the location indicated above at Sr. no. 1 II. Permits, Fees, Taxes: Unless otherwise provided in the contract documents, the contractor shall secure and pay for all permits, Government fees and licenses

			necessary for the execution and completion of the works. The contractor shall pay all duties including excise duty, sales tax, works contract tax, local taxes, VAT, Income tax and other taxes and any other levies required by law including all taxes. However JSBFD will issue an OCTROI EXEMPTION CERTIFICATES wherever necessary. JSBFD authorities will not take any responsibility of refund of such taxes/fees and in case of disputes between respected tax authority and the contractor, JSBFD and its officers shall be indemnified by the Contractor. III. Inspection & Testing: The material supplied by the Suppliers shall be inspected by the purchase committee. The Said material shall also be sent for Laboratory Testing from Third Party i.e. Government approved Laboratories. The material not satisfying specifications shall be liable for rejection & supplier will have to replace such goods at his own costs. The expenses towards the laboratory testing shall be borne by the supplier / contractor. V. Income & Other tax: Income Tax (TDS) and any other taxes as applicable from time to time, shall be deducted from account bills of the Contractor and a certificate to that extent shall be issued by Finance Department. VI. Statutory Increases in Duties / Taxes etc. All the taxes and duties levied by the State and Central Govt. and by Local Statutory Bodies at the prevailing rates applicable on the date of receipt of tender shall be fully borne by the Contractor and will not be reimbursed to him on any account. The Offer quoted shall be inclusive of all taxes levies etc. VI. Extension of Time limit: There will be no Extension of Time limit for completion of the work VII. Defective Material: All defective material are liable for rejection & shall be replaced by the Contractor at his own cost. VIII. Payment:- Payment will be released after the contractor completes delivery of all the luggage bags in good condition and submits the bills to the Joint Secretary (Budget), Finance Department, Mantralaya, Mumbai. VII. Price Variation: No Price Variation will be payable to	

		the Contractor during the Contract Period & extended period if any. VIII. Penalty for late Supply: The Contractor has to supply materials within specified time limit. If the contractor fails to supply within stipulated time then penalty of 0.5% of the value of material late supplied per week shall be applied. However, the maximum limit of penalty shall not be more than 5% of cost of late supplied material. IX. Warranty: One Year from the date of supply.

Date: - 01/03/2016
Place: - Mumbai

Joint Secretary (Budget)
Finance Department
Government of Maharashtra

Annexure - I

SAMPLE FORM OF COMMERCIAL BID
(For Per Unit Rate)

Name of Work: Supply of Polyester 4 Wheeled, Luggage Trolley Bags

To,

Joint Secretary (Budget), Finance Department, **Maharashtra State 5th Floor, Main Building, Madam Kama Road, Hutatama Raj guru Chowk, Mantralaya, Mumbai -32**

1. Having examined the Tender Document / invitation of Quotation, Conditions of Contract, Specifications, for the execution of the above named Work within the time specified, we, the undersigned, offer to supply of polyester 4 wheeled, luggage trolley bags at Mantralaya, Mumbai and Government press, Charni Road, Mumbai. In conformity with the Conditions of Contract, Specifications etc. The rate are given below –

Total Bid Price

Description of luggage trolley bag.	Brand Name	Unit Cost	No of Unit to be Supplied	Total Cost	Taxes	Total Cost including Taxes

2. We undertake, if our bid / Quotation is accepted, to supply **841** polyester 4 wheeled, luggage trolley bags as per purchase order within time stipulated.

3. We agree to abide by this bid / Quotation for the validity period stipulated in the bidding / Quotation documents and the bid shall remain binding upon us and may be accepted at any time before expiration of that period.

4. Unless and until a formal Agreement is prepared and executed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

5. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____

Signature and seal _____

In the capacity of _____

Duly authorized to sign bid for and on behalf of _____

Address: _____

Occupation: _____

(To be filled in by the Bidder, together with his particulars, sign and seal of the company and date of submission at the bottom of form of Bid.)