

मराठी

प्रारूप I

(नियम ४ पहा)

[अर्जाच्या नमुन्यासह रिक्त पदाच्या परिपत्रकाचा नमुना]

नस्ती क्रमांक : मप्रन्या २०२४/३१४/प्र.क्र.९२/२०२४/मप्रन्या,

महाराष्ट्र शासन
सामान्य प्रशासन विभाग,
मंत्रालय, मुंबई.

खोली क्र.३०७
मंत्रालय, मुंबई-४०० ०३२.
दिनांक : डिसेंबर, २०२४
E-mail id : so.gad38@maharashtra.gov.in
दूरध्वनी क्र. : ०२२-२२०२८७०७.

रिक्त पदांचे परिपत्रक

विषय :- महाराष्ट्र प्रशासकीय न्यायाधिकरण, मुंबई कार्यालयातील अध्यक्ष या पदासाठी निवड.

१. न्यायाधिकरण :- महाराष्ट्र प्रशासकीय न्यायाधिकरण हे प्रशासकीय न्यायाधिकरण अधिनियम, १९८५ या अधिनियमातर्गतचे प्राधिकरण आहे. या न्यायाधिकरणामार्फत महाराष्ट्र नागरी सेवा नियमांखाली विविध प्रशासकीय बाबींवर सुनावणी घेण्यात येते. याचे मुख्यालय मुंबई येथे असून नागपूर व औरंगाबाद येथे त्याची प्रादेशिक खंडपीठे आहेत.

२. रिक्तता :- खालील रिक्त होणाऱ्या जागेसाठी अर्ज मागविण्यात येत आहेत.

पदे	ठिकाण	रिक्त पदाची तारीख
अध्यक्ष महाराष्ट्र प्रशासकीय न्यायाधिकरण, मुंबई	मुंबई	दिनांक ०७.०४.२०२५

३. अर्हता :- उमेदवारांची नियुक्ती, योग्यता, पात्रता, वेतन आणि इतर अटी व शर्ती या न्यायाधिकरण सुधारणा अधिनियम, २०२१ व न्यायाधिकरण (सेवेच्या शर्ती) नियम, २०२१ मधील तरतूदीनुसार असतील. त्या खालीलप्रमाणे आहेत :-

१.	वेतनश्रेणी	रुपये २,५०,०००/- अधिक भत्ते व इतर सोयीसुविधा नियमाप्रमाणे. अध्यक्ष म्हणून नियुक्त होणाऱ्या व्यक्तीस कोणत्याही निवृत्ती वेतनाची प्राप्ती होत असल्यास अशा व्यक्तीचे एकूण वेतन त्याला मिळणाऱ्या निवृत्तीवेतनाच्या रक्कमेने कमी केले जाईल.
२.	नियुक्तीची मुदत	नियुक्तीची मुदत ४ वर्षे किंवा वयाची ७० वर्षे पूर्ण होईपर्यंत ह्यापैकी जे आधी होईल तोपर्यंत असेल.
३.	अर्हता	ज्या व्यक्तीने वयाची ५० वर्षे पूर्ण केलेली नाहीत, अशी व्यक्ती अध्यक्ष म्हणून नियुक्तीसाठी पात्र असणार नाही. उच्च न्यायालयाचे न्यायाधीश असणे किंवा केंद्रीय प्रशासकीय न्यायाधिकरण (CAT) येथे किमान ३ वर्षे प्रशासकीय सदस्य किंवा न्यायिक सदस्य म्हणून कार्यरत असेल.

४. निवड प्रक्रिया :- या पदावर नियुक्तीसाठी नावाची शिफारस करण्याकरिता न्यायाधिकरण सुधारणा अधिनियम, २०२१ अंतर्गत स्थापन करण्यात आलेली शोध-नि-निवड समिती, अर्जाची योग्यता आणि पदासाठीची अर्हता व अर्जदाराचा अनुभव या

आधारे अर्जांची छाननी करेल व परस्पर संवादासाठी उमेदवार निवडेल. उमेदवाराची अर्हता, अनुभव आणि परस्पर संवाद या एकत्रित मूल्यमापनाच्या आधारे समितीकडून उमेदवारांची अंतिम निवड करण्यात येईल.

५. **अर्ज करण्याची प्रक्रिया :-** पात्र आणि इच्छुक उमेदवाऱ्यांचे अर्ज उचित माध्यमाद्वारे (जेथे लागू असेल तेथे) मागविले जातात आणि त्यासोबत (i) परिशिष्ट- I मधील प्रपत्रानुसार बायो-डेटा (ii) नियुक्ती प्राधिकारी / कार्यालय प्रमुख / फॉरवर्डिंग ऑथॉरिटी यांनी सादर केलेले परिशिष्ट-II मधील प्रपत्रानुसार प्रमाणपत्र (iii) गट-अ अधिकाऱ्याने साक्षात्कृत केलेल्या मागील किमान पाच वर्षातील अद्ययावत सीआर / एपीआर डॉसियरच्या स्पष्ट छायाप्रती (iv) संवर्ग मंजूरी (v) परिशिष्ट- III मधील प्रपत्रानुसार सचोटी प्रमाणपत्र / दक्षता आणि शिस्तभंगाच्या दृष्टीकोनातून मंजूरी (vi) गेल्या दहा वर्षात अधिकाऱ्यावर लादण्यात आलेल्या मोठ्या किंवा किरकोळ दंडाचा तपशील.

खालील पत्त्यावर दिनांक १६ जानेवारी, २०२५ पर्यंत अर्ज प्रत्यक्ष / कुरिअरद्वारे / स्पीड पोस्ट ने किंवा नोंदणीकृत डाकेने देण्यात यावेत :-

कक्ष अधिकारी कार्यासन (मप्रन्या), ३ रा मजला, मुख्य इमारत, सामान्य प्रशासन विभाग, मादाम कामा मार्ग, हुतात्मा राजगुरू चौक, मंत्रालय, मुंबई-४०० ०३२.

६. मुलाखती / संवादासाठी बोलविलेल्या उमेदवारांना कोणताही TA / DA अनुज्ञेय असणार नाही. उमेदवारांनी स्वतःची व्यवस्था करणे आवश्यक आहे.

७. जाहिरात व विहित अर्ज महाराष्ट्र शासनाच्या संकेतस्थळावरून (वेबसाईट) (www.maharashtra.gov.in) मधील "नवीन संदेश" या मधळ्याखाली उपलब्ध आहेत. तेथून डाऊनलोड केले जाऊ शकतात.

८. वर नमूद केल्याप्रमाणे विहित तारखेनंतर प्राप्त झालेला कोणताही अर्ज विचारात घेतला जाणार नाही.

सही/-

(समृद्धी अनगोळकर)

उप सचिव, महाराष्ट्र शासन

English

FORM I

(see rule 4)

[Format for the vacancy circular including the format for application]

F. No. MAT 2024/314/C.R.92/2024/MAT

Government of Maharashtra

General Administrative Department,

Mantralaya, Mumbai.

Room No.307

Mantralaya, Mumbai-400 032.

Dated : nd December, 2024.

E-mail id : so.gad38@maharashtra.gov.in

Tel. No. : 022-22028707.

Vacancy Circular

Subject :- Selection for the post of Chairperson in Maharashtra Administrative Tribunal, Mumbai.

1. Tribunal :- The Maharashtra Administrative Tribunal is an Authority established under Administrative Tribunal Act, 1985 to hear various administrative matters under the Maharashtra Civil Services Rules. Its headquarter is situated at Mumbai and its Regional Benches are situated at Nagpur and Aurangabad.

2. Vacancy :- Applications are being invited for the following anticipated vacancies :

Post	Place	Date of Vacancy
Chairperson	Maharashtra Administrative Tribunal, Mumbai	07.04.2025

3. Qualification :- The qualification, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the Tribunal Reforms Act, 2021 and Tribunal (Conditions of Service) Rules, 2021. They are as follows :-

1.	Pay Scale	Rs.2,50,000/- plus allowances and other facilities as per rules. In case of person appointment as Chairperson is in receipt of any pension the pay of such person shall be reduced by the gross amount of pension drawn by him.
2.	Tenure of Appointment	The tenure of appointment shall be 4 years or up to the completion of 70 years of age, whichever is earlier.
3.	Qualification Criteria	The person who has not completed the age of fifty years shall not be eligible for appointment as a Chairperson. The candidate is or has been, a Judge of a High Court, or has for a period of not less than 3 years held office as Administrative Member or Judicial Member in the Central Administrative Tribunal.

4. Procedure for selection :- The Search-Cum Selection Committee constituted under the Tribunal Reforms Act 2021 for recommending names for appointment to the said post shall scrutinize the applications with respect to suitability of application for the posts by giving due weightage to qualification and experience of candidates and shortlist candidates for conducting personal interaction. The final selection will be done on the basis of overall evaluation of candidates done by the Committee based on the qualification, experience and personal interaction.

5. Application Procedure :- Applications of eligible and willing officers are requested through proper channel (wherever applicable) and are accompanied with (i) Bio-data in the Proforma at Annexure-I (ii) Certificate to be furnished by the Employer / Head of office / Forwarding Authority as in Annexure-II

(iii) Clear photocopies of the up-to-date CR /APAR dossier of the officer containing CR /APARs of at least last five years duly attested by a Group A officer (iv) Cadre Clearance (v) Integrity Certificate / Clearance from vigilance and disciplinary angle as in Annexure-III (vi) Statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years, to the following address, by personally / courier / speed post or registered post so as to reach this office latest by 16th January, 2025 :-

Desk Officer (MAT), General Administration Department, 3rd floor, Mantralaya (Main Building), Hutatma Rajguru Chowk, Madam Cama Road, Mumbai 400 032.

6. No TA / DA will be admissible to the candidates to be called for interview / interaction. The candidates are required to make own arrangements.

7. Advertisement and Prescribed application form can be downloaded from Maharashtra Government's Website. www.maharashtra.gov.in (Under heading "What's New")

8. Any application received after due date as mentioned above will not be entertained.

sd/-

(Samridhi Angolkar)

Deputy Secretary to the Government of Maharashtra

Annexure-I

PERFORMA

Space for
photograph
duly signed
by candidate

1. Name :
2. Date of Birth :
3. Category (SC / ST / OBC / UR) :
4. Designation / Profession :
5. Contact Details :

	Residential		Offical
	Present	Permanent	
Address			
Mobile / Phone No.			
Email :			

6. Cadre / Service (Wherever applicable) :
7. Educational qualification (in reverse chronological order) :

Sl. No.	Name of University/ Equivalent Institution	Degree	Year of Passing	Division / % of marks obtained	Academic Distinction	Subject / Specialization

8. Work Experience :

- 8A. For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse :

SI.No.	Name & Address of Employer (Govt. / PSU / Ministry / Department / any other)	Designation, Pay or Scale of pay (Pay in Pay Matrix)*	Period of Service		Nature of work / experience
			From	To	

*Also indicate SI No. in above, which is equivalent to Additional Secretary / District Judge / Additional District Judge / Major General (as applicable under the qualification) or above.

- 8B. For the experience as Professional record in chronological order starting with present Engagement, list in reverse.

SI.No.	Details of Profession	Period of Service		Nature of work done*
		From	To	

*Such as Administration / Service matters / Judicial or Quasi-Judicial / Criminal / Civil / Taxation / Company Affairs / Environmental matters / Finance / Accountancy / Economics / Business / Commerce / Management / Public Affairs or any other as may be applicable. Engagement with Government, if any, may be indicated.

9. Date from which drawing the pay scale in the grade of Additional Secretary / District Judge / Additional District Judge / Major General to the Government of India or any equivalent rank (wherever applicable) :
10. Write up on adjudicating experience of the applicant (200 words) [Wherever applicable] :
11. Experience along with brief write up in handling Cases before relevant Courts / Tribunals [if applicable] : Details of such cases (Reported Cases / Unreported cases)
12. Proof of Experience, including Enrolment / Registration No. As an Advocate / CA etc. [For candidates other than Govt. or Judicial officers] :
13. Annual Income along with copy of Latest ITR [For Candidates other than Govt. or Judicial Officers] :
14. Write up on 05, major achievement (200 words each) :

15. Awards / Honours / Publications, if any :
16. Affiliation with the professionals bodies / Institutions / Societies / or any other body Including political party. :
17. Additional information, if any, which You would like to mention in support of the application for the post. :

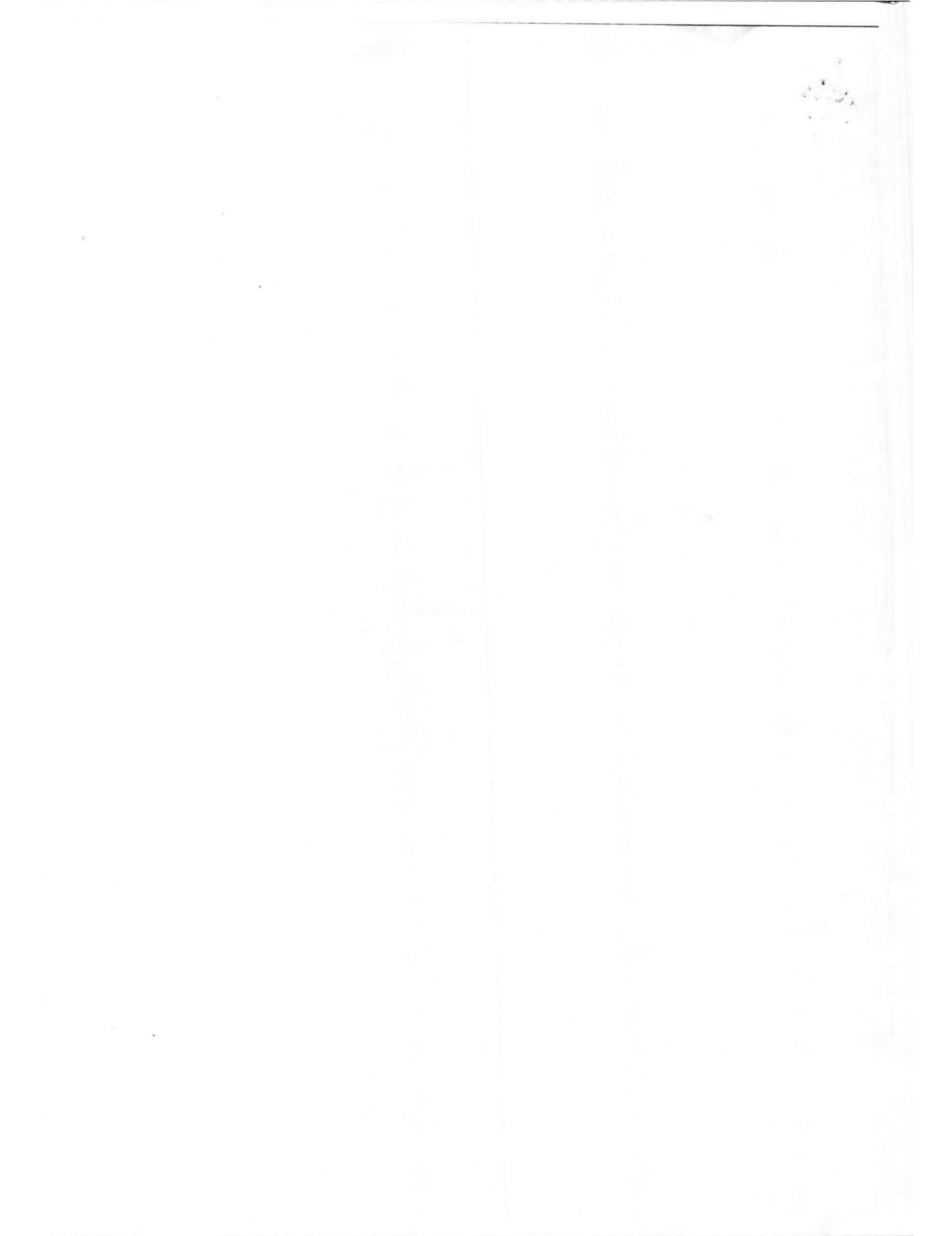
DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed / distorted. If at any time I found to have concealed / distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I shall join within 30 days from the date of issue of order of appointment.
5. I am aware that in case I violate any of the condition mentioned at SI.No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body / Statutory Body / Regulatory Body.

Place :

Date :

(Signature of the candidate)

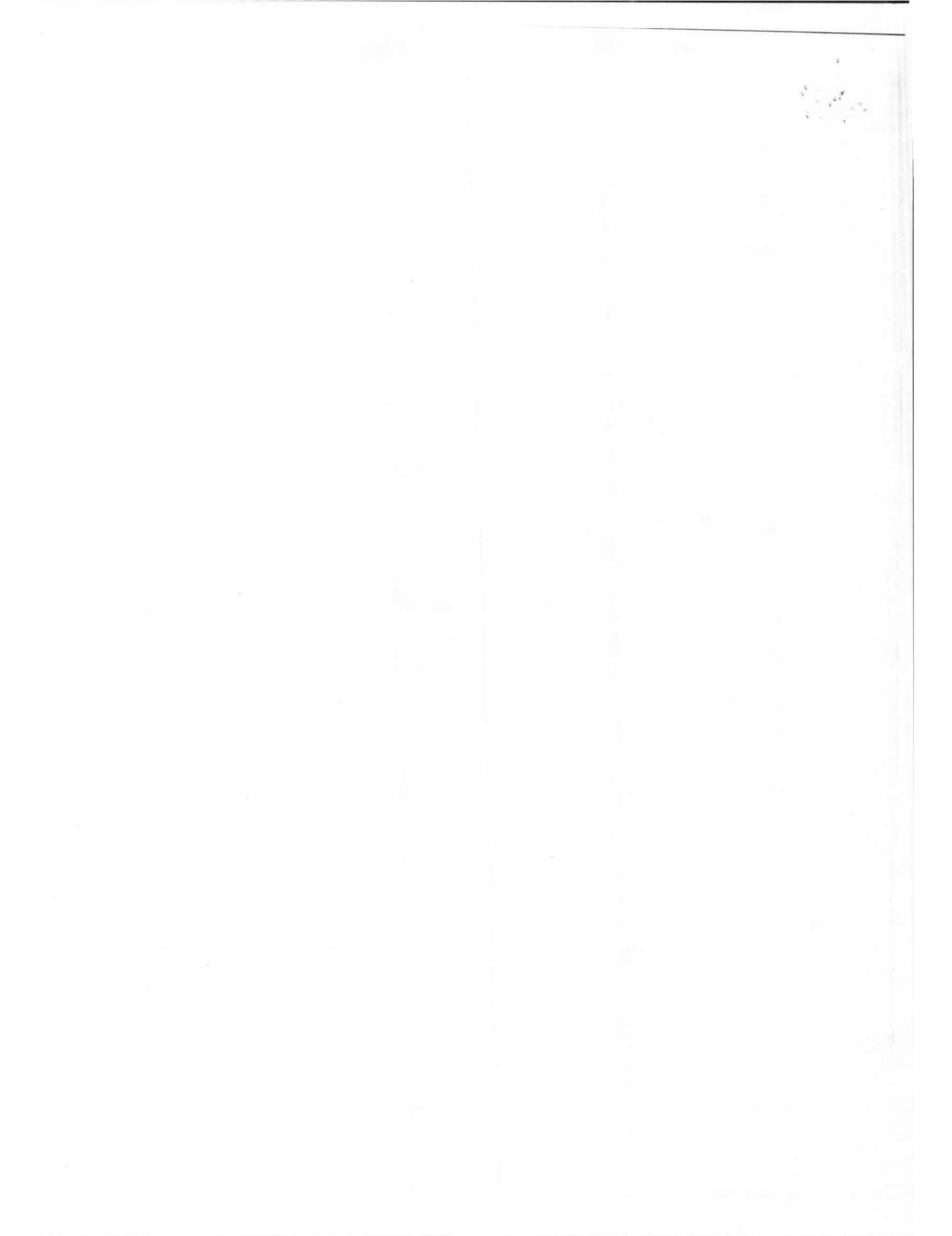


Annexure-II

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / HEAD OF
OFFICE / FORWARDEING AUTHOTHITY**

1. Certified that the particulars furnished by Shri. / Smt. / Kum. -----are correct and he / she possesses educational qualifications and experience mentioned in Annexure-I
2. It is also certified that there is no vigilance / disciplinary case either pending or being contemplated against him / her and vigilance clearance issued by CVO in the enclosed Anexure (III)
3. His / her integrity is certified.
4. No major or minor penalty was imposed on Shri. / Smt. / Kum. ----- during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR / APAR of the last years (each Photostat copy of ACR / APAR should be attested) in respect of Shri. / Smt. / Kum. ----- in enclosed herwith.

Seal & Signature of the cadre controlling Authority.



Annexure-III

PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1. Name of the officer (in full) :
2. Fathers name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch / year / cadre etc., wherever applicable :
7. Positions held (During ten preceding year) :

S. No.	Organization (name in full)	Designation & place of Posting	Administrative / Nodal Ministry / Department concerned (in case of officers of PSUs etc.)	From	To

8. Whether the officer has been placed on the agreed list of list of Officer of Doubtful Integrity (if yes, details to be given) :
9. Whether any allegation of misconduct Involving vigilance angle was examined against the officer during the last 10 Years and If so with what result (*) :
10. Whether any punishment was award to the officer during the last 10 years and if so, the date of imposition and details of penalty (*) :

11. Is any disciplinary / criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished, including reference number, if any of the Commission)

12. Is any action contemplated against the Officer as on date (if so, details to be furnished (*))

(* If vigilance clearance had been obtained from the Commission in the past, the Information may be provided for the period thereafter.

Date :

(NAME AND SIGNATURE)