

FORM I

(see rule 4)

[Format for the vacancy circular including the format for application]

F. No. MAT 2024/153/C.R.52/2024/MAT

Government of Maharashtra
General Administrative Department,
Mantralay, Mumbai.

Room No.307
Mantralay, Mumbai-400 032.
Dated : 14th June, 2024.

Vacancy Circular

**Subject :- Selection for the post of Member (Administrative), Mumbai and Member (Judicial),
Aurangabad Bench in Maharashtra Administrative Tribunal.**

1. Tribunal :- The Maharashtra Administrative Tribunal is an Appellate Authority established under Administrative Tribunal Act, 1985 to hear various administrative matters under State Government. Its headquarter is situated at Mumbai and its regional Benches are situated at Nagpur and Aurangabad. A Member, upon selection, may be posted at any of these places.

2. Vacancy :- Applications are being invited for the following existing and anticipated vacancies:

Post	Place	Date of Vacancy
Member (Administrative)	Maharashtra Administrative Tribunal, Mumbai	03.08.2024
Member (Judicial)	Aurangabad Bench	21.10.2024

3. Qualification :- The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the Tribunal Reforms Act, 2021 and Tribunal (Conditions of Service) Rules, 2021. They are as follows :-

1.	Pay Scale	Rs.2,25,000/- plus allowances 2,25,000 and other facilities as per rules. In case of appointment of retired officer, pension if any shall be deducted from the basic pay.
2.	Tenure of Appointment	The tenure of appointment shall be 4 years or up to the completion of 67 years of age, whichever is earlier.
3.	Qualification Criteria for Member Judicial	The person who has not completed the age of fifty years shall not be eligible for appointment as a Member. The candidate unless he is or has been, a Judge of a High Court, or has held the post of Additional Secretary to the Government of India or any equivalent or higher post in the Department of Legal Affairs or the Legislative Department including Member-Secretary, Law Commission of India; or has, for a combined period of ten years, been a District Judge and Additional District Judge; or has, for ten years, been an advocate with substantial experience in litigation in service matters in Central Administrative Tribunal, Armed Forces Tribunal, High Court or Supreme Court.

4.	Qualification Criteria for Member Administrative	<p>The person who has not completed the age of fifty years shall not be eligible for appointment as a Member.</p> <p>Unless candidates has held the post of Additional Secretary to the Government of India or any other post under the Central Government or a State Government and carrying the scale of pay which is not less than that of an Additional Secretary to the Government of India.</p> <p>Provided that the officers belonging to All-India services who were or are on Central deputation to a lower post shall be deemed to have held the post of Additional Secretary from the date such officers were granted proforma promotion or actual promotion whichever is earlier to the level of Additional Secretary and the period spent on Central deputation after such date shall count for qualifying service for the purpose of this clause.</p>
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4. Procedure for selection :- The Search-Cum section Committee constituted under the Tribunal Reforms Act 2021 for recommending names for appointment to the said post shall scrutinise the applications with respect to suitability of application for the posts by giving due weigh to qualification and experience of candidates and shortlist candidates for conducting personal interaction. The final selection will be done on the basis of overall evaluation of candidates done by the committee based on the qualification, experience and personal interaction.

5. Application Procedure :- Applications of eligible and willing officers are requested through proper channel (wherever applicable) and are accompanied with (i) bio-data in the proforma at Annexure-I (ii) Certificate to be furnished by the employer/head of office/ forwarding authority as in Annexure-II (iii) clear photocopies of the up-to-date CR/AP/AR dossier of the officer containing CR/AP/APARs of at least last five years duly attested by a Group A officer (iv) cadre clearance (v) integrity certificate/clearance from vigilance and disciplinary angle as in Annexure-III (vi) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, to the following address, by personally / courier/ speed post or registered post so as to reach this office latest by 31.07.2024:-

Desk Officer (MAT), General Administration Department, 3rd floor, Mantralaya (Main Building), Hutatma Rajguru chowk, Madam Cama Road, Mumbai 400 032

6. No TA / DA will be admissible to the candidates to be called for interview / interaction. The candidates are required to make own arrangements.

7. Advertisement and Prescribed application form can be downloaded from Maharashtra Government's Website. www.maharashtra.gov.in (Under heading "**What's New**")

8. Any application received after due date without necessary Annexure as mentioned above will not be entertained.

sd/-

(Samridhi Angolkar)

Deputy Secretary to the Government of Maharashtra

प्रारूप I

(नियम ४ पहा)

[अर्जाच्या नमुन्यासह रिक्त पदाच्या परिपत्रकाचा नमुना]

नस्ती क्रमांक : मप्रन्या २०२४/१५३/प्र.क्र.५२/२०२४/मप्रन्या,

महाराष्ट्र शासन
सामान्य प्रशासन विभाग,
मंत्रालय, मुंबई.

खोली क्र.३०७

मंत्रालय, मुंबई-३२

दिनांक : १४ जून, २०२४

रिक्त पदांचे परिपत्रक

विषय :- महाराष्ट्र प्रशासकीय न्यायाधिकरण कार्यालयातील सदस्य (प्रशासकीय), मुंबई व सदस्य (न्यायिक), औरंगाबाद खंडपीठ या पदासाठी निवड.

१. न्यायाधिकरण :- महाराष्ट्र प्रशासकीय न्यायाधिकरण हे प्रशासकीय न्यायाधिकरण अधिनियम, १९८५ या अधिनियमातर्गत अपिलीय प्राधिकरण आहे. या न्यायाधिकरणामार्फत महाराष्ट्र शासनातील विविध प्रशासकीय बाबींवर सुनावणी घेण्यात येते. याचे मुख्यालय मुंबई येथे असून नागपूर व औरंगाबाद येथे त्याची प्रादेशिक खंडपीठे आहेत. सदस्यांना यापैकी कोणत्याही ठिकाणी पदस्थापना दिली जाऊ शकते.

२. रिक्तता :- खालील रिक्त तसेच रिक्त होणाऱ्या जागांसाठी अर्ज मागविण्यात येत आहेत.

पदे	ठिकाण	रिक्त पदाची तारीख
सदस्य (प्रशासकीय)	मुंबई	दिनांक ०३.०८.२०२४
सदस्य (न्यायिक)	औरंगाबाद खंडपीठ	दिनांक २१.१०.२०२४

३. अर्हता :- उमेदवारांची नियुक्ती, योग्यता, पात्रता, वेतन आणि इतर अटी व शर्ती या न्यायाधिकरण सुधारणा अधिनियम, २०२१ व न्यायाधिकरण (सेवेच्या शर्ती) नियम, २०२१ मधील तरतूदीनुसार असतील. त्या खालीलप्रमाणे आहेत :-

१.	वेतनश्रेणी	रुपये २,२५,०००/- (सातव्या वेतन आयोगानुसार) अधिक भत्ते व इतर सोयीसुविधा नियमाप्रमाणे. निवृत्त अधिकाऱ्यांना नियुक्तीच्या बाबतीत निवृत्तीवेतन मूळ वेतनातून वजा करण्यात येईल.
२.	नियुक्तीची मुदत	नियुक्तीची मुदत ४ वर्षे किंवा वयाची ६७ वर्षे पूर्ण होईपर्यंत ह्यापैकी जे आधी होईल तोपर्यंत
३.	अर्हता सदस्य (न्यायिक)	ज्या व्यक्तीने वयाची ५० वर्षे पूर्ण केलेली नाहीत, असा व्यक्ती सदस्य म्हणून नियुक्तीसाठी पात्र असणार नाही. उच्च न्यायालयाचे न्यायाधीश असणे किंवा उच्च न्यायालयाचे न्यायाधीश होण्यास पात्र असणे किंवा सदस्य-सचिव, भारतीय विधी आयोग या पदासह केंद्र शासनाच्या किंवा विधी किंवा वैधानिक विभागात "अतिरिक्त सचिव" समकक्ष किंवा वरिष्ठ पद धारण केलेले असणे किंवा १० वर्षांच्या एकत्रित कालावधीसाठी जिल्हा न्यायाधीश, अतिरिक्त जिल्हा न्यायाधीश असणे किंवा १० वर्षे केंद्रीय प्रशासकीय न्यायाधिकरण, सशस्त्र दल न्यायाधिकरण, उच्च न्यायालय किंवा सर्वोच्च न्यायालय येथे सेवाविषयक बाबींच्या प्रकरणांमध्ये वकिलीचा पुरेसा अनुभव असणे.

४.	अर्हता सदस्य (प्रशासकीय)	<p>ज्या व्यक्तीने वयाची ५० वर्षे पूर्ण केलेली नाहीत, असा व्यक्ती सदस्य म्हणून नियुक्तीसाठी पात्र असणार नाही.</p> <p>केंद्र शासनाकडील "अतिरिक्त सचिव" हे पद धारण केलेले असणे किंवा केंद्र शासन किंवा राज्य शासनातील ज्या पदाची वेतनश्रेणी केंद्र शासनाच्या अतिरिक्त सचिव पदाच्या वेतनश्रेणीपेक्षा कमी नाही असे अन्य कोणतेही पद धारण केलेले असणे.</p> <p>परंतु, अखिल भारतीय सेवेतील अधिकारी निम्न पदावर केंद्रीय प्रतिनियुक्तीवर होते किंवा असतील तर त्यांच्या बाबतीत असे समजण्यात येईल की, ज्या दिनांकापासून अशा अधिकाऱ्यांना प्रपत्र पदोन्नती किंवा प्रत्यक्ष पदोन्नती यापैकी जी आधी देण्यात आली आहे त्या दिनांकापासून त्यांनी अतिरिक्त सचिवाचे पद धारण केले आहे आणि अशा दिनांकानंतरच्या केंद्रीय प्रतिनियुक्तीवर व्यक्तीत केलेल्या कालावधीची गणना सदर पदाच्या नियुक्तीसाठीच्या अर्हतेमध्ये केली जाईल.</p>
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४. निवड प्रक्रिया :- या पदावर नियुक्तीसाठी नावाची शिफारस करण्याकरिता न्यायाधिकरण सुधारणा अधिनियम, २०२१ अंतर्गत स्थापन करण्यात आलेली शोध-नि-निवड समिती, अर्जांची योग्यता आणि पदासाठीची अर्हता व अर्जदाराचा अनुभव या आधारे अर्जांची छाननी करेल व परस्पर संवादासाठी उमेदवार निवडेल. उमेदवाराची अर्हता, अनुभव आणि परस्पर संवाद या एकत्रित मूल्यमापनाच्या आधारे समितीकडून उमेदवारांची अंतिम निवड करण्यात येईल.

५. अर्ज करण्याची प्रक्रिया :- पात्र आणि इच्छुक उमेदवाऱ्यांचे अर्ज उचित माध्यमाद्वारे (जेथे लागू असेल तेथे) मागविले जातात आणि त्यासोबत (i) परिशिष्ट- I मधील प्रपत्रानुसार बायो-डेटा (ii) नियुक्ती प्राधिकारी / कार्यालय प्रमुख / फॉरवर्डिंग ऑथॉरिटी यांनी सादर केलेले परिशिष्ट-II मधील प्रपत्रानुसार प्रमाणपत्र (iii) गट-अ अधिकाऱ्याने साक्षात्कृत केलेल्या मागील किमान पाच वर्षातील अद्ययावत सीआर / एपी / एपीआर डॉसियरच्या स्पष्ट छायाप्रती (iv) संवर्ग मंजूरी (v) परिशिष्ट- III मधील प्रपत्रानुसार सचोटी प्रमाणपत्र / दक्षता आणि शिस्तभंगाच्या दृष्टीकोनातून मंजूरी (vi) गेल्या दहा वर्षात अधिकाऱ्यावर लादण्यात आलेल्या मोठ्या किंवा किरकोळ दंडाचा तपशील.

खालील पत्त्यावर दिनांक ३१ जुलै, २०२४ पर्यंत अर्ज प्रत्यक्ष / कुरिअरद्वारे / स्पीड पोस्ट ने किंवा नोंदणीकृत डाकेने देण्यात यावेत :-

कक्ष अधिकारी कार्यासन (मप्रन्या), ३ रा मजला, मुख्य इमारत, सामान्य प्रशासन विभाग, मादाम कामा मार्ग, हुतात्मा राजगुरू चौक, मंत्रालय, मुंबई-३२.

६. मुलाखती / संवादासाठी बोलवलेल्या उमेदवारांना कोणताही TA/DA दिला जाणार नाही. उमेदवारांनी स्वतःची व्यवस्था करणे आवश्यक आहे.

७. जाहिरात व विहित अर्ज महाराष्ट्र शासनाच्या वेबसाईटवरून (www.maharashtra.gov.in) मधील "नवीन संदेश" या मथळ्याखाली उपलब्ध आहेत. तेथून डाऊनलोड केले जाऊ शकतात.

८. वर नमूद केल्याप्रमाणे आवश्यक परिशिष्टाशिवाय देय तारखेनंतर प्राप्त झालेला कोणताही अर्ज विचारात घेतला जाणार नाही.

सही/-
(समृद्धी अनगोळकर)
उप सचिव, महाराष्ट्र शासन

Annexure-I

PERFORMA

Space for
photograph
duly signed
by candidate

1. Name :
2. Date of Birth :
3. Category (SC/ST/OBC/UR) :
4. Designation/Profession :
5. Contact Details :

	Residential		official
	Present	Permanent	
Address			
Mobile/Phone No.			
Email :			

6. Cadre/Service (Wherever applicable) :
7. Educational qualification (in reverse chronological order) :

Sl. No.	Name of University/ Equivalent Institution	Degree	Year of Passing	Division/ % of marks obtained	Academic Distinction	Subject/Specialization

8. Work Experience :

- 8A. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse :

SI.No.	Name & address of employer (Govt./PSU/Ministry/ Department/any other	Designation, Pay or Scale of pay (Pay in Pay Matrix)*	Period of Service		Nature of work/experience
			From	To	

*Also indicate SI No. in above, which is equivalent to Additional Secretary/District Judge/
Additional District Judge/Major General (as applicable under the qualification) or above.

- 8B. For the experience as Professional record in chronological order starting with present Engagement, list in reverse.

SI.No.	Details of Profession	Period of Service		nature of work done*
		From	To	

*Such as Administration / Service matters / Judicial or Quasi-Judicial / Criminal / Civil / Taxation/
Company Affairs / Environmental matters / Finance / Accountancy / Economics / Business /
Commerce / Management / Public Affairs or any other as may be applicable. Engagement with
Government, if any, may be indicated.

9. Date from which drawing the pay scale in the :
grade of Additional Secretary/ District Judge/
Additional District Judge/ Major General to the rank
Government of India or any equivalent
(wherever applicable)
10. Write up on adjudicating experience of the applicant :
(200 rds) [Wherever applicable]
11. Experience alongwith brief write up in handling : Details of such cases
Cases before relevant Courts/Tribunals/ (Reported Cases/Unreported Cases)
[if applicable]
12. Proof of Experience, including :
Enrolment/Registration No. As an Advocate/CA etc.
[For candidates other than Govt. or Judicial
officers]
13. Annual Income along with copy of :
latest ITR [For Candidates other than
Govt. or Judicial Officers]
14. Write up on 05, major achievement :
(200 words each)

15. Awards/honours/Publications, if any :
16. Affiliation with the professionals bodies/
Institutions/societies/or any other body
Including political party. :
17. Additional information, if any, which
You would like to mention in support
of the application for the post. :

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed/distorted. If at any time I found to have concealed/distorted any material information: my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the condition mentioned at SI.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place :

Date :

(Signature of the candidate)

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF
OFFICE/FORWARDEING AUTHOTITY

1. certified that the particular furnished by Shri/Smt/Kum-----are correct and he /she possesses educational qualifications and experience mentioned in Annexure-I
2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Anexure (III)
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum-----during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APAR of the last years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum-----in enclosed herwith.

Seal & Signature of the cadre controlling Authority.

Annexure-III

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT
(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Fathers name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch / year cadre etc., wherever applicable :
7. Position held (During ten preceding year) :

S. No.	Organization (name in full)	Designation & place of Posting	Administrative/Nodal Ministry/Department concerned (in case of officers of PSUs etc.)	From	To

8. Whether the officer has been placed on the agreed list of list of Officer of Doubtful Integrity(if yes, details to be given) :
9. Whether any allegation of misconduct Involving vigilance angle was examined against the officer during the last 10 Years and If so with what result (*) :
10. Whether any punishment was award to the officer during the 10 years and if so, the date of imposition and details of penalty (*) :

11. Is any disciplinary / criminal proceedings
or charge sheet pending against the officer
as on date (if so, details to be furnished,
including reference number, if
any of the Commission)

12. Is any action contemplated against the Officer
as on date (if so, details to be furnished (*))

(* If vigilance clearance had been obtained from the Commission in the past, the
information may be provided for the period thereafter.

Date :

(NAME AND SIGNATURE)